The Napa County Library Commission will continue to meet pursuant to the 2022 calendar available at the following link:

https://www.countyofnapa.org/AgendaCenter

The commission realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Library Commission meeting in one of the following ways:

1. Listen on your cell phone via Zoom at
   - One tap mobile +1 669 900 6833 US (San Jose)
   - then enter Meeting ID 849 7107 6393 once you have joined the meeting
   - Password: 488518

2. Watch via the Internet – view the Live Stream via Zoom at the following link:
   - https://countyofnapa.zoom.us/j/84971076393?pwd=Rlp3ZWZjTzlUcG5PbTAthanwUis5d2tSZz09
   - then enter Meeting ID 849 7107 6393
   - Password: 488518

You may submit public comment for any item that appears on the agenda or general public comment for any item or issue that does not appear on the agenda, as follows:

3. Via email: send your comment to the following email address: library@countyofnapa.org

Please provide your name and indicate the agenda item upon which you are commenting. Email messages received after 4:00 p.m. may be read into the record following public comment provided in person or via telephone as directed by the Commission Chair.

Note: Please mute all audio on your devices and do no use the speakerphone function prior to calling in to prevent echoing.

The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order N-29-20. If you have any questions, contact us via telephone at:

707-253-4241    anthony.halstead@countyofnapa.org
AGENDA

Any member of the audience desiring to address the Commission on a matter on the agenda please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Commission, and has been set at 3 minutes per speaker.

1. Call to Order: Roll Call
2. Adoption of Agenda Order
3. Approval of the minutes
   a. Discussion and Possible Action for the Approval of the Thursday September 2, 2021 Library Commission Meeting Minutes. (Members Halley Lauer, Sarita Lopez, David Steele, Myrna David, and Ashley Taylor Almond were present)
   b. Discussion and Possible Action for the Approval of the Thursday November 4, 2021 Library Commission Meeting Minutes. (Members Halley Lauer, Stephanie J. Allan, Sarita Lopez, Evy Warshawski, Kate W. Graham and Ashley Taylor Almond were present)
4. Public Comment

At this time, anyone may address the Library Commission regarding any subject over which the Commission has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. Old Business

6. New Business
   a. Appointment of New Juror for Art in the Library
1. Staff report
2. Public comment
3. Vote on item

   b. Presentation on Adult Programming by Library Associate Refugio Rivera
   1. Staff report
   2. Public comment

   c. Update on Marketing Plan by Director Anthony Halstead
   1. Staff report
   2. Public comment

   d. Discussion and Possible Action to Elect Library Commission Chair and Vice Chair
   1. Staff report
   2. Public comment
   3. Vote on item

7. Library Director’s Comments and Announcements

8. Legislation

9. Commissioners’ Comments

10. Agenda Building

11. Set Date, Time and Place of the Next Meeting:

   March 3, 2022
   5:00 p.m.
   Napa Library
   580 Coombs Street Napa, CA 94559

12. Adjournment

If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Requests for disability related modifications or accommodations, aids or services may be made to the Library Business Office no less than 72 hours prior to the meeting date by calling (707) 253-4242.

Note: Agenda closes at 5:00 p.m. on Friday 10 days preceding the Commission Meeting. Support materials for the agenda are available for review at the Napa County Library headquarters, 580 Coombs Street, Napa, CA 94559, and all branch libraries.

Telephone: (707) 253-4242. FAX (707) 253-4615.
Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that at least a portion of this Napa County Library Commission meeting is conducted pursuant to California Government Code Section 54953 and Governor’s Executive Order N-25-20, in that a portion of the commission are participating by videoconference.

[All votes will be done by roll call]

CALL TO ORDER; ROLL CALL

The Library Commission of the County of Napa met on Thursday November 4, 2021 at the Napa Library. The meeting was called to order at 5:04 p.m. with the following commissioners present: Halley Lauer, Stephanie J. Allan, Sarita Lopez, Evy Warshawski, Kate W. Graham and Ashley Taylor Almond.

Excused Absence: David Steele, Myrna David

ADOPTION OF THE AGENDA ORDER:

Motion moved by Commissioner Almond to accept the agenda order as amended, Motion passed 6-0, with Halley Lauer, Stephanie J. Allan, Sarita Lopez, Evy Warshawski, Kate W. Graham and Ashley Taylor Almond voting yes.

APPROVAL OF THE MINUTES:

1. Thursday September 2, 2021 (Members Halley Lauer, Sarita Lopez, David Steele, Myrna David, and Ashley Taylor Almond were present.)

Due to lack of quorum, approval of the minutes has moved to the January 13, 2022 meeting.

PUBLIC COMMENT: none

OLD BUSINESS: none

NEW BUSINESS:

a. Presentation from Children’s Services Supervisor, Jennifer Knell

Head of Children’s Services, Jennifer Knell gave a PowerPoint presentation of the 2021 children’s department highlights. The children’s department offers various take home crafts, virtual book recommendations, virtual reading challenges, and virtual story times. This year’s theme for the Summer Library Adventure was, Reading Colors Your World. The illustrations were created by Oliver Jeffers, from The Day My Crayons Quit. Moving forward to in person programming, new changes are being offered such as, story time at
the park, craft workshops on the patio and summer open house. The fall will bring opportunities for more in person programming as the children’s department looks forward to crafts and author meet and greets.

b. Discussion to Better Time Management and Focus on Action Items During Library Commission Meetings

The Library Commission discussed limiting the length of meetings and setting time limits on item discussions.

c. Napa County Library Commission Roles and Responsibilities

Deputy County Counsel, Susie Altman briefly shared the roles and responsibilities of a library commissioner.

LIBRARY DIRECTOR’S COMMENTS AND ANNOUNCEMENTS:
The Library Director commented that there has been a delay in receiving shipped library books due to supply chain issues. The month of November brings literacy department’s special evening, the tutor and graduate celebration.

LEGISLATION: None.

COMMISSIONER COMMENTS:
Commissioner Allan commented that her daughter won a prize through the Summer Library Adventure and she loved it. Commissioner Allan enjoys the audio and digital books; they are great resources for the community.

Commissioner Warshawski commented that she appreciates Kanopy and thanks the Library Director for all the work he is doing.

Commissioner Graham commented that she heard positive feedback about the children’s costume exchange in October.

Commissioner Almond commented that she enjoyed the presentation from children’s services and would love to hear about adult programming.
Teen Representative Lily Andrews commented that the library is such a special place and she has seen firsthand that everyone is doing a great job at the library.

AGENDA BUILDING:

1) Adult Programming
2) Marketing

SET DATE, TIME, AND PLACE OF NEXT MEETING:

Thursday January 13, 2022
5:00 p.m.
Napa Library
580 Coombs Street Napa, CA 94559

ADJOURN:

Meeting adjourned at 6:35 p.m.
Betty Figueroa
Senior Office Assistant
Jurors for 2022 art call for works exhibiting January 2023 through December 2023.

Reference staff member Refugio Rivera will serve as a juror for the Art in the Library selection committee for a 1-year term, as she learns the various aspects of the Art in the Library jury process.

Library Commissioner—Evie Warshawski. (Year 2 of 2.)

Photographer Elizabeth Bush developed her artistic skills in the 1970’s. Immersion in photography happened after the 2008 sale of the wholesale gift industry business she co-founded and ran successfully for 30 years. Since then, she has presented solo shows in San Francisco and Napa County Library (2010); Backroom Wines and Napa Valley Museum (2012); St Helena Library and a joint exhibit with her artist husband at Vallejo Naval & Historical Museum (2013); Jessel Gallery (2014). She has actively shown in numerous group exhibitions and participated in the annual Napa Valley Open Studios since 2010. A member of Napa Valley Photographic Society since 2009, she has served on the board for over 4 years, and as president from 2012 – 2014. (Year 2 of 2)

John Hannaford has been seriously and professionally involved in both Music and Visual Arts most of his life. In Visual Art he earned a Master’s Degree in Fine Arts, and maintains a National Exhibition Record; he has Artwork in numerous Public and Private Collections. John taught art for 37 years with 34 of those years teaching in Napa, both in the Napa Valley Unified School District and at Napa Valley College. He has studied percussion professionally, developing his craft, while working in bands, playing in Bay Area Venues, and opening up for Headliners. He is also a Drum and Percussion Facilitator. (Year 2 of 2)

Miki Hsu Leavey is a local artist. A painter, she has had lifelong experience teaching and coaching with visual arts for K-12 & college students. She is currently the Community Engagement Coordinator at Sonoma Valley Museum of Art.

Stephnia Pramuk
January 4, 2022