

# AGENDA

## NAPA COUNTY WINEGRAPE PEST AND DISEASE CONTROL DISTRICT BOARD OF DIRECTORS SPECIAL MEETING

WEDNESDAY, MARCH 22, 2023  
9:00 A.M.

The Board of Directors of the Napa County Winegrape Pest and Disease Control District will hold a special meeting on Wednesday, March 22, 2023, at 9:00 a.m. at the Napa County Agricultural Commissioner's Office, 1710 Soscol Avenue, Suite 3, Napa, California. Requests for disability related modifications or accommodations, aids or services may be made to the Agricultural Commissioner's Administrative Assistant no less than 24 hours prior to the meeting date by contacting (707) 253-4357. Time for public commentary on items not on the Agenda will be provided. Time limitations for individual speakers may be set at the discretion of the Chair.

All materials relating to an agenda item for an open session of a special meeting of the Napa County Winegrape Pest and Disease Control District (NCWPDCD) which are provided to a majority or all of the members of the District Board by District Board members, staff or the public within 24 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the NCWPDCD, 1710 Soscol Ave., Suite 3, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the District Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the District Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. **CALL TO ORDER and ROLL CALL:**
2. **APPROVAL OF MINUTES:** January 31, 2023 Minutes (TAB 1)
3. **PUBLIC COMMENT:** At this time, anyone may address the Board regarding any subject not on today's agenda over which the Board has jurisdiction. No action will be taken by the Board on such public comments other than possibly scheduling the item for a future meeting.
4. **OLD BUSINESS:**
  - A. Education & Outreach ad-hoc subcommittee update: grower survey and field day event
5. **NEW BUSINESS:**
  - A. Discussion of Board Member term expirations
  - B. Election of Officers
  - C. Discussion of Treasurer's District financial report (TAB 2)

- D. Discussion and possible adoption of a resolution approving payment of certain District financial obligations pertaining to District activities and administrative costs for FY 22/23.  
 Recommendation: Adopt Resolution No. 22-09 approving payment of certain District financial obligations pertaining to District activities and administrative costs for FY 22/23. (TAB 3)
- E. Possible adoption of a motion approving the County's contracting with Kristin Lowell Inc. to prepare the Engineers Report for the levy of assessments for FY 23/24, with the cost to be paid by District funds.  
 Recommendation: Approve and recommend that the Board of Supervisors approve and execute the contract with Lowell and Associates to prepare the Engineer's Report for the levy of assessments for FY 23/24, with the cost to be paid by District Funds. (TAB 4)
- F. Public Hearing: Proposed Budget for Fiscal Year 2023/24
- a. Open Public Hearing
  - b. Review Proposed Budget Scenario – Ag Commissioner will present a draft budget and associated workplans for the following programs: Napa County Agricultural Commissioner's GWSS/PD; Vine Mealybug Trapping/Inspection; Vine Mealybug Parasite Release Project; GWSS Winter Trapping; GWSS Vineyard Protection Program Trapping; UCCE research proposal to continue the BGSS trapping - PD monitoring project (*Improving growers' capacity to respond proactively to Pierce's disease: Effects of vector populations, disease incidence and environmental factors on outbreaks*); and UCCE proposal to continue grower education and outreach (*Outreach & Extension: Improving the visibility of Pest District activities through educational resources, regional working groups & a stakeholder survey*).
  - c. Public Comment
  - d. Close Public Hearing
  - e. Board Discussion – Receive Board input on line items and amounts.
  - f. Approve the FY 2023/24 Budget  
 Recommendation: Approve the District's budget, and the Commissioner's workplans and budgets for the five programs and the UCCE research proposals by adopting Resolution No. 22-08. (TAB 5)

**6. UC VITICULTURAL FARM ADVISOR REPORT**

**7. AGRICULTURAL COMMISSIONER'S REPORT**

A. Pest Program Updates

**8. FUTURE AGENDA ITEMS**

**9. DIRECTOR REPORTS/COMMENTS**

**10. ADJOURNMENT:** Adjourn to next regular meeting scheduled for June 14, 2023, at 9:00 a.m.