



*Our mission is  
to enrich people's lives  
with books and information.*

**NAPA COUNTY LIBRARY COMMISSION**

**REGULAR PUBLIC MEETING**

**January 7, 2016**

**5:00 p.m.**

**Napa County Library**

**580 Coombs St., Napa, CA 94559**

**AGENDA**

1. Call to Order: Roll Call
2. Adoption of Agenda Order
3. Approve minutes of the November 5, 2015, meeting
4. Public Comment
5. Old Business
  - a. Update on the Calistoga Branch remodel, Polaris migration and the 100th Birthday Celebration
6. New Business
  - a. Recognition to thank departing Commissioner A. Shelby Valentine
  - b. Discussion on planning the annual meeting with the Friends of the Library groups and the Library Foundation
  - c. Discussion on preparing a system-wide survey for library services
  - d. Discussion and possible action to appoint a Library Commissioner to the Art in the Library jury committee for a two-year term
7. Library Director's comments and announcements
8. Legislation
9. Commissioner's Comments
10. Agenda building
11. Set date, time, and place of next meeting:
12. Adjournment

**LIBRARY COMMISSIONERS**

Appointed by

Pamela Kindig, Chair	City of Napa
Scott Owens, Jr. Vice Chair	Town of Yountville
Patricia Krueger	City of American Canyon
Dina Greenberg	Napa County
Lonnie Payne-Clark	Napa County
Rodolfo Perez Arroyo	Napa County
A. Shelby Valentine	City of Calistoga
Stacy Barrett	City of Napa
Dianne Saba	Teen representative

**LIBRARY DIRECTOR**

Danis Kreimeier

**SENIOR OFFICE ASSISTANT**

Teresa Abeyta

**Thursday, March 3, 2016**

**5:00 p.m.**

**Napa County Library**

**580 Coombs St., Napa, CA 94559**

If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Requests for disability related modifications or accommodations, aids or services may be made to the Library Business Office no less than 72 hours prior to the meeting date by calling (707) 253-4242.

Note: Agenda closes at 5:00 p.m. on Friday 10 days preceding the Commission Meeting. Support materials for the agenda are available for review at the Napa County Library headquarters, 580 Coombs Street, Napa, CA 94559, and all branch libraries. Telephone: (707) 253-4242. FAX (707) 253-4615.

NAPA COUNTY LIBRARY COMMISSION MINUTES

November 5, 2015

Draft summary of proceedings

**CALL TO ORDER:**

Commission chair Kindig called the meeting to order at 5:00 p.m., in the Napa County Library, 580 Coombs St., Napa, CA.

**ROLL CALL:**

Present: Pam Kindig, Scott Owens, Patti Krueger, Dina Greenberg, Lonnie Payne-Clark, Rodolfo Perez Arroyo, Dianne Saba, Danis Kreimeier and Teresa Abeyta

Excused Absence: A. Shelby Valentine and Stacy Barrett

Ms. Susie Altman, Deputy County Counsel, and Ms. Ann Davis, Head of Children's Services attended the meeting

**ADOPTION OF THE AGENDA ORDER:**

A motion was made by Commissioner Payne-Clark and seconded by Commissioner Owens to accept the agenda order as presented. Motion passed 6-0 with Commissioners Kindig, Owens, Krueger, Greenberg, Payne-Clark, and Perez Arroyo voting yes.

**APPROVAL OF THE MINUTES:**

Commissioners Payne-Clark and Owens noted amendments to the September minutes under Commissioners Comments as follows: Commission Chair Kindig asked Commissioner Payne-Clark to meet with Library Foundation board member Ms. Stephanie Meyer to explore joint library advocacy opportunities. Commissioner Owens discussed preparing a survey with library staff to reach out to constituents in the Yountville community to find out what services they want from their library. Commissioner Owens attended the AB1234 Ethics Training held by Napa County in August. Commissioner Valentine, Teresa Abeyta and Bonnie Webster attended the training.

A motion was made by Commissioner Krueger and seconded by Commissioner Payne-Clark to approve the minutes of the September 3, 2015, meeting as amended. Motion passed 5-0 with Commissioners Kindig, Owens, Krueger, Greenberg, and Payne-Clark voting yes; Commissioner Perez Arroyo abstained.

**PUBLIC COMMENT:**

None

**OLD BUSINESS:**

- a. Update on the library homepage website maintenance and the accessibility of Library Commission documents

The Director and Ms. Abeyta gave a computer demonstration on the reorganization of the Library Commission documents that are available on the library website. The past and present meeting packets and approved minutes go back two years. They can be accessed by going the library homepage, clicking on the documents

tab and filtering under the library commission category. The second option is to click on the Library Commission tab on the homepage and click on view past and present meeting agendas and minutes here. Copies of Library Commission packets over two years old can be requested by calling the library. The Director noted that Library Commission packets are always available at the main and all branch library locations and patrons can get copies from library staff. Commission members thanked the Director for making the documents more accessible.

b. CENIC update

The Director gave an update on the CENIC installation and the progress at each library location. Everything is going smoothly and the project is ahead of schedule. In October at the main library, the wifi traffic moved to the gigabit network and the internet speed increased from 100 mbps to 1 gigabit. The American Canyon branch is next to join the network. Ed Bell is working with AT&T to coordinate the upgrade with the building remodel at the Calistoga branch. There is an issue with the Yountville branch installation. There is damaged underground conduit from the street to the library building. AT&T is working with the city to get permits to repair the damage and when complete, the installation will move forward. The next step for the library is to bring in new network equipment, servers and routers.

Commissioner Payne-Clark congratulated the Director for being proactive in joining the first group of libraries in the state to upgrade to the CENIC high-speed network.

**NEW BUSINESS:**

a. Discussion and possible action to approve the 2016 Library Closure Schedule

Commissioner Kindig noted that the 2016 Closure Schedule is consistent with past year's schedules. Deputy County Counsel Altman noted that once the schedule is approved by the Library Commission, it moves on to the Board of Supervisors for final approval.

A motion was made by Commissioner Payne-Clark and seconded by Commissioner Owens to approve the 2016 Library Closure Schedule as presented. Motion passed 6-0 with Commissioners Kindig, Owens, Krueger, Greenberg, Payne-Clark, and Perez Arroyo voting yes.

b. Report on Summer Reading Club activities

Ms. Ann Davis, Head of Children's Services gave a report on the 2015 Summer Reading Program, *Read to the Rhythm*. The program was very successful with music incorporated into the Children's programs and other library programs such as *Art in the Library* and ukulele classes for teens. The library also participated in a challenge from the California Library Association to collectively sign up one million participants throughout the state for the 2015 summer reading program. The library was also a member of the Great Library Adventure, an online summer reading program pilot project. Staff provided good recommendations on the benefits and limitations of the program.

The Summer Reading Program includes all ages, from wee readers to adults. Participation statistics for children were provided, and the numbers continue to grow each year. The Summer Reading Programs encourages children to read over the summer and tries to engage patrons with books and bring them back to the library. There is also a bonus of fine forgiveness if certain reading requirements are met. Children receive book bags, bookmarks and fun items when they turn in their reading logs at the end of the program.

Commissioner Kindig inquired about the online reading program. Ms. Davis said that this is the first year for the project. One of the nice features is the online reminders to encourage children to read. Next year the online program may be available in Spanish.

Commissioner Krueger inquired about the selection process for performers. Ms. Davis noted that planning for the Summer Reading Program begins in January. There is a live Children's Showcase for performers where librarians go and view storytellers, jugglers, and puppeteers. The performers are booked early and programs are scheduled for the main and branch libraries. Each year Ms. Davis tries to have the popular performers return as well as a try out a new program. Ms. Davis and her staff review the numbers and try to tweak and refine the programs that work the best. Once the contractors are booked, Ms. Altman works on the performer contracts; it is an involved process. Ms. Altman complimented Ms. Davis and the children's staff at the main library.

The theme for next year's program is *Read for the Win*, and will fit in with the 100-year anniversary celebration.

Only current statistics are available for the adult Summer Reading Program. The adult Summer Reading Program is relatively new, and participation is growing as the word gets out. A new librarian is working on the adult Summer Reading Program and is looking at new ideas to engage patrons.

#### **LIBRARY DIRECTOR'S COMMENTS ANNOUNCEMENTS:**

Two new staff members are coming onboard at the main Library: Alexa Stoneman is the new Children's Librarian, and Danielle Clayton is the new Staff Services Analyst.

Librarian Nancy Bradford and her team are hard at work planning for the Polaris ILS migration in March. The Director is attending ongoing planning meetings with Public Works and the architects for the remodel projects scheduled at the main library next year. Due to last year's earthquake, cracks in the main library building were discovered. Contractors are scheduled to repair the cracks with epoxy following FEMA guidelines for safety.

The Calistoga branch library has moved to the Napa County Fairgrounds. The entire collection of materials fit into the new building. The remodel project has started on the building. A short slide show was presented.

The Napa County Library is turning 100 years old in 2016. The Director told everyone to mark their calendars for February 9, 2016, for the big anniversary party. The Director and the anniversary planning team are hard at work planning the party, and many exciting events are scheduled for the year-long celebration.

The *How To Festival* was a big success at the main library. Approximately 2,300 people were in the library between 10 a.m. and 4 p.m. On Saturday, a job fair is scheduled at the main library with a class on interviewing techniques being held before the job fair begins.

Art in the Library is a monthly program held the second Friday of the month at the main library. In November the Napa Valley Quilters have their quilts on display, and in December photographer Victoria Alvarado is displaying her photographs of famous Hispanic women from Northern California and the bay area.

#### **LEGISLATION:**

The Librarian of Congress, James Billington, recently retired. There is no word on who the next librarian will be.

## COMMISSIONER'S COMMENTS:

Commissioner Krueger gave a presentation on library services to the American Canyon City Council. She noted the increase in the number of patrons, approximately 200 to 300, at the library on Wednesday afternoons; the short school day. She has concerns about more space for library patrons. Council members asked about statistics on how e-books are counted, and questions on future budgeting. The Director noted that currently counting statistics for ebooks is problematic and challenging to tie the numbers to the branch libraries. The Director is hoping to retrieve better statistical information for ebooks with the new Polaris ILS.

Commissioner Kindig received mail from a concerned patron about opening the main library on Sunday. The Director received the same letter. Commissioner Kindig stated that she has always been an advocate for reinstating Sunday hours at the main library; she would like to continue the discussion. The Director noted that we have a new staff service analyst coming on board in two weeks. Once she is comfortable in her position the Director plans to analyze the cost allocation models and budget figures. She noted that it has been a couple of years of coming out of the financial downturn, and stated that it is time to look at the revenues and work with other cities as well. Commissioner Kindig recommended the book, *All the Light We Cannot See* by Anthony Doerr.

Commissioner Owens recommended the book, *The Invention of Nature* by Alexander von Humboldt. The book was not readily available so he placed a hold, and the book was delivered to the Yountville Library. Commissioner Owens complimented the Director on the amazing things she is accomplishing at the library.

The Director noted that she is going to the CLA conference tomorrow.

## AGENDA BUILDING:

- Recognition to thank Departing Commissioner Shelby Valentine for her years of service on the Library Commission
- Discussion on planning the annual meeting with the Friends of the Library groups and the Library Foundation
- Discussion on the library services survey for the community of Yountville
- Commissioner Payne-Clark will give a report on his meeting with Ms. Stephanie Meyer, Library Foundation board member on exploring joint library advocacy opportunities
- Update from the Director on the Calistoga remodel project, Polaris ILS migration and the planning for the 100 birthday celebration for the main library
- Future agenda item for March, discussion on looking at the budget for Sunday library hours of operation

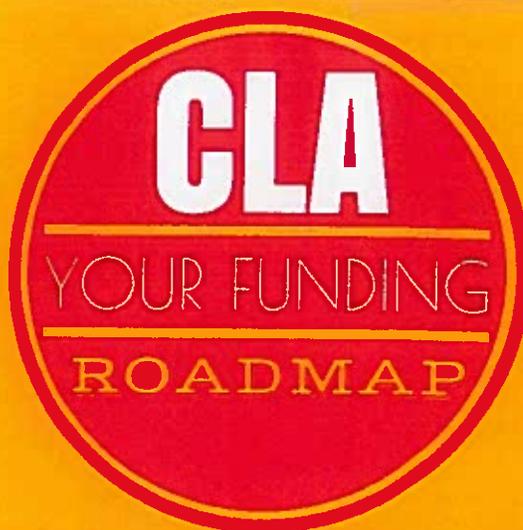
## SET DATE, TIME, AND PLACE OF NEXT MEETING:

The next Library Commission meeting will be held on January 7, 2016, at 5:00 p.m. at the Napa County Library.

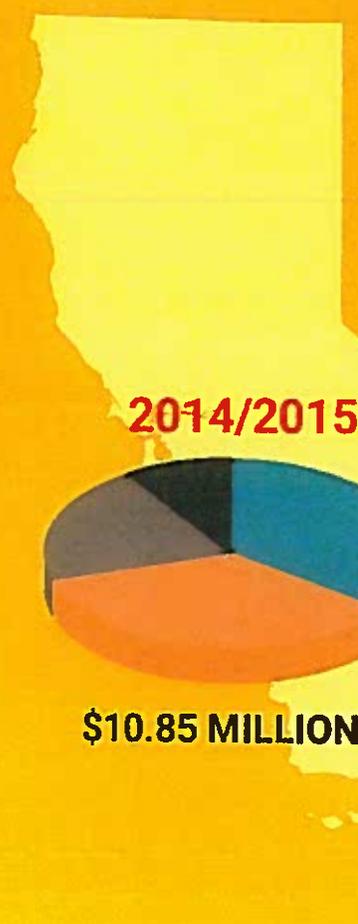
## ADJOURN:

A motion was made by Commissioner Payne-Clark and seconded by Commissioner Owens to adjourn the meeting. Motion passed 6-0 with Commissioners Kindig, Owens, Krueger, Greenberg, Payne-Clark, and Perez Arroyo voting yes. The meeting was adjourned at 6:08 p.m.

Teresa Abeyta  
Senior Office Assistant



# STATE FUNDING FOR CALIFORNIA LIBRARIES

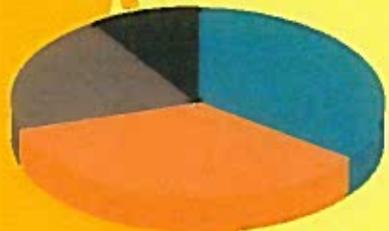


2013/2014



\$4.6 MILLION

2014/2015



\$10.85 MILLION

2015/2016



\$14.6 MILLION

- CLSA
- Adult Literacy
- Broadband Annual Membership fee (CENIC)
- Broadband Aggregator Administration fee (CENIC)
- Grants to connect to Broadband backbone (CENIC)
- Career Online High School
- Library Preservation Activities

## CLA Legislative Priorities 2016

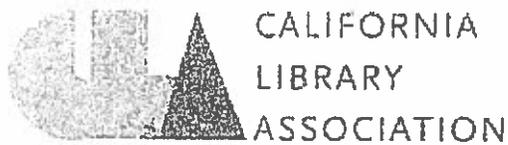
The purpose of the California Library Association's Advocacy and Legislative Committee (CLA/ALC) is to monitor and take action on various proposed and enacted pieces of legislation which impact library services to California residents. To that end, CLA/ALC works closely with the CLA Board, association members, and CLA's lobbyists.

During the 2016 legislative session, CLA/ALC will concentrate on supporting:

- Flexible and adaptable library facilities (bond issues, needs assessments, etc.), recognizing that libraries of the future may have needs different from the present; working toward a future library construction bond; and urging support for the inclusion of libraries in any economic stimulus bond packages
- High-speed, high capacity broadband provision for all libraries to ensure full, equal electronic services
- Engagement in Adult Education Block Grant (a.k.a. AB86) local consortiums for libraries to be fully valued and vested in the Adult Education continuum
- Tools and outreach to ensure Library Directors advocate and educate their legislators on the life-changing impact of today's innovative libraries in California
- Improved literacy by exploring the feasibility of:
  - A library card for every child in California
  - A Universal Library Card
- Efforts to lower the voter approval threshold for local library bond measures and special taxes to 55%
- Protection of the operating budget of the State Library to allow for better support to the Legislature and the library community
- Federal efforts as adequate funding and reauthorization of Library Services and Technology Act (LSTA), universal services provision (Telecommunications Act of 1996), the Government Printing Offices, and the Library of Congress

In addition, CLA will continue its annual efforts in the following areas:

- Monitoring of and opposition to legislation that restricts open access to information in any format
- Monitoring of state taxation policies and procedures so libraries are fairly and adequately funded, ensuring long-term sustainability
- Supporting provision of literacy skills at all levels
- Ensuring the provision of funding and support for technology to enhance workforce development efforts, individual learning, entrepreneurial/business centers, and lifelong learning
- Supporting all efforts to ensure creativity, innovation, and growth by restoring lost revenues



Specific to the 2016-2017 Legislative Session, in addition to the ongoing appropriations of \$2.25 million for the Broadband Annual Membership fee and \$225k for the Broadband Aggregator Administration fee, the committee endorses the following request:

**2016-17 STATE BUDGET: Minimum Funding Request**

- \$5.8 million for California Library Services Act (CLSA) – This is a \$4 million increase over the 2015/16 ongoing appropriation of \$1.8 million. Money to be used to: 1) strengthen regional library consortia\* to maintain and grow library membership and participation, and 2) determine the feasibility and implementation of a “library card for every child in California” campaign
- \$6.8 million for Adult Literacy (CLLS) – This is a \$2 million increase over the 2015/16 ongoing appropriation to start and restart literacy programs across the state, and to address the substantial wait-list for adult literacy learners brought on by the loss of funding in 2011/2012
- \$1 million to plan for a Universal Library Card campaign, to assure citizen’s access and to support their efforts from primary education to job success to lifelong learning
- Appropriate funding for grants to connect public libraries to the Broadband backbone and assist libraries in adapting to the CENIC project
- \$100,000 to assess the effectiveness, share best practices, and purchase additional scholarships for the Career Online High School program, which gives students the opportunity to earn a high school diploma and credentialed career certificate at the same time
- Appropriate funding for three additional Library Programs Consultants within the State Library to administer Literacy, Broadband, and the Career Online High School program.

The work of CLA/ALC is done through advocacy in its many forms. Methods include working with other library organizations such as the California School Library Association (CSLA) and the California Coalition of County Law Libraries (CCCLL), or developing partnerships with non-library organizations on legislative issues of mutual interest.

Of course, the most effective advocacy comes from a first-hand professional relationship between library staff members; library groups such as Friends of the Library, Library Foundation members, or Library Commissioners; the residents they serve; and the legislators themselves.

Finally, the CLA/ALC also supports the rights of all to a free public library with full and open access to information and the confidentiality of library user records as ensured by California State Statutes. Further, it supports the American Library Association’s positions on federal issues and supports National Library Legislative Day, annually sending well-qualified CLA members to represent California interests.

\*Library consortia provide (among other benefits):

- Staff continuing education opportunities
- Support for collection and resource sharing through a regional delivery system



- **Increased shared vendor discounts**
- **Local expertise and mentoring options**

FY15/16													
	July	August	September	October	November	December	January	February	March	April	May	June	Annual
Library to Go (Overdrive)	2932	2889	2750	2802	2726								14099
Discover & Go	79	80	38	20	29								246
Zinio	523	468	413	298	304								2006
Tumblebooks*	846	2,793	6,001	7,121									16,761
Bookflix*	334	289	667	678									1968
Tutor.com*													0
<b>Total visitation **</b>	<b>46350</b>	<b>35328</b>	<b>50195</b>	<b>51822</b>									<b>183,695</b>
Napa visitation	<b>32386</b>	<b>31918</b>	<b>35865</b>	37128	34277								171,574
American Canyon visitation	10191		10831	10929	7559								39,510
Calistoga visits***	3773	3410	3499	3765									14,447
Yountville visitation					4526								4,526
<b>Total circulation</b>	<b>82847</b>	<b>76656</b>	<b>74490</b>	<b>73124</b>	<b>64714</b>								<b>371,831</b>
Napa circulation	66987	62177	58899	61194	56008								305,265
American Canyon circulation	9433	8542	9286	5664	4753								37,678
Calistoga circulation	3966	3593	3802	3789	2018								17,168
Yountville circulation	2461	2344	2503	2477	1935								11,720

\*Tumblebooks, Bookflix, and Tutor.com statistics not available at this time

\*\* Total visitation for November does not include Calistoga's which were not available at the temporary location

\*\*\*Unable to collect visitation statistics at the temporary Calistoga location.

**Napa County Library Commission  
December 22, 2015**

<u>Commissioner</u>	<u>Appointed by</u>	<u>Term</u>	<u>Term dates</u>
Patricia Krueger 3 Marcello Ct. American Canyon, CA 94503 <a href="mailto:pattikrueger@hotmail.com">pattikrueger@hotmail.com</a>	City of American Canyon	First term (full)	<b>02/24/15 – 01/31/17</b>
Rodolfo Perez Arroyo 3624 Palo Verde St. Napa, CA 94558 (707)294-3292 <a href="mailto:rodolfoperezarroyo@gmail.com">rodolfoperezarroyo@gmail.com</a>	County of Napa	First term (full)	<b>02/02/15 – 01/31/18</b>
Lonnie Payne-Clark 1151 Petra Drive Napa, CA 94558 257-7378 <a href="mailto:payne.lonnie@gmail.com">payne.lonnie@gmail.com</a>	County of Napa	First term (full)	<b>08/14/12 – 01/31/16</b>
Dina Greenberg 19 Glen Court Napa, CA 94558 363-5538 (cell) <a href="mailto:ddgmbrg@aol.com">ddgmbrg@aol.com</a>	County of Napa	First term (full) First term (partial)	<b>02/25/14 – 01/31/17</b> 06/18/13 – 01/31/14
Pamela A. Kindig 3985 Klamath Way Napa, CA 94558 258-2932 (home) 252-3269 (fax) <a href="mailto:ikindigit@aol.com">ikindigit@aol.com</a>	City of Napa	Second term (full) First term (full) First term (partial)	<b>02/01/14 – 01/31/17</b> 07/01/10 – 01/31/14 04/27/10 – 06/30/10
Scott J. Owens, Jr. 6660 Jefferson Street Yountville, CA 94599 (707) 415-5050 (home) (415) 624-6621 (mobile) <a href="mailto:scottowens707@gmail.com">scottowens707@gmail.com</a>	Town of Yountville	First term (full) First term (partial)	<b>02-01-15 – 01-31-18</b> 07/22/14 – 01/31/15
Stacy Barrett 1057 Stonybrook Drive Napa, CA 94558 (707)253-4442 (work) <a href="mailto:missramsey@gmail.com">missramsey@gmail.com</a>	City of Napa	First term (full)	<b>02/01/15 – 01/31/18</b>
Ann Shelby Valentine 2771 Foothill Boulevard Calistoga, Ca 94515 707-942-1409 <a href="mailto:annshelbyvalentine@gmail.com">annshelbyvalentine@gmail.com</a>	City of Calistoga	First Term (full) First Term (partial)	<b>08/07/12 – 01/31/2016</b> 10/20/09 – 06/30/2012

<p>Library Commission Bylaws; Article I. (excerpt)  “While the County of Napa has stated that it is desirable to limit the duration of appointments in order to provide broad public participation, members shall serve in accordance with the policy established by each appointing authority.”</p>
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