

NAPA COUNTY

ADOPT-A-ROADSIDE EFFORT

NAPA C.A.R.E.



A Tradition of Stewardship
A Commitment to Service

NAPA C.A.R.E.



OPPORTUNITIES & BENEFITS:

Napa C.A.R.E. is a great opportunity for businesses, clubs, nonpolitical organizations, etc. to participate in an effort to clean up and care for our environment. Participation may be by removing litter, planting wildflowers or a combination of both. Participants have the choice of doing the work with their own people, hire a contractor or enlist the help of volunteers. This program is designed to promote civic responsibility and community pride, while being fun, educational and worthwhile.

The benefits resulting from Napa C.A.R.E. are increased public involvement and promotion of public awareness. Napa C.A.R.E. helps supplement County resources, saving taxpayer dollars and freeing up roadway workers to deal with higher priority maintenance of roads. The program allows for the replacement of wildflowers lost over the years due to roadside construction, urban development and agricultural expansion, while providing enjoyment, interest and pleasure to the senses of motorists and residents alike. Napa C.A.R.E. benefits the community and environment by increasing vegetation that provides wildlife habitat, consumes CO₂ and helps reduce air pollution. Prominent recognition is given to participants through recognition signs. A sense of pride and satisfaction is also created among participants for a job well done. These benefits reflect back to the community, creating an overall greater community spirit.

A PASSING GLIMPSE

**I often see flowers from a passing car
That is gone before I can tell what they are.**

**I want to get out of the train and go back
To see what they were beside the track.**

**I name all the flowers I am sure they weren't:
Not fireweed loving where woods have burnt--**

**Not blue bells gracing a tunnel mouth --
Not lupine living on sand and drouth.**

**Was something brushed across my mind
That no one on earth will ever find?**

**Heaven gives its glimpses only to those
Not in position to look too close.**

ROBERT FROST

PERMIT PROCEDURE:

Select the location and type of work you would like.

1. Discuss the location and project with Napa C.A.R.E. Coordinator.
2. Develop a work plan for the project.
3. If location chosen is deemed acceptable for adoption and availability, apply for a permit.
4. If more than one section of roadside is desired, permittee must designate a primary section. A section will be 1 mile, or the entire road, if the entire road is less than 1 mile. Up to a total of 4 miles of road is adoptable. Both directions of roadside are included in a section.

PERMIT RENEWAL:

1. You may not transfer your permit to others.
2. Adopted sections, other than your primary section are not renewable if others are on the waiting list for those sections. You need only relinquish one section per group that has no other adoptions.

PERMITTEE' S COMMITMENT:

1. Pick up litter along designated roadside, a minimum four times a year, maximum twelve times a year.
2. Plant and maintain wildflowers, bulbs or native shrubs for two years, according to approved plan.
3. Follow all safety and permit requirements.
4. Provide weatherproof decals of your organization's standardized logos if you want them on the recognition panel.

COUNTY' S COMMITMENT:

1. Provide use of safety gear: orange vests, signing, gloves and trash nabbers.
2. Provide free trash bags and dispose of the trash you collect. (We encourage separation of recyclable trash from generic trash and invite you to take recyclable trash with you.)
3. Issue the permit at no charge.
4. Assist you with planting plans and technical help.
5. Install recognition sign.
6. Provide delivery and pickup of equipment and resources provided by the County.

INSURANCE AND INDEMNITY REQUIREMENTS:

Organizations must maintain a valid certificate of insurance for general liability and a Worker's Compensation policy covering their employees.

Organizations and individuals that are approved to participate in the C.A.R.E. program shall hold the County of Napa harmless for death, injury or property damage, which might have been prevented by the permittee and/or individual participants. Please refer to page two of the C.A.R.E. Application. Once your permit and certificate of insurance is received and approved, permittee may start work.

ADOPTION INFORMATION

What's Adoptable:

1. County roadside.
2. Areas deemed safe by the County.

Area may not be Adoptable if:

1. That section is already adopted.
2. Access to work areas is unsafe.
3. The work area is unsafe without traffic control.
4. The shoulders or roadside are too narrow.
5. Visibility is too restricted.
6. Construction or other work is underway or planned.
7. Traffic is too heavy or too close.
8. Vehicle runoff potential is too high.
9. Terrain is too rugged or too steep.
10. Brush or vegetation is too dense.
11. There is no area available for appropriate for planting.

Already Adopted Sections:

1. Your name will be put on a waiting list.
2. If current adopter quits you will have a chance to adopt that section according to your rank on the waiting list.
3. If this is not the current adopter's primary section, you may have a chance to adopt it when their permit expires.

Multiple Adoptions:

1. One participant may adopt up to four miles of roadside.
2. Renewal privileges are not automatic if others are on a waiting list.

SAFETY STANDARDS

General Safety

1. The program depends on the common sense and responsibility of the individual participants.
2. Participants must follow all safety standards due to the potentially hazardous environment.
3. Read, understand and conform to the provisions in your permit.
4. Provide a copy of the safety requirements to each participant.
5. Permittee shall conduct an initial safety meeting and discussion before beginning the project.
6. Review safety requirements with your group each time before going out.
7. Each work group must have a copy of the permit and safety requirements with them on the roadside.
8. Do not work on holiday weekends or 24 hours before holiday weekends.
9. Do not work when it is raining or foggy and when roads are wet or icy.
10. Do not start work before 8:00 a.m. and discontinue your work before dusk.
11. Do not touch potentially hazardous materials such as: powders, chemicals, weapons, sharp objects, syringes or dead animals, etc. Please notify the County of these hazardous materials and objects as soon as possible.
12. Avoid overexertion and drink plenty of water.
13. Do not consume alcoholic beverages or drugs before entering or while on the right-of-way.

Safety Gear, Clothing and Equipment

1. Wear equipment provided by County: orange vests and gloves whenever you are out on the roadside; put these on ahead of time.
2. Recommended wear: long pants, sturdy shoes or boots, long sleeve shirts, hat (light colored clothing) and sunscreen.
3. Appropriate signs must be placed as directed by the County.
4. No portable restrooms will be allowed in the County right-of-way.
5. Properly use trash nabs for litter removal.

Access and Parking

1. Park off of the roadway.
2. If you drive to roadside areas, try to carpool.
3. Vehicles used to transport workers, equipment or materials to roadside section must be parked completely off the roadway.
4. Do not park any vehicles in a grassy area, where the exhaust systems could start a fire.
5. Do not use your emergency flashers when parked.
6. If you are working some distance from your vehicle display your permit, or a note in your vehicles windshield, for the California Highway Patrol identification, indicating "Napa C.A.R.E. Crew Working".
7. Improperly parked vehicles may be ticketed or towed by the California Highway Patrol.
8. Exit and enter your vehicle on the side away from traffic whenever possible.

When on Foot

1. Walk and work facing the direction of oncoming traffic; be alert and keep an eye on traffic.
2. Do not walk on the roadway, shoulders, and bridges.
3. Do not enter drainage facilities and structures.
4. Never work in the median, roadway or shoulders of roadway.
5. Use caution when crossing roadways; use crosswalks and signalized intersections where available.

Recognition Signs & Certificate of Appreciation

1. Signs are placed at the beginning of your project or where the County deems safe or most appropriate.
2. Signs may vary in size due to their location.
3. The decision to place signs, their size and location are at the sole discretion of the County.
4. Sign's for one adopter shall not encroach upon another adopter's section.
5. The sign is limited to adopter's name and logo. No products, phone numbers or streets, etc. may be identified.

The permit holder shall follow these safety standards pursuant to these guidelines. The County of Napa Department of Public Works reserves the right to revoke permission of aforementioned permit at any time.

Authority

Napa C.A.R.E. was established and approved in 1992 by the County of Napa Board of Supervisors for the benefit of the people of the County of Napa.

LITTER REMOVAL CONDITIONS

1. Follow all Safety Standards.
2. Use proper signing as directed and provided by the County.
3. Have a copy of your permit and Safety Standards with each group.
4. Remove litter only from areas designated on your permit. We encourage separation of recyclable trash from generic trash and invite you to take the recyclables with you.
5. Place all filled bags in one pile off of the paved roadway. (Notify the County to pick-up as soon as possible.)
6. Do not trespass on private property.
7. Do not touch potentially hazardous materials such as powders, chemicals, sharp objects, syringes or dead animals, etc. (Please notify the County of these hazardous materials and objects as soon as possible.)
8. Permittee shall contact Napa C.A.R.E. at Napa County Road Department a minimum of one (1) week prior to commencing any work, after the permit has been approved.
9. Permittee shall be responsible to contact the Napa County Road Department at (707) 944-0196 to schedule use of equipment provided by the County.

PLANTING CONDITIONS

1. Follow all Safety Standards.
2. Use proper signing as directed and provided by the County.
3. Have a copy of your permit and Safety Standards with each group.
4. Permittee shall provide all planting materials.
5. Plant only wildflowers, bulbs or native shrubs listed on the following page “Wildflower Listing”.
6. Do not plant or trespass on private property.
7. Do not touch potentially hazardous materials such as powders, chemicals, sharp objects, syringes or dead animals, etc. (Please notify the County of these hazardous materials and objects as soon as possible.)
8. Permittee shall contact Napa C.A.R.E. at Napa County Road Department a minimum of one (1) week prior to commencing any work, after the permit has been approved.
9. Permittee shall be responsible to contact the Napa County Road Department at (707) 944-0196 to schedule use of equipment provided by the County.

WILDFLOWER LISTING

1. White Yarrow	Yellow	Perennial
2. Basket of Gold	Yellow	Perennial
3. Dwarf Cornflower	Blue	Annual
4. Yellow Upright Prairie Coneflower	Yellow	Perennial
5. Wallflower	Orange	Biennial
6. Ox-Eye Daisy	White	Perennial
7. Dwarf Single Godetia	Pink	Annual
8. Mountain Garland	Pink, Rose Lavender, White	Annual
9. Chinese Houses	White, Violet	Annual
10. California Poppy	Orange	Perennial
11. Globe Gilia	Blue	Annual
12. Bird's Eyes	White, Purple	Annual
13. Baby's Breath	White	Annual
14. Scarlet Flax	Scarlet	Annual
15. Blue Flax	Blue	Perennial
16. Arroyo Lupine	Blue	Annual
17. Baby Blue Eyes	Blue	Annual
18. Shale Evening Primrose	Yellow	Perennial
19. Beach Evening Primrose	Yellow	Perennial
20. Iceland Poppy	Yellow, Orange, White	Perennial
21. Corn Poppy	Red	Annual
22. Tall Catchfly	Pink	Annual
23. Dwarf Catchfly	Pink	Annual
24. Pimpernel	Blue	Annual
25. Dwarf Plains Coreopsis	Yellow, Maroon	Annual
26. Tall Lance-Leaved Coreopsis	Yellow	Perennial
27. African Daisy	Orange, Salmon, White	Annual
28. Tidy Tips	Yellow, White	Annual
29. Dwarf Baby Snapdragon	Yellow, Pink, Purple, White	Annual
30. Tall Sweet Alyssum	White	Annual
31. Five Spot	White, Purple	Annual
32. Missouri Primrose	Yellow	Perennial
33. Blue Bells	Blue	Annual
34. Nasturtium	Orange, Yellow, Red	Annual
35. Johnny-Jump-Up	Purple, Yellow, Blue	Annual
36. Lacy Phacelia	Purple	Annual
37. Blanket Flower	Yellow, Red	Perennial
38. Red Mexican Hat	Yellow, Red	Perennial
39. Black-Eyed Susan	Yellow	Perennial
40. Moss Verbena	Purple	Perennial

APPLICATION FOR NAPA C.A.R.E PROGRAM

This application must be completed by an organization or individual who is interested in adopting a section(s) of County roadway.

Date of Application

Name of Applicant

Organization

Mailing Address

Daytime Telephone

City

Evening Telephone

State

Zip Code

- Type of work proposed:
- Litter Removal
 - Wildflower Planting & Maintenance
 - Both Litter and Planting

Exact wording to be placed on adoption sign.

Approximate number of people participating for:

Litter Removal: _____ Wild Flower Planting and Maintenance: _____

Highway section(s) interested in adopting:

1. _____
County/City Street/Road Name
2. _____
County/City Street/Road Name
3. _____
County/City Street/Road Name

The Napa County Department of Public Works will work with the individual applicants and/or organizations to determine specific sections of highway to be adopted, the nature of the work proposed and the recognition to be provided.

INSURANCE and INDEMNITY required by Napa County:

IF ORGANIZATION:

Organization must maintain General Liability Insurance and Worker's Compensation. A Certificate of Insurance must be attached to this application and the indemnity paragraph below must be included on the applicant's Certificate of Insurance.

IF INDIVIDUAL:

APPLICANT hereby agrees to hold the County of Napa, its officers, agents, and employees harmless from any claim, loss or liability including without limitation, those for personal injury (including death) or damage to property, arising out of or connected with its participation in the activities in the Napa County Adopt-a-Roadside Effort (Napa C.A.R.E.) PROGRAM.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

Please identify evidence of coverage: Policy # _____

Company name: _____

Return this completed application to:

**NAPA C.A.R.E Program
COUNTY OF NAPA
ROAD DEPARTMENT
1195 THIRD STREET, ROOM 201
NAPA, CA 94559**