

# NAPA COUNTY FIRE DEPARTMENT



## Utility/Basic Driving "Code 2" Operations Task Book

TASK BOOK ASSIGNED TO:

_____	_____
Name	Assigned Station

Initiated By:

Training Bureau: _____	Date: _____
Volunteer Chief: _____	Date: _____

Verification of Completed Task Book for Position of:  
Utility / Basic Driving

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**Volunteer Chief Verification**

I verify that \_\_\_\_\_ has successfully completed all required training as set forth in the Basic Driving Task book in accordance with the Driver Operator Hand Book and should be considered for certification in this position.

Volunteer Chief Signature: \_\_\_\_\_

Volunteer Chief Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Code 2 only: \_\_\_\_

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**NCFD Training Bureau Certification**

I certify that \_\_\_\_\_ has met all requirements for qualification in accordance with the NCFD Driver Operator Hand Book and NCFD Policy 4020 and such qualification has been issued.

Training Bureau Signature: \_\_\_\_\_

Training Bureau Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

### Basic Driving Operations minimum Training Requirements

TASK	Date Completed	Print name of Evaluator	Requirements
1. Member in Good Standing			NCFD Policy and Procedures
2. Current Driver's License			CA DMV
3. 1 Year experience as a NCFD member			NCFD Policy and Procedures
4. Basic Radio Procedures			NCFD Policy and Procedures
5. Written Recommendation from Dept. Chief			NCFD Policy and Procedures
6. Accident Policy and Reporting Procedures			NCFD Policy and Procedures
7. Cell Phone use			
8. Attitudes and perceptions			
9. Perform a Pre-Trip Inspection			CA DMV
10. Control your vehicle			
11. Night & Limited Visibility Driving			
12. Code 3 vs. Code 2 Driving*			NCFD Policy and Procedures
13. Fueling Procedures			
14. Preventive Maintenance			
15. Defensive Driver Class			NCFD Policy and Procedures
16. I-100			NCFD Policy and Procedures
17. NIMS-700			NCFD Policy and Procedures
18. NIMS-800			NCFD Policy and Procedures
19.			

\* Ability to drive Utilities Code 3 upon qualification as a Rescue/ Support Diver/ Operator at a minimum.

**CATEGORY** **COMMENTS**  
**(INSTRUCTOR PLEASE INITIAL COMMENTS)**
