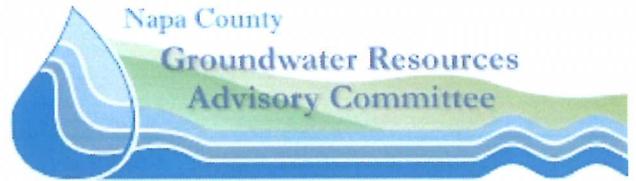




A Tradition of Stewardship
A Commitment to Service



ACTION MINUTES

NAPA COUNTY GROUNDWATER RESOURCES ADVISORY COMMITTEE MEETING

April 26, 2012

1. CALL TO ORDER & ROLL CALL

The Napa County Groundwater Resources Advisory Committee (GRAC) met in regular session on Thursday, April 26, 2012 with the following members present:

Michelle Benvenuto; Vice Chair Tucker Caitlin; Alan Galbraith; Dave Graves; Michael Haley; Chair Peter McCrea; Steve Soper; Marilee Talley; Bill Trautman; Jim Verhey; Susanne von Rosenberg; Duane Wall; and Dale Withers. Don Gleason arrived during Item 3.a; and Charles Slutzkin and was excused.

2. WELCOME & OPENING REMARKS

None.

3. ORGANIZATIONAL ITEMS

a. APPROVAL OF ACTION MINUTES AND MEETING SUMMARY

Action Minutes and Meeting Summary approved.

MB TC AG DG1 DG2 MH PM CS SS MT BT JV SVR DW1 DW2
X

b. REVIEW MEETING AGENDA AND PROCESS

(Discussed after Item 4.) Dorian Fougères, Ph.D., Mediator, Center for Collaborative Policy, CSUS, briefly reviewed the background and purpose of each agenda item and referenced the item handouts. Mr. Fougères also noted Steve Lederer and Alan Galbraith would be discussing item 6.b after Mr. Lederer's presentation of Item 5.b.

c. REVIEW & ADOPT MISSION STATEMENT

Chairperson Peter McCrea entertained comments from the committee on the draft Mission Statement. Bill Trautman suggested changing "Valley" to "County" in the first paragraph. Dave Graves suggested changing, "...surface-to-groundwater interactions" to, "...the interaction between surface water and groundwater" in the second bullet point on the first page. Michelle Benvenuto and Don Gleason had additional comments. Mr. McCrea suggested tabling the item to the next meeting for further committee discussion due to time constraints.

4. PUBLIC COMMENT

None.

5. PRESENTATIONS AND DISCUSSION ITEMS

a. HYDROLOGIC CHARACTERIZATION/GW MONITORING/RECHARGE

Phil Miller, Deputy Director-Flood Control and Water Resources, Public Works, presented a PowerPoint presentation on groundwater conditions and monitoring recommendations from Luhdorff & Scalmanini Consulting Engineers' (LSCE) 2011 report. The presentation included the groundwater basins and sub-basins located within Napa County; key findings of the report, such as groundwater quality conditions, groundwater level conditions, historic record and data quality; and recommendations for Countywide groundwater level and quality network priorities, updated conceptualization and characterization of hydrogeologic conditions, and the plan for ongoing Countywide groundwater monitoring. Vicki Kretsinger Grabert, Principal Hydrologist, LSCE, presented a PowerPoint presentation on LSCE's scope of work in updating conceptualization and characterization of hydrogeologic conditions. The presentation focused on four tasks of the project's purpose: 1) Update hydrogeologic conceptualization and characterization for priority areas; 2) Identify supplemental groundwater monitoring wells for high priority areas; 3) Refine and further characterize areas with greatest recharge potential; and 4) Guidance for CEQA-related issues and analysis of surface water to groundwater interactions. A handout updating the committee's questions on groundwater from December 12, 2011 was also distributed.

b. HISTORY & UPDATE ON THE MILLIKEN-SARCO-TULOCAY (MST) BASIN

Steve Lederer, Interim Director, Public Works, presented a PowerPoint presentation on the history of the policy and the management of the MST groundwater deficient area. The presentation went over the MST boundaries, the intent of the County's Groundwater Ordinance, CEQA permitting requirements for new development, exemptions under the Ordinance, and the proposed recycled water pipeline that would be funded by a voluntary assessment to property owners in the MST area. Phil Miller, Deputy Director-Flood Control and Water Resources, Public Works, added that the design of the pipeline project was essentially at 100%, but there will have to be a redesign of the pump station site to eliminate a proposed truck fill station. There will be a meeting on May 3 at the Napa Valley Country Club to present ranges of costs to potential users and to try to move the assessment district ahead that would fund project. The plan is to obtain construction funding through the State Revolving Loan Fund and repay the loan via the assessment district, which would be made up of voluntary users of the recycled water.

c. REVIEW OF THE DRAFT NAPA COUNTY GROUNDWATER MONITORING PLAN ANNOTATED OUTLINE

Rick Thomasser, Watershed and Flood Control Operations Manager, Flood Control and Water Conservation District, went over the proposed monitoring plan outline provided in the agenda packet and also presented a PowerPoint presentation. Main components of the plan include the purpose and organization of the plan, hydrogeology of Napa County, groundwater monitoring objectives, groundwater monitoring well network, groundwater data management, annual update and review of the monitoring plan and well network, and reporting. The committee made the following suggestions for the annotated outline:

- **Section 3, second bullet – Remove “avoid” and reword sentence (MB and PM).**
- **General – Would like to see in the plan where it “connects the dots” back to the creating documents and the program that actually talks about the goals (MT).**
- **General – There should be an initial conceptualization of how the data will be used either in the plan or somewhere else (SVR).**
- **Section 3.1, fourth bullet – Replace “refine” with “understand” (DG).**
- **Section 3.2, third bullet – Should not limit types of contaminants (SVR).**
- **Section 5.1.2 – Confidentiality should not be further discussed until the monitoring program is defined (PM).**

Mr. Thomasser stated that staff’s goal is to have a draft of the groundwater monitoring plan at the next meeting for review and discussion. Hillary Gitelman, Director, Conservation, Development and Planning, added that discussion of the plan’s objectives and priorities can be included with this item.

6. OTHER BUSINESS

a. UPDATE ON DRAFT PLAN FOR PUBLIC OUTREACH/EDUCATION

Michael Haley reported that the outreach ad-hoc committee met recently and will meet again in a couple of weeks. More detailed information will be shared at the next meeting.

b. UPDATE ON ACTIONS BY ST. HELENA CITY COUNCIL RE: WELLS

(Discussed after Item 5.b.) Steve Lederer, Interim Director, Public Works, noticed the number of well permits being pulled in St. Helena has increased over the years and reported this to the St. Helena City Council on December 22, 2011, which has since passed an ordinance to limit the number of wells that could be drilled within its city limits. From the time the ordinance was passed on March 27 to the time it took effect at 5:00 p.m. on April 25, there have been 25 applications for well permits, noticeably more than the average of 5 per year. Alan Galbraith added that the ordinance prohibits any new wells except for agriculture purposes and the well owner must report elevation data annually, taken twice a year, and the wells must be metered.

c. DISCUSSION OF REPORTING OUT VIA MEETING SUMMARY

Hillary Gitelman, Director, Conservation, Development and Planning, stated there was a previous question from a committee member regarding what would be the best media to send to colleagues and associates to update them on the GRAC's activities – the Action Minutes, Meeting Summary, or Meeting Synopsis. It is up to the committee members, but Ms. Gitelman suggested sharing the one-paragraph Meeting Synopsis that is emailed to the committee and the other documents if additional information is requested. Ms. Gitelman also suggested if the outreach subcommittee comes up with a general informational brochure of the GRAC's functions that it could be sent as well.

7. ANNOUNCEMENTS

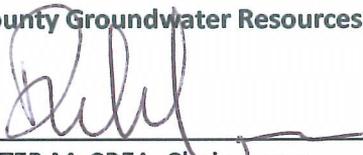
None were mentioned.

8. FUTURE AGENDA ITEMS

- Draft Napa County Groundwater Monitoring Plan
- Draft Communication and Education Plan
- Preparation for Joint Meeting with WICC – July 26

9. ADJOURNMENT to the NEXT MEETING

Adjourned to the next regular meeting of the Napa County Groundwater Resources Advisory Committee on Thursday, June 28, 2012 at 2:00 p.m.



PETER McCREA, Chairperson

ATTEST:



PATRICK LOWE, Secretary



By: GREG MORGAN, Supervising Office Assistant

Voting Key

If not unanimous, member votes will be tallied (N = No; X = Excused; A = Abstained) using the following Committee Member abbreviations:

MB = Michelle Benvenuto; TC = Tucker Catlin; AG = Alan Galbraith; DG1 = Donald Gleason; DG2 = Dave Graves; MH = Michael Haley; PM = Peter McCrea; CS = Charles Slutzkin; SS = Steve Soper; MT = Marilee Talley; BT = Bill Trautman; JV = Jim Verhey; SVR = Susanne von Rosenberg; DW1 = Duane Wall; DW2 = Dale Withers

Example Key:

MB TC AG DG1 DG2 MH PM CS SS MT BT JV SVR DW1 DW2