



How to Watch or Listen to the Napa County Library Commission Meeting

The Napa County Library Commission will continue to meet pursuant to the adopted 2020 calendar available at the following link:

<https://www.countyofnapa.org/AgendaCenter>

The commission realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Library Commission meeting in one of the following ways:

1. Listen on your cell phone via Zoom at

- One tap mobile *+1 669 900 6833 US (San Jose)*
- then enter Meeting ID *922 5868 1774* once you have joined the meeting
- Password: **032725**

2. Watch via the Internet – view the Live Stream

- via Zoom at the following link:
- <https://countyofnapa.zoom.us/j/92258681774?pwd=SEdoVFlyd3FKY0tXZW42SElQUkFNdz09>
- then enter Meeting ID *922 5868 1774*
- Password: **032725**

You may submit public comment for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda, as follows:

3. Via email: send your comment to the following email address: library@countyofnapa.org

Please provide your name and indicate the agenda item upon which you are commenting. Email messages received after 4:00 p.m. may be read into the record following public comment provided in person or via telephone as directed by the Commission Chair.

Note: Please mute all audio on your devices and do not use the speakerphone function prior to calling in to prevent echoing.

The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order N-29-20. If you have any questions, contact us via telephone at: [707-253-4241 Anthony.halstead@countyofnapa.org]



*Our mission is
to enrich people's lives
with books and information.*

NAPA COUNTY LIBRARY COMMISSION

**Thursday
May 7, 2020
5:00 p.m.**

**Napa County Library
580 Coombs Street Napa CA, 94559**

AGENDA

Any member of the audience desiring to address the Commission on a matter on the agenda please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Commission, and has been set at 3 minutes per speaker.

1. Call to Order: Roll Call
2. Adoption of Agenda Order
3. Approval of the minutes
 - a. Discussion and Possible Action for the Approval of the March 5, 2020 Library Commission meeting minutes (Members Davina Rubin, Scott Owens, Jr., Patricia Krueger and teen representative Christopher Olivier were present.)
4. Public Comment

At this time, anyone may address the Library Commission regarding any subject over which the Commission has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. Old Business
 - a. None

LIBRARY COMMISSIONERS

Appointed by

Halley Lauer, Chair	Napa County
Sarita Lopez, Vice Chair	Napa County
David Steele	Napa County
Stephanie J. Allan	City of Calistoga
Scott Owens, Jr.	Town of Yountville
Davina Rubin	City of Napa
Kate W. Graham	City of Napa
Patricia Krueger	City of American Canyon
Christopher Olivier	Teen representative

LIBRARY DIRECTOR

Anthony Halstead

SENIOR OFFICE ASSISTANT

Betty Figueroa

6. New Business

a. Discussion regarding service changes during shelter at home

1. Staff report
2. Public comment

b. Discussion and possible action to form an adhoc committee to address Napa Library to create privacy guidelines when considering third party vendors

1. Staff report
2. Public Comment
3. Vote on the item

7. Library Director's comments and announcements

8. Legislation

9. Commissioners' Comments

10. Agenda building

11. Set date, time and place of the next meeting:

**Thursday July 9, 2020
4:00 p.m.
Calistoga Library
1108 Myrtle St, Calistoga, CA 94515**

12. Adjournment

If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Requests for disability related modifications or accommodations, aids or services may be made to the Library Business Office no less than 72 hours prior to the meeting date by calling (707) 253-4242.

Note: Agenda closes at 5:00 p.m. on Friday 10 days preceding the Commission Meeting. Support materials for the agenda are available for review at the Napa County Library headquarters, 580 Coombs Street, Napa, CA 94559, and all branch libraries.

Telephone: (707) 253-4242. FAX (707) 253-4615.

NAPA COUNTY LIBRARY COMMISSION MINUTES

March 5, 2020

Draft Summary of Proceedings

CALL TO ORDER; ROLL CALL

The Library Commission of the County of Napa met on Thursday March 5, 2020 at the Napa Library. Chair Halley Lauer called the meeting to order at 5:03 p.m. with the following commissioners present: Davina Rubin, Scott Owens, Jr. and teen representative Christopher Olivier. Patricia Krueger arrived at 5:10 p.m. Excused absence: Stephanie J. Allan, Sarita Lopez

ADOPTION OF THE AGENDA ORDER:

Motion moved by Commissioner Lauer to accept the agenda order as presented, Commissioner Owens seconded the motion. Motion passed 4-0, with Patricia Krueger, Davina Rubin, Scott Owens, Jr., and Halley Lauer voting yes.

APPROVAL OF THE MINUTES:

1. January 9, 2020 (Members Sarita Lopez, Patricia Krueger, Stephanie J. Allan, Richard Pastcan M.D., Davina Rubin, Scott Owens, Jr., and Halley Lauer were present.)

Motion moved by Commissioner Owens and seconded by Commissioner Krueger to approve the minutes as amended. Motion passed 4-0, with Patricia Krueger, Davina Rubin, Scott Owens, Jr., and Halley Lauer voting yes.

OLD BUSINESS:

None.

PUBLIC COMMENT: One (1) person spoke during public comment

NEW BUSINESS:

- a. Presentation on The Library of Things by technical Services

Technical Services Librarian Nancy Bradford presented on The Library of Things; the Napa Library is home to collection holdings of approximately 200,000 traditional and non-traditional items, with almost 5,000 miscellaneous materials including magazines, bookazines, tablets, videogames, **and more.**

Non-traditional items available for checkout and holds:

<https://www.countyofnapa.org/2619/Library-of-Things>

Currently, you can find 121 different types of things; a total of 340 items total such as: Birding kits with binoculars and local wildlife guidebook, Astronomy kits with telescope and star guide, Microscopes, Musical instruments, Digital materials and video cameras, STEM kits, including Makey Makey and Raspberry Pi, Pens, Coloring books, and more! As the Napa Library continues to evolve, there will be

The commission discussed and voted to select an external judge for the Art in the Library Committee.

Motion moved by Commissioner Rubin and seconded by Commissioner Owens to recommend an external judge for Art in the Library Committee. Motion passed 4-0, with Patricia Krueger, Davina Rubin, Scott Owens, Jr., and Halley Lauer voting yes.

LIBRARY DIRECTOR'S COMMENTS AND ANNOUNCEMENTS:

The Director commented that in April it is his intention to ask the Board to discontinue late return fines and fees for all four-library branches.

LEGISLATION:

None.

COMMISSIONER COMMENTS:

Commissioner Krueger commented that this might be her last meeting; it has been her absolute pleasure to serve on the Library Commission.

Commissioner Krueger commented that the American Canyon library had an incredible Mardi Gas event, with a handmade alligator, and a king cake! The event was well attended.

Commissioner Owens commented that on February 4, he presented the library's annual report to Yountville's town council.

Teen representative Christopher Olivier commented that he is having so much fun serving on the commission.

AGENDA BUILDING:

- 1) Continued, possible Adhoc for privacy issues
- 2) Possible presentation by Minh or Helene

SET DATE, TIME, AND PLACE OF NEXT MEETING:

**Thursday May 7, 2020
American Canyon Library 5:00 p.m.
300 Crawford Way American Canyon, CA 94559**

ADJOURN:

Meeting adjourned at 7:00 p.m.

Betty Figueroa

Senior Office Assistant