



*Our mission is
to enrich people's lives
with books and information.*

NAPA COUNTY LIBRARY COMMISSION

March 5, 2020

5:00 p.m.

Napa County Library

580 Coombs St. Napa, CA 94559

AGENDA

Any member of the audience desiring to address the Commission on a matter on the agenda please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Commission, and has been set at 3 minutes per speaker.

1. Call to Order: Roll Call
2. Adoption of Agenda Order
3. Approval of the minutes
 - a. Discussion and Possible Action for the Approval of the January 9, 2020 Library Commission meeting minutes (Members Sarita Lopez, Patricia Krueger, Stephanie J. Allan, Richard Pastcan M.D., Davina Rubin, Scott Owens, Jr., and Halley Lauer were present.)

4. Public Comment

At this time, anyone may address the Library Commission regarding any subject over which the Commission has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. Old Business

- a. None

6. New Business

- a. Presentation on The Library of Things by Technical Services

1. Staff report
2. Public comment

- b. Discussion and Possible Action to form an Adhoc committee to address Napa Library to create privacy guidelines when considering third party vendors

LIBRARY COMMISSIONERS

Appointed by

Halley Lauer, Chair	Napa County
Sarita Lopez, Vice Chair	Napa County
Patricia Krueger	City of American Canyon
Stephanie J. Allan	City of Calistoga
Scott Owens, Jr.	Town of Yountville
Davina Rubin	City of Napa
Vacant	City of Napa
Vacant	Napa County
Christopher Olivier	Teen representative

LIBRARY DIRECTOR

Anthony Halstead

SENIOR OFFICE ASSISTANT

Betty Figueroa

1. Staff report
2. Public Comment
3. Vote on the item

c. Discussion and possible action to make a recommendation for the appointment of a County representative to the Napa Library Commission for appointment by the Board of Supervisors

1. Staff report
2. Public comment
3. Vote on the item

d. Discussion and possible action regarding selection of an external judge for Art in the Library Committee

1. Staff report
2. Public Comment
3. Vote on the item

7. Library Director's comments and announcements

8. Legislation

9. Commissioners' Comments

10. Agenda building

11. Set date, time and place of the next meeting:

Thursday May 7, 2019
5:00 p.m.
American Canyon Library
300 Crawford Way
American Canyon, CA 94503

12. Adjournment

If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Requests for disability related modifications or accommodations, aids or services may be made to the Library Business Office no less than 72 hours prior to the meeting date by calling (707) 253-4242.

Note: Agenda closes at 5:00 p.m. on Friday 10 days preceding the Commission Meeting. Support materials for the agenda are available for review at the Napa County Library headquarters, 580 Coombs Street, Napa, CA 94559, and all branch libraries.

Telephone: (707) 253-4242. FAX (707) 253-4615.

NAPA COUNTY LIBRARY COMMISSION MINUTES

January 9, 2020

Draft Summary of Proceedings

CALL TO ORDER; ROLL CALL

The Library Commission of the County of Napa met on Thursday January 9, 2020 at the Napa Library. Vice Chair Sarita Lopez called the meeting to order at 5:03 p.m. with the following commissioners present: Sarita Lopez, Patricia Krueger, Stephanie J. Allan, Richard Pastcan M.D., Davina Rubin, Scott Owens, Jr., and Halley Lauer arrived at 5:13 p.m. Absent: Christopher Olivier.

ADOPTION OF THE AGENDA ORDER:

Motion moved by Commissioner Owens to accept the agenda order as presented, Commissioner Pastcan seconded the motion. Motion passed 6-0, with Sarita Lopez, Patricia Krueger, Stephanie J. Allan, Davina Rubin, Scott Owens, Jr., and Richard Pastcan M.D. voting yes.

APPROVAL OF THE MINUTES:

1. November 14, 2019 (Members Halley Lauer, Patricia Krueger, Stephanie J. Allan, Richard Pastcan M.D., Sarita Lopez, Davina Rubin, Scott Owens, Jr. and teen representative Christopher Olivier were present.)

Motion moved by Commissioner Owens and seconded by Commissioner Krueger to approve the minutes as amended. Motion passed 6-0, with Sarita Lopez, Patricia Krueger, Stephanie J. Allan, Davina Rubin, Scott Owens, Jr., and Richard Pastcan M.D. voting yes.

OLD BUSINESS:

Privacy update – Analytics on Demand (Gale), other services.

Interim Director Anthony Halstead shared a summary of the privacy concerns brought up at the November meeting. Currently there is no privacy threat to the Napa Library, and the library does not have any plans to share any personal information with Gale or Lynda.com. Anthony again, welcomes any comments or ideas that anyone would like to share regarding using contact info to target market in the future. Item will be revisited next meeting.

PUBLIC COMMENT: None.

NEW BUSINESS:

- a. Presentation to honor Pastor José Díaz

Pastor José Díaz has completed his term as Commissioner, the Director and Commission thank him for his time and support of the library.

- b. Report on Summer Reading Program

The SRP had significant changes in 2019, the biggest change thus far; the program is not counting individual books read; instead, the program counts time spent reading. This allows for people of all ages and reading levels to participate. The Napa Library is working closely with NVUSD to get the SRP paperwork out to students before summer break!

c. Appointment of new juror for Art in the Library

This item could not be completed during this evenings meeting.

LIBRARY DIRECTOR'S COMMENTS AND ANNOUNCEMENTS:

The art council will be focusing on a diverse pull of artists; they encourage people that have never shown their work before to apply. The hope is to promote as far and wide as possible.

The Calistoga tractor parade was very fun, and quite the success despite the rain. As the team made their way down the road, you could hear community members call out Juan and Jackie's names!

Director position opens and closes next week.

Coming up this Saturday, the How To Festival!

LEGISLATION:

Federal Platform approval this week, regarding issues with ebooks.

COMMISSIONER COMMENTS:

Commissioner Allan commented that she will be taking her family to Legoland with their Discover and Go Summer Reading Program passes!

Commissioner Kreuger commented that this was technically her last meeting, but she will continue to sit in on the commission until the City of American Canyon seat fills.

AGENDA BUILDING:

- 1) Adhoc
- 2) Presentation on Library of Things

SET DATE, TIME, AND PLACE OF NEXT MEETING:

**Thursday March 5, 2020
Napa Library 5:00 p.m.
580 Coombs Street Napa CA 94559**

ADJOURN:

Meeting adjourned at 6:13 p.m.

Betty Figueroa

Senior Office Assistant