

NAPA COUNTY FINANCIAL OVERSIGHT COMMITTEE

REGULAR MEETING AGENDA

Auditor-Controller's Conference Room, Basement,

1195 Third Street, Napa CA 94559

Wednesday, August 1, 2018

4:30 P.M.

Genji Schmeder (Chair)
Environmental Community

Brian McBride
City of Calistoga

Tory Sims
Agricultural Industry

Conrad Hewitt
Certified Public Accountant

Carl Ebbeson (Vice-Chair)
Agricultural Industry

Bernhard Krevet
Friends of the Napa River

Peter Murphy
City of St. Helena

Chuck Youngson
Environmental Community

Kathleen Dreessen
Health and Human Services

Michael Bunch
Town of Yountville

Jill Barwick
Napa County Taxpayers

Derek Anderson
Business Community

Christopher Adams
City of Napa

GENERAL INFORMATION

Except when otherwise specified in its adopted annual calendar or when advertised as a special meeting, the Napa County Measure A Financial Oversight Committee meets quarterly on the first Wednesday of the meeting month at 4:30 P.M. at 1195 Third Street, Basement Conference Room, Napa, California 94559. The Meeting Room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters may include routine financial and administrative actions, as well as the final adoption of two reading ordinances and are approved by a single vote.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and public hearings.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, the ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa County Measure A Financial Oversight Committee which are provided to a majority or all of the members of the Committee by Committee members, staff or the public within 72 hours prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Auditor-Controller, 1195 Third Street, Room B-10, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Committee at the meeting will be available for public inspection at the public meeting if prepared by the members of the Committee or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMITTEE ON A MATTER ON THE AGENDA please proceed after receiving recognition from the Chairperson, give your name and comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chairperson or Committee.

AGENDA AVAILABLE ONLINE AT <http://www.countyofnapa.org/FloodAuthority>

1. Call to Order; Roll Call.
2. **Public Comment – In this time period, anyone may comment to the Committee regarding any subject over which the Committee has jurisdiction but which is *not* on today's agenda or request consideration to place an item on a future agenda. Time limitations will be three minutes per speaker. No action will be taken by the Committee as a result of any item presented at this time. Public comment on agenda items will be heard at the conclusion of staff reports and before the Committee's discussion.**
3. Approve minutes from the May 2, 2018 Regular Meeting.
4. Presentation and update on the City of Napa Project, including the status of funding from the Army Corps of Engineers, by Rick Thomasser, Public Works Watershed and Flood Control Operations Manager.
5. Report on disbursements and approved project amendments through June 30, 2018.
6. Future Agenda Items
 - Final financial report as of June 30, 2018 – the sunset of Measure A
 - Update on Final Annual Publication
7. Members and staff reports and announcements.
8. Next meeting date will be November 7, 2018 at 4:30pm.
9. Adjourn.

NAPA COUNTY FINANCIAL OVERSIGHT COMMITTEE

REGULAR MEETING MINUTES

Auditor-Controller's Conference Room, Basement,

1195 Third Street, Napa CA 94559

Wednesday, May 2, 2018

4:30 P.M.

Genji Schmeder (Chair)
Environmental Community

Brian McBride
City of Calistoga

Tory Sims
Agricultural Industry

Conrad Hewitt
Certified Public Accountant

Carl Ebbeson (Vice-Chair)
Agricultural Industry

Bernhard Krevet
Friends of the Napa River

Peter Murphy
City of St. Helena

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AGENDA AVAILABLE ONLINE AT <http://www.countyofnapa.org/FloodAuthority>

1. Call to Order; Roll Call.
Meeting called to order at 4:30pm
Members present: Genji Schmeder (Chair), Carl Ebbeson (Vice-Chair), Kathleen Dreessen, , Chuck Youngson, Brian McBride, Christopher Adams, Michael Bunch, Bernhard Krevet, Tory Sims, Peter Murphy
Members excused: Jill Barwick, Conrad Hewitt
Members absent: Derek Anderson
Staff present: Tracy A. Schulze Auditor-Controller, Jobina Toh Accounting Manager
Counsel: John Myers, Deputy County Counsel II
2. **Public Comment – In this time period, anyone may comment to the Committee regarding any subject over which the Committee has jurisdiction but which is *not* on today’s agenda or request consideration to place an item on a future agenda. Time limitations will be three minutes per speaker. No action will be taken by the Committee as a result of any item presented at this time. Public comment on agenda items will be heard at the conclusion of staff reports and before the Committee’s discussion.**
None
3. Approve minutes from the February 7, 2018 Regular Meeting.
Motion: Krevet - Approve February 7, 2018 Regular Meeting minutes as presented
Second: Bunch
Unanimously approved
4. Discussion and possible action on financial reports through March 31, 2018.
Schulze walked through the financial reports through March 31, 2018.
Motion: Ebbeson - Approve reports as presented
Second: McBride
Unanimously approved
5. Report on disbursements and approved project amendments through March 31, 2018.
Disbursements and approved project amendments for all the jurisdictions from January 1, 2018 through March 31, 2018 were made available for review by the Committee.
6. Report on close out process for each jurisdiction’s plan to use their remaining Measure A funds, and actions taken by the Flood Authority at their meeting April 24, 2018.
Schulze explained the recommended sunset procedures and summary of final projects that will be distributed to the jurisdictions for approval as the Amendment No. 1 of the JPA. The original JPA outlined provisions for remaining funds as of the sunset of the tax, which have all been satisfied. Amendment No. 1 provides a detailed close out process, including final audits of the Authority, transferring all remaining funds after administrative costs to the receiving jurisdictions for on-going eligible Measure A expenditures, and continuing fiscal responsibility and reporting requirements until all funds are exhausted.
7. Discussion and possible action on the creation of an ad-hoc committee for the final annual publication.
Schulze requested participation from the Committee to provide review on the final annual publication. Discussions as to the amount of involvement on the compilation of the 20 years of Countywide projects ensued and it was determined that the Committee’s charge is only to provide the report they have provided over the past 19 years. Therefore, Schulze will request the Ad Hoc Committee to review only the updated information as of 6/30/18 as the information from the Financial Oversight Committee. Member Hewitt had volunteered via email to be on the Committee. In addition, Member Krevet will ask the Friends of the Napa River for their support to assist with the more inclusive countywide publication and close out public ceremony.

Motion: Adams - Approve Members Hewitt, Youngson, Bunch and Krevet to be on the ad-hoc committee for the final annual publication of the Financial Oversight Committee

Second: Bunch

Unanimously approved

8. Future Agenda Items
 - Update on City of Napa Project and funding from Army Corps of Engineers
 - Update on Final Annual Publication
9. Members and staff reports and announcements.
 - Schulze - A recruitment notice has been published for a final effort to fill vacant positions.
 - Krevet – Friends of Napa River is holding a “Friend-raiser”, which is a film festival at Copia on May 20
10. Next meeting date will be August 1, 2018 at 4:30pm.
11. Adjourn.

DRAFT

NAPA COUNTY FLOOD PROTECTION AND WATER IMPROVEMENT
AUTHORITY

Approved Contract Amendments
4th Quarter of Fiscal Year 2017/2018

Contract Amendments:

- Town of Yountville - Amendment No. 13 to Agreement No.18 (FPWIA) with the Town of Yountville, to disburse the remaining Measure A funds of \$270,965 to be used solely for maintenance of its approved Measure A projects for a total amount of \$8,650,932, and extend the term of the Agreement to June 30, 2019.
- Napa County Flood Control and Water Conservation District (District) - Amendment No. 5 to Agreement No. 11 (FPWIA) with the District to disburse the remaining Measure A funds of \$64,108,541 for a total amount of \$145,378,316 for the Napa River/Napa Creek Flood Protection Project, and extend the term of the Agreement to June 30, 2019.
- City of American Canyon - Amendment No. 12 to Agreement No. 15 (NCFPWIA) with the City of American Canyon, to disburse the remaining Measure A funds of \$5,751,108 to be used solely for the following approved Measure A projects:
 1. Implement the adopted Flood Control and Storm Drain Master Plan to protect existing development;
 2. Restore wetlands by replacing the existing wastewater treatment facility.

NAPA COUNTY FLOOD PROTECTION AND WATER IMPROVEMENT
AUTHORITY

Paid Invoices
4th Quarter of Fiscal Year 2017/2018

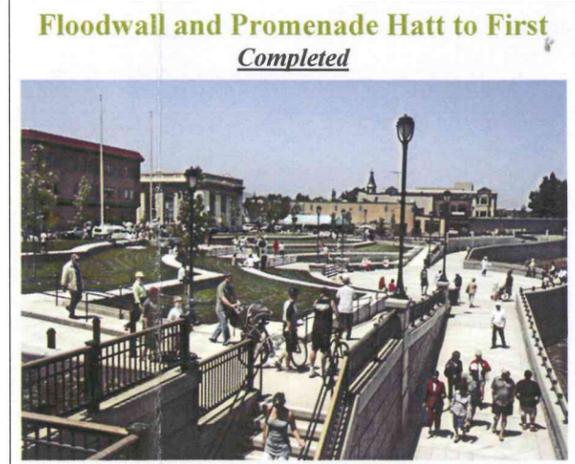
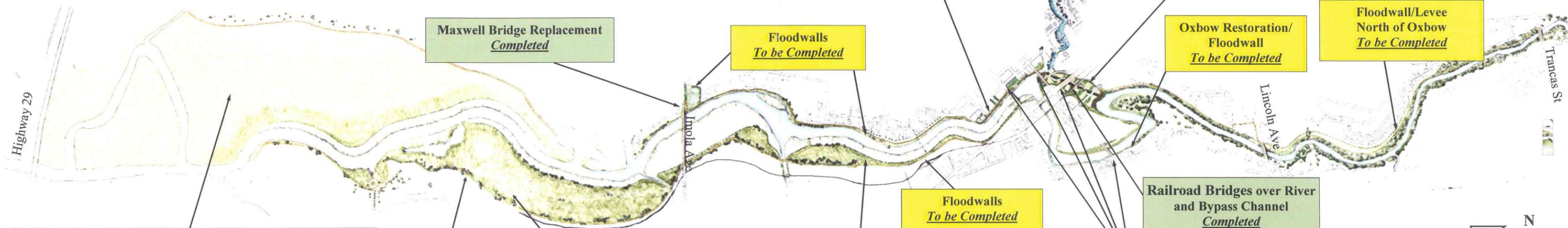
Paid Invoices:

- City of American Canyon Payment No. 45 (4thQTR) – Reimbursement for storm water quality, Kimber Park, and administration for the 4th quarter.
\$208,714.94
- City of American Canyon Payment No. 46 (3rdQTR) – Reimbursement for storm water quality, Kimber Park, and administration for the 3rd quarter. (pending final approval)
\$89,830.21
- City of St. Helena Payment No. 9 – Reimbursement for debt service.
\$526,805
- Town of Yountville Payment No. 76 – Reimbursement for the Flood Barrier Project (Project #1)
\$130,522.75
- Town of Yountville Payment No. 77 – Reimbursement for the Flood Barrier Project (Project #1)
\$130,920.35
- City of Calistoga Payment No. 69 – Reimbursement for the Kimball Debt Service (Project #5)
\$74,599.66
- City of Calistoga Payment No. 70 – Reimbursement for the Kimball Intake Tower (Project #7) and Grant Street Drainage (Project #11)
\$6,007.42
- County of Napa Unincorporated 4th QTR FY 17/18 – Reimbursement for work on the following approved Measure “A” projects: Milliken-Sarco-Tulocay Recycled Water Plan, Angwin/Deer Park Water Supply Reliability Plan, Napa River Rutherford Reach Restoration, Napa River – Oakville Cross Road to Oak Knoll Reach, Zinfandel Lane Bridge Fish Passage, County-wide Water Conservation Program, TMDL Implementation Project, Lake Berryessa Projects, Milliken Creek Flood Reduction and Fish Passage
\$1,074,865.66

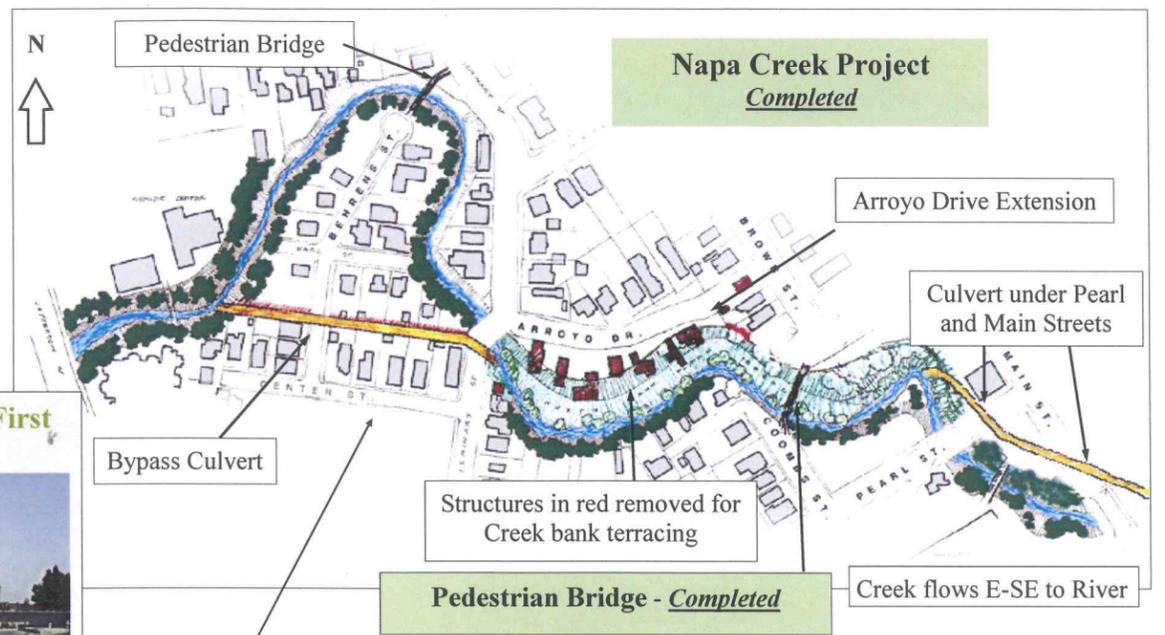
The Napa River/Napa Creek

Flood Protection Project

The City of Napa Project involves about seven miles of the Napa River, from Highway 29 at the Butler Bridge on the south to Trancas Street on the North. Napa Creek improvements extend for about one mile, from the Creek mouth at the Napa River upstream to Jefferson Street. The geomorphic design (changing the shape of the earth) reduces flood water levels through the use of riverbank terracing and reconnecting the River to its historic floodplain. Removing or replacing bridges that impede flood flows and the creation of the dry bypass channels at River and Creek oxbows are other key features of the design.



Floodwall and Promenade Hatt to First
Completed



Napa Creek Project
Completed

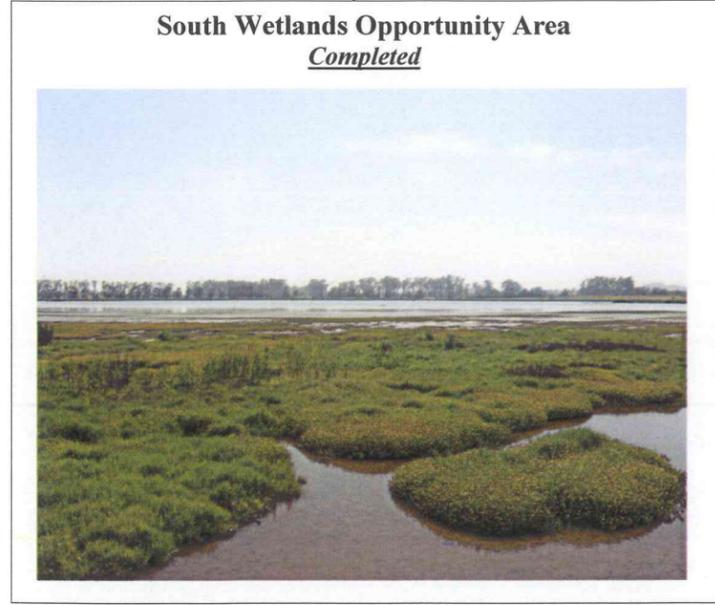
Pedestrian Bridge - *Completed*

Bypass Excavation and Floodwalls
Completed

Oxbow Restoration/ Floodwall
To be Completed

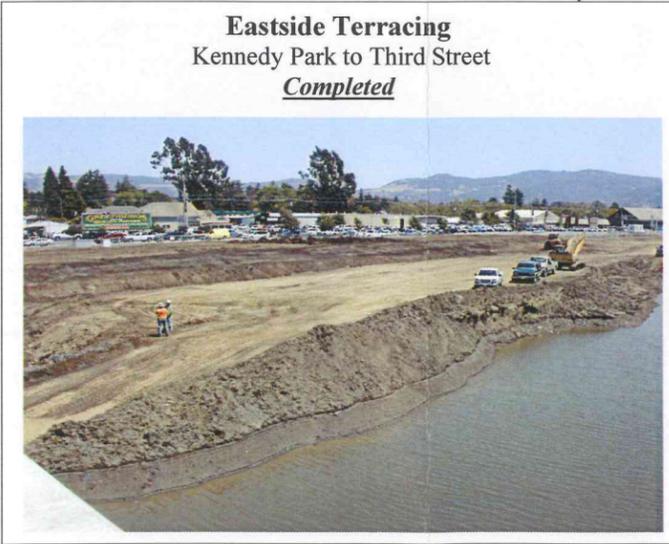
Floodwall/Levee North of Oxbow
To be Completed

Railroad Bridges over River and Bypass Channel
Completed

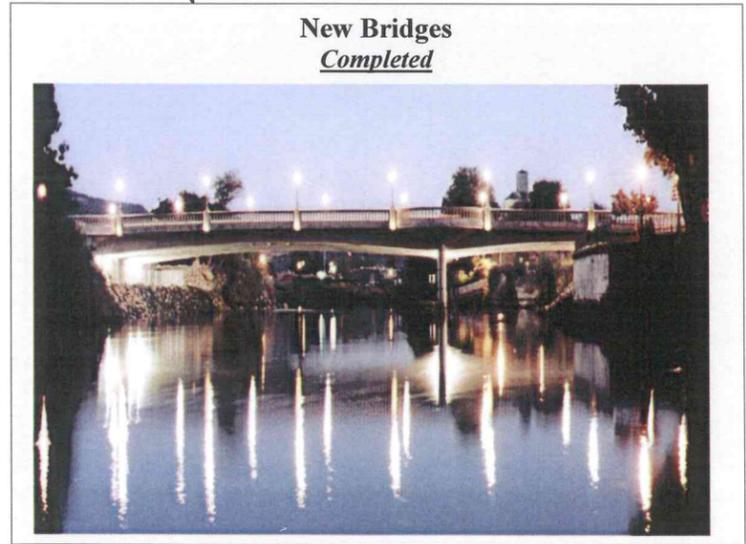


South Wetlands Opportunity Area
Completed

Railroad Realignment Kennedy Park to 8th Street
Completed



Eastside Terracing Kennedy Park to Third Street
Completed



New Bridges
Completed