



A Tradition of Stewardship  
A Commitment to Service

**Napa County Fire  
Administration**

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**Barry Biermann**  
County Fire Chief

## **SPECIAL MEETING Agenda NAPA COUNTY FIRE SERVICES ADVISORY COMMITTEE**

**Wednesday February 13, 2019 at 6:00 pm  
(Location: Napa County Administration building,  
1<sup>st</sup> floor, Human Resource Conference Room)**

### **General Information**

The Napa County Fire Services Advisory Committee meets on the second Thursday of each month at 1:00 P.M. at the Napa County Administration Building, Board of Supervisor's Meeting Room, 1195 Third Street, 3<sup>rd</sup> Floor, Napa, CA 94558. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids, or services may be made to the Napa County Fire Department no less than 72 hours prior to the meeting date by contacting (707)299-1465 or [vanessa.cummings@fire.ca.gov](mailto:vanessa.cummings@fire.ca.gov).

All materials relating to an agenda item for an open session of a meeting of the Napa County Fire Services Advisory Committee that are provided to majority of all the Committee members by Committee members, staff, or the public prior to the meeting will be available for public inspection on or after the time of such distribution, in the office of the Napa County Fire Department, 1125 Third Street, Napa, California, by appointment. Materials distributed to a majority of all of the Committee members at the meeting will be available for public inspection at the public meeting if prepared by the member of the Committee or County staff and after the public meeting if prepared by some other person. Availability of materials relating to agenda items for public inspection does not include materials which are exempt from public disclosure under government Code sections 6253.5, 6254, 6254.7, 6254.15, 6254.16 or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMITTEE ON A MATTER ON THE AGENDA please proceed to the podium, announce yourself to the Chairperson and, after receiving recognition, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Committee.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMITTEE ON A MATTER NOT ON THE AGENDA please proceed to the podium, announce yourself after the Chairperson calls for Public Comment. In order that all interested parties have an opportunity to speak, please be brief. Due to the Brown Act the Committee will not be able to respond to the comments except to the limited extent permitted by Government Code section 54954.2. Time limitations shall be at the discretion of the Chairperson or Committee.

- 1. CALL TO ORDER - ROLL CALL**
- 2. Pledge of Allegiance**
- 3. MINUTES**

**4. PUBLIC COMMENT**

The Committee invites citizen comments and recommendations on matters which are within the jurisdiction of the Committee, Anyone who wishes to speak to the Committee on such a matter, if it is not on the agenda, may do so at this time.

**5. SUBCOMMITTEE REPORTS**

- a. **Apparatus Subcommittee (Geoff Belyea)**
- b. **Training Subcommittee (Tom Knecht)**
- c. **Strategic Plan Subcommittee (Jason Martin)**

**6. NEW BUSINESS**

None.

**7. OLD BUSINESS**

- a. **Physical Fitness Policy (Geoff Belyea)**  
Vote on Policy approval and acceptance.
- b. **Budgets for Volunteer Stations (Tim Borman)**  
Budgets to be brought forward by Volunteer Stations to review. Has the Volunteer stations drafted a form for tracking expenses and has set a budget amount?
- c. **Site Use Agreements (Roger Lutz)**  
Status of draft on Site Use Agreements?
- d. **Volunteer Wellness Program (Sandy Storck)**  
Follow up with County Human Resource (Helene Franchi)  
Follow up with CFSA (Sandy Storck)

**8. GOOD OF THE ORDER**

**9. FUTURE AGENDA ITEMS (All)**

**10. NEXT MEETING DATE: To be announced.**