

NAPA COUNTY LIBRARY COMMISSION SPECIAL MEETING MINUTES
May 4, 2017

CALL TO ORDER; ROLL CALL

The Library Commission of the County of Napa met in special session on Thursday, May 4, 2017, at 5:00 p.m. at the Napa County Library with the following commissioners present: Chairman Scott Owens, Jr., Commissioners Patricia Krueger, Jean DeLuca, and Maria de Lurdy Martinez. Recommended new Commissioner Richard Pastcan M.D. attended the meeting; his appointment is on the Board of Supervisors agenda at the June 6, 2017, meeting. Commissioners Stacy Barrett, Timothy Gaughan Ph.D. and Teen Representative Ryan England were excused. The meeting was called to order by Chairman Scott Owens.

ADOPTION OF THE AGENDA ORDER:

Motion moved by Commissioner Krueger and seconded by Commissioner DeLuca to accept the agenda order as presented. Motion passed 4-0, with Scott Owens, Patricia Krueger, Jean DeLuca and Mari Martinez voting yes / Stacy Barrett and Timothy Gaughan absent.

APPROVAL OF THE MINUTES:

- a. Due to the lack of a quorum the January 5, 2017, and the March 16, 2017, minutes were not approved. The item will move forward to the next meeting.

PUBLIC COMMENT:

Mr. Tim Bringman spoke during public comment.

Deputy County Counsel Altman replied to public comment.

OLD BUSINESS:

- a. Report discussion and possible action to elect a new Library Commission chairman and vice chairman, with the term ending in March 2018

After discussion, it was decided to move the item forward to the next meeting due to absences and a commissioner vacancy possibly being filled by the next meeting.

- b. Report on the library remodel project

The Director reported the project is moving forward with Children's moving into their new location soon. At the end of tonight's meeting, the Director invited everyone to tour the library to view the remodel project progress.

NEW BUSINESS:

- a. Report, discussion and possible action to appoint an Ad Hoc committee to review library Commissioner applications and make recommendations to the Board of Supervisors

After discussion, a motion was made by Commissioner DeLuca and seconded by Commissioner Krueger to appoint up to three Commissioners: Mari Martinez, Patti Krueger and Richard Pastcan M.D. to the Ad Hoc

committee to review Library Commissioner applications and to make a recommendation to the Board of Supervisors. Motion passed 4-0, with Scott Owens, Patricia Krueger, Jean DeLuca and Mari Martinez voting.

- b. Deputy County Counsel Altman gave a brief class on ethics training. A Brown Act training will be scheduled at an upcoming meeting.

LIBRARY DIRECTOR'S COMMENTS AND ANNOUNCEMENTS:

The State Library approved our *Pitch an Idea* grant for a library bicycle branch. The library is partnering with the Napa Bicycle Coalition and using an individual donation to move forward with the project. The bike branch will increase awareness of library services, provide outreach, programming and materials to Napa County residents at public events. The idea is in the planning stage and will be completed in October 2018.

The library is recruiting for a library assistant, Spanish language required, for the Calistoga library. Speed interviews followed by in-depth interviews will be scheduled soon. Applicants that move forward will be required to pass a Spanish-language test.

LEGISLATION:

The Director thanked Commissioners for writing letters to officials in support of libraries. State Senator Dodd's bill passed the first committee and will now move forward to the next committee. The Director asked that everyone continue to write letters of officials in support of library services.

COMMISSIONER'S COMMENTS:

Richard Pastcan M.D. introduced himself to the commissioners. Commissioner DeLuca is a member of the library's Communication Committee. At the last meeting three priorities were set to work on. The priorities are: Improving social media engagement, finding a volunteer for social media and improving the e-newsletter.

The Director gave an update on Harwood. At this time seven community conversations have been held. Some of the same issues are beginning to reoccur. The meetings are held in neighborhood homes with 6 to 15 participants. The conversations are being held to better understand the needs and concerns of the community. This is an eighteen-month program and once all of the information is gathered, it will be shared with city and town officials and the Board of Supervisors. If you would like to host a community meeting, please talk to the Director.

Commissioner Krueger is getting very positive feedback on the increased number of craft activities and other library programs at the American Canyon library. Paint night was very successful with Literacy tutors and learners in attendance. Commissioner Martinez is impressed with the teen programs, the email notifications for library programs and the diversity of library staff. She refers St. Helena library patrons interested in GED classes to the Napa library.

Commissioner Owens commended Yountville library staff for very innovative and creative programs including the STEM science programs. Library staff provide take away bags to program participants funded by the Yountville Friends of the Library. On March 29, Commissioner Owens attended the hearing in Sacramento in support of library bill SCA 3-DODD. He reported that it was a great experience to see Democracy in action as an observer.

AGENDA BUILDING:

- Approve the minutes from the January 5, 2017, March 16, 2017 and May 4, 2017 meetings

- Election of Library Commission officers
- Report on Harwood and the library remodel project
- Short report on Brown Act training with Deputy County Counsel Susan Altman
- Review applications for the Library Commission teen representative
- Staff report on historical circulation and visitation information

SET DATE, TIME, AND PLACE OF NEXT MEETING:

The next Library Commission meeting will be held on July 13, 2017, at the Calistoga Library. At 4:00 p.m.

ADJOURN:

A motion was made by Commissioner Deluca and seconded by Commissioner Krueger to adjourn the meeting. Motion passed 4-0. The meeting was adjourned at 6:40 p.m.

Teresa Abeyta
Senior Office Assistant