



ACTION MINUTES
NAPA COUNTY GROUNDWATER RESOURCES ADVISORY COMMITTEE MEETING
 December 12, 2011

1. CALL TO ORDER & ROLL CALL

The Napa County Groundwater Resources Advisory Committee (GRAC) met in special session on Monday, December 12, 2011 with the following members present:

Vice Chair Tucker Catlin; Bill Trautman; Charles Slutzkin; Dale Withers; Susanne von Rosenberg; Chair Peter McCrea; Duane Wall; Michael Haley; Steve Soper; Dave Graves; and Alan Galbraith. Jim Verhey and Michelle Benvenuto arrived during Item 2, and Don Gleason and Marilee Talley were excused.

2. WELCOME & OPENING REMARKS

Hillary Gitelman, Director, Conservation, Development and Planning, introduced support staff and mentioned Mark Nordberg from the California Department of Water Resources being present. Ms. Gitelman stated today's meeting would be more of an information exchange due to the large amount of information that was compiled before the GRAC's formation. Staff and the GRAC will begin working together on a groundwater monitoring plan during the next meeting in February, which will include reviewing examples of monitoring plans developed by other agencies and focusing on what the monitoring plan for Napa County should contain.

3. ORGANIZATIONAL ITEMS

a. APPROVAL OF ACTION MINUTES AND MEETING SUMMARY

Meeting Summary of the October 27, 2011 meeting approved. Action Minutes of the October 27, 2011 meeting approved as amended.

MB	TC	AG	DG1	DG2	MH	PM	CS	SS	MT	BT	JV	SVR	DW1	DW2
			X						X					

b. REVIEW & ADOPT AMENDED BYLAWS.

Copies of the amended Bylaws were distributed to the GRAC. Amended Bylaws adopted to reflect change in the meeting start time from 3:00 p.m. to 2:00 p.m. under Item II.B.

MB	TC	AG	DG1	DG2	MH	PM	CS	SS	MT	BT	JV	SVR	DW1	DW2
			X						X					

Item 3.b...Continued

Patrick Lowe, Deputy Director, Conservation, Development and Planning, mentioned the workplan did not reference the GRAC assisting staff and consultants with recommendations as stated under the GRAC's purpose in the initial Bylaws. The workplan would be revised to contain this reference and would be included in the meeting materials for February.

4. PUBLIC COMMENT

None.

5. PRESENTATIONS AND DISCUSSION ITEMS

a. NAPA COUNTY GROUNDWATER STUDY RESULTS – PART II

Dorian Fougères, Mediator, Center for Collaborative Policy, CSUS, distributed a handout of comments/questions received by five GRAC members on Chapter 4 of the Napa County Groundwater Conditions and Groundwater Recommendations final report, as well as a map of delineations of the Napa County subareas. Mr. Fougères stated that some of the questions in the handout would be answered during the presentation and others at the end. The item was turned over to Vicki Kretsinger Grabert, Principal Hydrologist, Luhdorff & Scalmanini Consulting Engineers. Ms. Kretsinger Grabert presented a PowerPoint presentation on the second part of the County's comprehensive groundwater monitoring program recommendations report. The outline of the presentation was to discuss data distribution – what is known and to identify data gaps; groundwater conditions, such as levels, contours and quality, and monitoring recommendations made as part of the work plan. Mr. Fougères briefly went over the topics and questions listed on page 2 of the Comments and Questions handout and entertained comments and questions. Chair Peter McCrea suggested the GRAC read the handout prior to submitting questions. Mr. Fougères added that there could be further discussion on the handout at the February meeting as appropriate.

b. CASGEM PROGRAM UPDATE

Phil Miller, Deputy Director-Flood Control and Water Resources, Public Works, presented a PowerPoint presentation on the California Statewide Groundwater Elevation Monitoring (CASGEM) program. Mr. Miller referred to the CASGEM network plan contained in the agenda packet and went over background information, as well as Napa County's current role in groundwater monitoring, outreach efforts to private property owners to participate in the CASGEM program, the current and future CASGEM network plan, and confidentiality related to well monitoring. Mark Nordberg, California Department of Water Resources, was introduced and provided a brief background on his work related to groundwater. Vicki Kretsinger Grabert, Principal Hydrologist, Luhdorff & Scalmanini Consulting Engineers, went over a handout pertaining to privacy issues and well location accuracy related to the CASGEM program.

c. **DRAFT PLAN FOR PUBLIC OUTREACH/EDUCATION**

Dorian Fougères, Mediator, Center for Collaborative Policy, CSUS, went over the Draft Communication and Education Plan contained in the agenda packet, briefly noting the purpose and overview, objectives and principles, audience and partners, messages, communication and education strategies, and evaluations. Mr. Fougères requested the GRAC to review the objectives and strategies listed in the plan and to think about audiences and partners for further discussion at the February meeting.

6. **OTHER BUSINESS**

a. **GROUNDWATER RFP/CONSULTANT SELECTION UPDATE**

Patrick Lowe, Deputy Director, Conservation, Development and Planning, provided an update on groundwater consultant interviews in which member Dave Graves was on the interview panel. Of the three firms interviewed, Luhdorff & Scalmanini Consulting Engineers were selected to continue their work with Napa County. Their scope of work will be taken to the Board of Supervisors in early January for approval and will be presented at the February GRAC meeting. Hillary Gitelman, Director, Conservation, Development and Planning, mentioned that cross sections and water budgets are included in the scope of work, and Mr. Lowe added that the four broad areas of the scope are to 1) prepare an updated conceptualization and characterization of the hydrologic conditions for various areas in the county, 2) refine and further characterize the areas of greatest recharge potential, 3) provide analysis of the surface water and groundwater interaction, and 4) help with guidance on CEQA issues.

7. **ANNOUNCEMENTS**

None were mentioned.

8. **FUTURE AGENDA ITEMS**

- **Annotated outline of monitoring program and examples – Marcus Trotta – Sonoma County Water Agency**
- **Street map version of groundwater study map**
- **Discussion of Comments and Questions handout**
- **Feedback on Communication Plan – objectives, strategies, audiences and partners**
- **Water budgets**
- **Luhdorff & Scalmanini Consulting Engineers scope of work**

Hillary Gitelman, Director, Conservation, Development and Planning, mentioned that additional questions can be submitted to staff by January 15 to be addressed at the February meeting.

Patrick Lowe, Deputy Director, Conservation, Development and Planning, stated that staff would provide an index of acronyms and definitions.

9. ADJOURNMENT to the NEXT MEETING

Adjourned to the next regular meeting of the Napa County Groundwater Resources Advisory Committee on Thursday, February 23, 2012 at 2:00 p.m.



PETER McCREA, Chairperson

ATTEST:



PATRICK LOWE, Secretary



By: GREG MORGAN, Supervising Office Assistant

Voting Key

If not unanimous, member votes will be tallied (N = No; X = Excused; A = Abstained) using the following Committee Member abbreviations:

MB = Michelle Benvenuto; TC = Tucker Catlin; AG = Alan Galbraith; DG1 = Donald Gleason; DG2 = Dave Graves; MH = Michael Haley; PM = Peter McCrea; CS = Charles Slutzkin; SS = Steve Soper; MT = Marilee Talley; BT = Bill Trautman; JV = Jim Verhey; SVR = Susanne von Rosenberg; DW1 = Duane Wall; DW2 = Dale Withers

Example Key:

MB TC AG DG1 DG2 MH PM CS SS MT BT JV SVR DW1 DW2