

AGENDA

NAPA COUNTY LOCAL FOOD ADVISORY COUNCIL REGULAR MEETING

Health and Human Services Building A, Willow Room
2751 Napa Valley Corporate Dr.
Napa, CA 94558

**WEDNESDAY, January 25, 2017
4:30 - 6:30 P.M.**

The members of the Local Food Advisory Council will hold a regular meeting on Wednesday, January 25, 2017 at 4:30 p.m., at the Health and Human Services Building A, Willow Room, 2751 Napa Valley Corporate Dr. Napa, CA 94558. Requests for disability related modifications or accommodations, aids or services may be made to the Agricultural Commissioner's Administrative Assistant no less than 24 hours prior to the meeting date by contacting (707) 253-4357. Time for public commentary on items not on the Agenda will be provided. Time limitations for individual speakers may be set at the discretion of the Chair.

The purpose of the Napa County Local Food Advisory Council ("the Advisory Council") is to advise the Agricultural Commissioner/Sealer of Weights regarding development and facilitation of a sustainable local food system, and to provide a forum for public input regarding related issues. The Advisory Council shall assist Napa County staff in promoting local food production and consumption, in undertaking a review of County regulations to identify and address barriers and opportunities associated with local food production, distribution, and access, and in recommending to the Napa County Board of Supervisor's Legislative Subcommittee needed changes in State law for incorporation into the County's legislative platform.

All materials relating to an agenda item for the open session of a regular meeting of the Napa County Local Food Advisory Council (NCLFAC) which are provided to a majority of the members of the Council, within 24 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution. These materials can be obtained in the office of the Secretary of the NCLFAC, 1710 Soscol Ave., Suite 3, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Advisory Council at the meeting will be available for public inspection at the public meeting if prepared by the members of the Advisory Council or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22. In addition, an audio recording of the meeting and discussions will be posted at <http://www.countyofnapa.org/LFAC/>.

Discussion and action may be taken on any agenda item.

Approximate Start Time:

1. **CALL TO ORDER and ROLL CALL** 4:30 P.M.
 - a. *Reminder: Audio portion of meeting is being recorded*
2. **APPROVAL OF MINUTES:** September 28, 2016

3. REVIEW OF MEETING AGENDA

4. **PUBLIC COMMENT:** At this time, anyone may address the Council regarding any subject not on today's agenda over which the Council has jurisdiction. No action will be taken by the Council on such public comments other than possibly scheduling the item for a future meeting. Public comments limited to 3 minutes.

5. OLD BUSINESS:

- a. None

6. NEW BUSINESS:

- a. **Election of Council Officers** 4:40 P.M.
i. Nominations will be made by Council members and subsequently elect
ii. a Chairperson and Vice-Chairperson
- b. **Reappointment Letters** 4:50 P.M.
i. Joy Hilton will explain the reappointment process
- c. **Board of Supervisor Presentation Overview** 5:00 P.M.
i. Carrie Strohl will present the outcomes from the Board of Supervisors update
1. Amendment to the bylaws
2. Approval of website funding
3. Food System Assessment
- d. **Outline Member Roles & Responsibilities** 5:10 P.M.
i. Advisory Council vs. Action Council
ii. Bias and Conflict of Interest
iii. Policy Issues related to “local” food
iv. Parliamentary Procedure
- e. **Revisit Subcommittees** 5:30 P.M.
i. Purpose
1. “The Advisory Council hereby authorizes the creation of ad hoc subcommittees on special subjects from time to time so that Advisory Council members having the necessary expertise to conduct field, plan or other specialized reviews may investigate, observe, review or otherwise study and report back their observations and conclusions to the full Advisory Council for possible further action.” (Bylaws, p.)
ii. Discuss questions to pursue
iii. Assign members
iv. Brainstorm community members to invite
v. Set timelines for reporting (July & November)
- f. **Food Day Proposal: Three year rotation for topic focus.** 5:45 P.M.
i. *educate* the community on healthy eating and local food choices
ii. *promote* (an increase) in local food production and distribution
iii. *increase* consumer access to fresh local products

1. 2016: Increase Access (School Food -- Lunch Line)
2. 2015: Healthy Food Choices (Greener Diet -- Ingredients)
3. 2014: Production (Food Education -- Growing Cities)
4. 2013: Increase Access (A place at the table)
5. 2012: Farmers Market Event

g. Commit to Next Steps

6:00 P.M.

- i. What recommendations will we make?

7. COUNCILMEMBER REPORTS/COMMENTS

6:15 P.M.

8. NEXT SCHEDULED REGULAR MEETING DATE:

6:20 P.M.

3/22, 7/26, 9/27, 11/16 - UCCE Meeting Room - *Time TBA.*
5/24 Location TBA

9. ADJOURNMENT: Adjourn to next meeting

3/22/17

6:30 P.M.