

1. Item 1

Documents:

JUNE 13, 2017 6A.PDF
JUNE 13, 2017 996561.PDF
JUNE 13, 2017 AGENDA.PDF
JUNE 13, 2017 2A.PDF

Agenda Date: 6/13/2017
Agenda Placement: 6A
Set Time: 9:30 AM PUBLIC HEARING
Estimated Report Time: 5 Minutes

Napa County Flood Protection And Watershed Improvement Authority **Board Agenda Letter**

TO: Board of Directors
FROM: Tracy Schulze - Auditor-Controller
Auditor - Controller
REPORT BY: Tracy Schulze, Auditor-Controller - 299-1733
SUBJECT: Fiscal Year 2017-2018 Proposed Budget Hearings

RECOMMENDATION

Executive Director and Auditor-Controller request the following relating to the Fiscal Year 2017-2018 Napa County Flood Protection and Watershed Improvement Authority budgets:

1. Open Public Hearing and accept public testimony on Fund 2710 for a total appropriation of \$25,886,600, comprised of two budget units: Division 27100 - Operating, with appropriations of \$20,500,100, and Division 27110 - Debt Service, with appropriations of \$5,386,500; and
2. Continue for consideration to June 20, 2017 at 9:30 a.m. for adoption of the recommended budget.

EXECUTIVE SUMMARY

The recommended budget for Fiscal Year 2017-18 for the Flood Protection and Watershed Improvement Authority includes total appropriations in the amount of \$25,886,600 offset by 1/2 cent sales tax Measure A revenues.

PROCEDURAL REQUIREMENTS

1. Open Public Hearing.
2. Staff reports.
3. Public comment.
4. Motion, second, discussion and vote to tentatively approve the budget
5. Continue for consideration to June 20, 2017 for adoption of a recommended budget.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Measure A - 1/2 cent Napa County Flood Protection Sales Tax Proceeds
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	None - Each year an annual budget is proposed and adopted to draw down authorized project and operational costs funded by the Measure A Sales Tax revenues.
Consequences if not approved:	The County would be in violation of its JPA obligations as the fiscal manager of the Measure A funds.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Flood Protection and Watershed Improvement Authority is comprised of one fund with two divisions. Division 27100 captures all Measure A sales tax revenues, interest earned, and project expenditures by jurisdiction, in accordance with the Joint Powers Agreement (JPA). This division also accounts for administrative costs associated with the Authority. Division 27110 is used for debt service expenditures for bond issuances for the City of Napa's Flood Project and for St. Helena's Flood Project. The recommended budget for the Authority includes appropriations of \$25,886,600.

The budget schedules 12, 13 and 14 can be found on pages 502-505 of the Fiscal Year 2017-2018 Recommended Budget document. Detail on the Authority's budget begins on page 508.

SUPPORTING DOCUMENTS

None

Executive Director Recommendation: Approve

Reviewed By: Helene Franchi

MINUTES OF THE
SPECIAL MEETING OF THE NAPA COUNTY FLOOD PROTECTION AND WATERSHED
IMPROVEMENT AUTHORITY
January 10, 2017

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met as the Governing Board of the Napa County Flood Protection and Watershed Improvement Authority in special session on Tuesday, January 10, 2017, at 9:00 a.m. with the following members present: Chair Alfredo Pedroza, Members Ryan Gregory, Diane Dillon, Brad Wagenknecht and Belia Ramos. The meeting was called to order by Chair Alfredo Pedroza.

- A. Election of Officers (Chair, Vice Chair, Executive Director, Secretary, Treasurer and Auditor).

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to elect Member Alfredo Pedroza as Chair and Member Belia Ramos as Vice Chair to serve through April 3, 2017, Member Belia Ramos as Chair and Member Brad Wagenknecht as Vice Chair to serve April 4, 2017 through the remainder of 2017, County Executive Officer Leanne Link as Executive Director, Clerk of the Board Gladys Coil as Secretary, Treasurer-Tax Collector Tamie Frasier as Treasurer and Auditor-Controller Tracy Schulze as Auditor. Motion passed 5 - 0.

2. APPROVAL OF MINUTES

- A. Executive Director and Secretary request approval of minutes of the meeting held June 14, 21, and October 4, 2016 (All members were present).

Motion moved by Diane Dillon, seconded by Brad Wagenknecht, to approve minutes. Motion passed 3 - 0, with Brad Wagenknecht, Diane Dillon, and Alfredo Pedroza voting yes / Ryan Gregory, and Belia Ramos abstaining.

3. CONSENT ITEMS

- A. Executive Director and Secretary requests approval of the 2017 meeting calendar.

Motion moved by Brad Wagenknecht, seconded by Diane Dillon, to approve consent item. Motion passed 5 - 0.

4. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

5. PUBLIC COMMENT

None.

6. SET MATTERS OR PUBLIC HEARINGS

None.

7. ADMINISTRATIVE ITEMS

- A. Auditor-Controller to present and request acceptance of the financial audit for the fiscal year ended June 30, 2016 performed by Brown Armstrong, CPAs.

Auditor-Controller Tracy Schulze made presentation.

Held discussion.

Motion moved by Brad Wagenknecht, seconded by Ryan Gregory, to approve requested action. Motion passed 5 - 0.

8. REPORTS AND ANNOUNCEMENTS FROM BOARD MEMBERS

None.

9. FUTURE AGENDA ITEMS

None.

10. EXECUTIVE DIRECTOR REPORTS AND ANNOUNCEMENTS

None.

11. CLOSED SESSION

None.

12. ADJOURNMENT

Adjourned to the Napa County Flood Protection and Watershed Improvement Authority regular meeting Tuesday, April 4, 2017 at 2:00 p.m.

ALFREDO PEDROZA, Chair

ATTEST:

GLADYS I. COIL, Secretary

AGENDA

SPECIAL MEETING

NAPA COUNTY FLOOD PROTECTION AND WATERSHED IMPROVEMENT AUTHORITY

Tuesday June 13, 2017 9:30 A.M.

Brad Wagenknecht
Member

Ryan Gregory
Member

Diane Dillon
Member

Alfredo Pedroza
Member

Belia Ramos
Member

GENERAL INFORMATION

The Flood Protection and Watershed Improvement Authority meets at 2:00 P.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa County Flood Protection and Watershed Improvement Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Secretary, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. APPROVAL OF MINUTES**

- A. Executive Director and Secretary request approval of minutes from the meeting of January 10, 2017 (all Members were present).

3. CONSENT ITEMS**4. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR****5. PUBLIC COMMENT**

In this time period, anyone may address the Flood Protection and Watershed Improvement Authority regarding any subject over which the Authority has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

6. SET MATTERS OR PUBLIC HEARINGS**A. 9:30 AM PUBLIC HEARING**

Executive Director and Auditor-Controller request the following relating to the Fiscal Year 2017-2018 Napa County Flood Protection and Watershed Improvement Authority budgets:

1. Open Public Hearing and accept public testimony on Fund 2710 for a total appropriation of \$25,886,600, comprised of two budget units: Division 27100 - Operating, with appropriations of \$20,500,100, and Division 27110 - Debt Service, with appropriations of \$5,386,500; and
2. Continue for consideration to June 20, 2017 at 9:30 a.m. for adoption of the recommended budget.

7. ADMINISTRATIVE ITEMS**8. REPORTS AND ANNOUNCEMENTS FROM BOARD MEMBERS****9. FUTURE AGENDA ITEMS****10. EXECUTIVE DIRECTOR REPORTS AND ANNOUNCEMENTS****11. CLOSED SESSION**

12. ADJOURNMENT

ADJOURN TO THE NAPA COUNTY FLOOD PROTECTION AND WATERSHED IMPROVEMENT AUTHORITY SPECIAL MEETING, TUESDAY, JUNE 20, 2017 AT 9:30 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON JUNE 9, 2017 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE SECRETARY AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Secretary

Napa County Flood Protection And Watershed Improvement Authority Board Agenda Letter

TO: Board of Directors
FROM: Alice Hughey for Minh Tran - Interim County Executive Officer
County Executive Office
REPORT BY: Gladys Coil, Administrative Manager-Clerk of the Board - 253-4196
SUBJECT: Approval of minutes

RECOMMENDATION

Executive Director and Secretary request approval of minutes from the meeting of January 10, 2017 (all Members were present).

EXECUTIVE SUMMARY

Executive Director and Secretary request approval of minutes from the meeting of January 10, 2017.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

Executive Director and Secretary request approval of minutes from the meeting of January 10, 2017 (all Members were present).

SUPPORTING DOCUMENTS

A . January 10, 2017

Executive Director Recommendation: Approve

Reviewed By: Helene Franchi