



**NAPA COUNTY DISTRICT ATTORNEY'S OFFICE  
CRIMINAL DIVISION**

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**GARY LIEBERSTEIN**  
District Attorney

**DEFENSE COUNSEL PASSWORD REQUEST FORM**

This request needs to be filled out and returned to the District Attorney's Office in order to obtain a password to access discovery. **You will receive an email from the Napa County IT Department with information on how to access discovery and how to obtain technical assistance if necessary.**

Misuse or fraud of the eDiscovery system will result in revocation of this password and discovery will be made available at the District Attorney's Office only. Please make sure all members of your firm are aware of this notification.

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_ Contact person/email: \_\_\_\_\_

Do you have a Napa County Superior court folder? Circle one:        YES        NO

Attorney names: (List each attorney from your office who will be accessing discovery and their individual email address)

**Please attach a copy of each applicant's Bar Card**

- 1. \_\_\_\_\_ Email# \_\_\_\_\_
- 2. \_\_\_\_\_ Email# \_\_\_\_\_
- 3. \_\_\_\_\_ Email# \_\_\_\_\_
- 4. \_\_\_\_\_ Email# \_\_\_\_\_
- 5. \_\_\_\_\_ Email# \_\_\_\_\_

For the DA's Office Use Only:

Bar #'s verified by \_\_\_\_\_ on (date) \_\_\_\_\_ Attorney(s)/Firm entered into CJNET: \_\_\_\_\_

(The firm is to be entered as an entity and all attorneys associated with this firm should be added as persons attached thereto.)      Form sent to ITS (Date): \_\_\_\_\_