

Napa County Fiscal Year 2012-2013 Realignment Funding

Napa County received new Realignment funding in three different areas:

- 1) **General Realignment Revenue** to be distributed based on new needs to take custody of “low-level” offenders realigned to the County jails and Post Release Community Supervision offenders who now fall under County Probation supervision under the 2011 Public Safety Realignment Act.

Revenue		
Realignment Revenue – FY 12-13 Allocation		\$2,467,357*
Realignment Revenue Roll-Over		\$808,515
TOTAL		\$3,275,872
Expenditures		
Program	Expenditure Type	Estimated Cost
Pre-Trial Release Program (Prob.)	Staffing – Probation Officer	\$130,259
Pre-Trial Release Program (Prob.)	Staffing – Legal Clerk	\$75,728
Pre-Trial Release Program (Prob.)	Staffing – Supervising Probation Officer (Partial)	\$76,454
Pre-Trial Release Program (Prob.)	Electronic Monitoring	\$12,000
Intensive Supervision Unit (Prob.)	Staffing – Sr. Probation Officer	\$116,232
Deferred Entry of Judgment Program (Prob./DA)	Staffing - .25 Probation officer	\$26,591
Home Detention (Sentenced Inmate Release Program) Supervision (Prob.)	Staffing - .5 Probation Officer	\$53,182
Home Detention (Sentenced Inmate Release Program) (NCDC)	Electronic Monitoring	\$55,000
Community Corrections Work Program (CCWP) (NCDC)	Staffing – Correctional Officer	\$81,067
Community Corrections Work Program (CCWP) (NCDC)	Supplies/Training/Transportation	\$20,000
Classification Team (NCDC)	Staffing – Classification Officer	\$91,478
Classification Team (NCDC)	Staffing – Legal Clerk	\$59,952
Realignment Training (Prob.)	Training	\$5,700
Evidence Based Practices Consultation	Consultant Contracts in Central Services	\$30,000
TOTAL		\$833,643

*Note: At the time the Fiscal Year 2012-2013 budget was developed, this amount was estimated at \$2,101,834.

- 2) **District Attorney Parole Revocation Hearing Revenue** to be used by the District Attorney’s Office for the costs associated with prosecuting individuals at Parole Revocation hearings.

Revenue		
District Attorney Parole Revocation Hearing Revenue		\$21,634**
Expenditures		
Program	Expenditure Type	Estimated Cost
Revocation Hearing	Staff time, administrative overhead costs.	\$21,634**

**Note: at the time the Fiscal Year 2012-2013 budget was developed this amount was estimated at \$37,706.

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- 3) **Public Defender Parole Revocation Hearing Revenue** to be used by the Public Defender's Office for the costs associated with defending individuals at Parole Revocation hearings.

Revenue		
Public Defender Parole Revocation Hearing Revenue		\$21,634***
Expenditures		
Program	Expenditure Type	Estimated Cost
Revocation Hearing	Staff time, administrative overhead costs.	\$21,634***

***Note: at the time the Fiscal Year 2012-2013 budget was developed this amount was estimated at \$37,706.

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- 1) **General Realignment Revenue** to be distributed based on new needs to take custody of “low-level” offenders realigned to the County jails and Post Release Community Supervision offenders who now fall under County Probation supervision under the 2011 Public Safety Realignment Act.

Revenue		
General Realignment Revenue		\$1,226,192
Expenditures		
Program	Expenditure Type	Estimated Cost
Pre-Trial Release Program	Staffing – Probation Officer	\$80,932
Pre-Trial Release Program	Electronic Monitoring	\$5,700
Intensive Supervision Unit (Probation)	Staffing – Sr. Probation Officer	\$74,297
One-Time Start up costs for new staffing	Office Expenditures (including new workstations, computers, phones, panic alarms, etc)	\$72,976
Realignment Training	Training	\$10,772
Home Detention (Sentenced Inmate Release Program)	Electronic Monitoring	\$63,000
Evidence Based Practices Consultation	Consultant Contracts in Central Services	\$35,000
Jail Parole Holds	Replacement of Revenue previously received by the State for Parole Holds, per Realignment Legislation	\$75,000
TOTAL		\$417,677

- 2) **District Attorney Parole Revocation Hearing Revenue** to be used by the District Attorney’s Office for the costs associated with prosecuting individuals at Parole Revocation hearings.

Revenue		
District Attorney Parole Revocation Hearing Revenue		\$18,853
Expenditures		
Program	Expenditure Type	Estimated Cost
Revocation Hearing	Staff time, administrative overhead costs.	\$6,000

- 3) **Public Defender Parole Revocation Hearing Revenue** to be used by the Public Defender’s Office for the costs associated with defending individuals at Parole Revocation hearings.

Revenue		
Public Defender Parole Revocation Hearing Revenue		\$18,853
Expenditures		
Program	Expenditure Type	Estimated Cost
Revocation Hearing	Staff time, administrative overhead costs.	\$1,000

Court/County Criminal Justice Information System Integration

Issue - The Napa Superior Court and County of Napa justice agencies currently have separate criminal case information systems. While there have been recent efforts to provide some limited exchange of data between the two systems, a comprehensive effort to exchange more complete case data and electronic documents would significantly increase the efficiency and effectiveness by which criminal and juvenile cases are adjudicated and court orders enforced in Napa County. As a result, this document proposes development of a long-term plan to fully interface the court and county systems thereby providing more accessible and expeditious criminal justice services to the citizens of Napa County.

Background - Over the course of many years, a variety of individuals with a vested interest in the effectiveness and efficiency of the criminal justice system have recognized the need for automating various manual and paper based functions, processes, and procedures related to the trial court system. The Court has already invested in their case management system (SUSTAIN) and integrated document imaging system to create an effective internal fully automated case information system. This system allows court staff and judicial officers to access electronic court case information, calendars and documents without the need for paper files. The County, over the last two years, has expended a great deal of resources on updating the internal criminal justice computer system (now CJNET) to allow departments to better manage their case loads and create opportunities for departments to share information.

There have been opportunities in the recent past with the updates to these new systems for the Court and the County to work together on specific areas, and there have been several successes. Most notably:

- 1) Improved “In-Court” Case Processing: The court developed a software application (Proceedings) that is used by courtroom clerks in criminal hearings to streamline the data entry process of what happens in court. County IT collaborated with all criminal justice agencies to provide access to minute orders via CJNET (CJIMS at the time) as well as provide a minute order query tool for electronic access minute orders. As a result:
 - Court Case Management System (SUSTAIN) updated instantaneously
 - Clear and consistent minute orders generated automatically
 - Minute orders provided to the defendant prior to leaving the courtroom
 - Minute orders electronically accessible to the criminal justice departments within 10 minutes of the hearing (it used to be a 3-day turnaround time (72 hours))
 - The work of the courtroom clerk is complete at the end of the calendar day
 - Numerous other processes were improved throughout the project (i.e., Public Defender and Probation referrals, improved jail communication, etc.)

- 2) Electronic Service of Orders After Hearing – Juvenile WIC 300 Cases: The Court, County Counsel, HHS Juvenile Probation and County ITS, worked together to develop an automated process for electronic service of orders that are made in Juvenile cases.
 - Court staff time was considerably reduced to copy, create a proof of service and distribute paper copies of orders.
 - Required county agencies were provided a customizable notification system to be alerted when an order has been made.

- County agencies access the court’s electronic document system to view orders, eliminating the requirement to “pick-up” paper orders. This is highly significant because we are not making a second copy (paper or electronic). Instead, all “consumers” are now accessing the “master” copy of the electronic file.
- Social Worker reports, that the county is required to serve has since been added to this process, further streamlining the workflow for County Counsel.

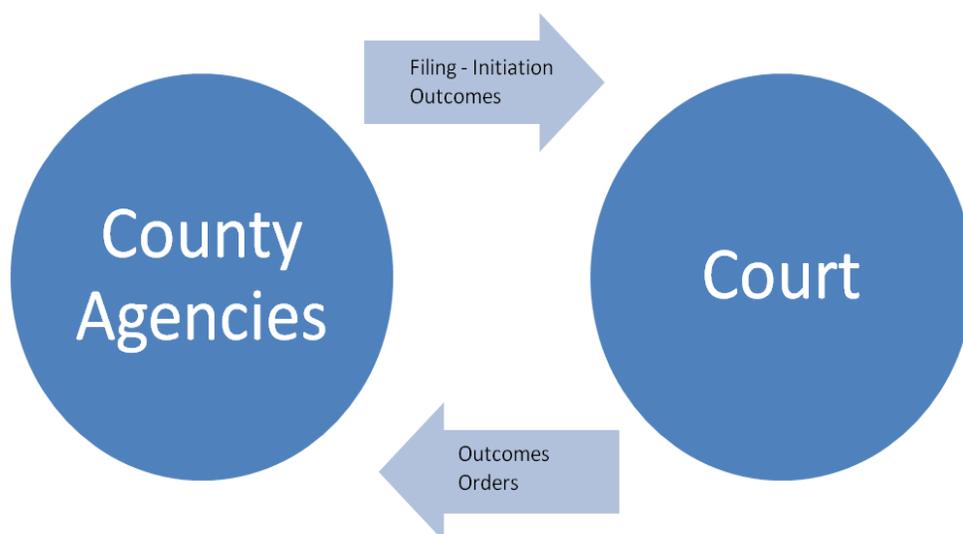
Plan Goals - Recognizing that the Court and the County are partners in a single criminal justice system, and both agencies would share in workflow efficiency and resource savings from an automated system, a group of staff from the Court Administrative Office, the County Executive Office, and County ITS, are developing the broad goals to integrate the two systems.

Specific goals of the Integrated Criminal Justice Information Systems Plan include:

- 1) Identify the information sharing needs and capabilities of the court and criminal justice agencies.
- 2) Determine the cost/benefits of efforts to establish data interfaces and exchanges that increase efficiency and enhance service levels.
- 3) Recognizing that the interface of court and county systems may require multiple and differing approaches and technological platforms prioritize such efforts so that the plan can be executed in a way that maximizes court and county resources as well as project benefits.

The ultimate plan goals of an *integrating court and county system is the elimination of the duplication of effort related to data entry, reduction or even elimination the need for paper files, creates real-time access to case information and orders, and assisting the court and county departments in managing limited staff resources.*

Project Outcome - Create a fully integrated system between the two agencies that would feature, at a minimum functions and processes that allow the groups to fulfill their roles more easily:



- Elimination of duplicate data bases, work tasks, and other resource expenditures.
- Timely exchange and updating of case data including but not limited to:
 - Minute orders
 - Court calendars: Provide electronic access to court calendars to county staff
 - Comprehensive case data, e.g. warrant, bail, custody, probation status, etc.

- Expanded access to electronic documents and case data allowing the following:
 - E-Filing of cases: Allow the District Attorney's Office to file cases electronically with the Court.
 - E-Discovery: Allow for electronic access to discovery items.
 - Electronic/mobile access to case files thereby eliminating the need for paper files
 - E-Probable cause review
- Protection of confidential information: In all processes, ensure the technology has the capability to protect the confidential information of all participants in the criminal justice system.

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