



A Tradition of Stewardship  
A Commitment to Service

## Airport Advisory Commission for the Napa County Airport

MEETING AGENDA FOR AUGUST 3, 2020 at 12:00 p.m.  
Meeting To Be Held Via Teleconferencing Only  
Zoom Meeting: <https://countyofnapa.zoom.us/j/99312976868>

**CHAIR:**

Todd Walker

**VICE-CHAIR:**

Jack Bergin

**COMMISSIONERS:**

Carl Bunch  
Kristen Hannum  
Gregory  
John Kempkey  
Ronald Kraft  
Christian Palmaz

**PLANNING  
COMMISSION  
LIAISON:**

Andrew Mazotti

**STAFF:**

Greg Baer,  
Airport Manager

**ANNOUNCEMENT IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC), AND THE GOVERNOR'S EXECUTIVE ORDER NO. N-29-20, THIS MEETING WILL BE STREAMED AVAILABLE LIVE VIA A ZOOM MEETING LINK. THERE WILL NOT BE A PHYSICAL MEETING IN THE AIRPORT CONFERENCE ROOM.**

**THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:**

Join Zoom Meeting <https://countyofnapa.zoom.us/j/99312976868>

Meeting ID: 993 1297 6868

One tap mobile

+16699006833,,93995632782# US (San Jose)

+12532158782,,93995632782# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 993 1297 6868

Find your local number: <https://countyofnapa.zoom.us/u/adi6kYiRmi>

Join by SIP

[99312976868@zoomcrc.com](mailto:99312976868@zoomcrc.com)

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

Meeting ID: 993 1297 6868

Members of the public are encouraged to participate in the meeting by submitting written public comments electronically to Airport Management staff via email at [meghan.shackford@countyofnapa.org](mailto:meghan.shackford@countyofnapa.org). This e-mail will be monitored during the meeting. Public comments will be accepted until the Chair closes public comment for each item during the meeting. All comments will be distributed to the Commission members and included in the record.

**Functions of Napa County Airport Advisory Commission:**

Upon request of the Board of Supervisors, the Airport Advisory Commission shall:

- A. Advance and promote the interest of aviation to the public.
- B. Advise and support Airport Management on selected issues related to Airport policies and operations.
- C. Provide recommendations to Airport Management on selected actions that require Board of Supervisors approval.

**D. Work collaboratively with other agencies and local economic development efforts to effectively market the Airport as a community asset and advance the Airport's business interests.**

**E. Serve as an informational forum for community members and Airport users to receive and provide input on Airport and aviation related issues.**

- 1) **Public Comment** – In this time period, anyone may address the Airport Advisory Commission regarding any subject over which the Commission has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.
- 2) **Discussion and Approval of the previous meeting minutes** (June 1, 2020).
- 3) **Air Traffic Manager Update** – (Information Item)
- 4) **ALUC Update** – (Information Item)
- 5) **Fly-A-Leader Subcommittee (Wine & Hospitality Focused) Update** – (Information Item)
- 6) **Airport Engineering Project Status Report** – (Information Item)
  - Taxiway H, Segment 1 Reconstruction
- 7) **Airport Manager's Update** – (Information Item)
  - Staffing Update
  - Fixed Base Operator Request for Proposals/1950 & 2000 Airport Rd.
  - COVID-19 Update
  - Commercial Transportation Program
  - Fagan Creek
  - Overview of Hangar Policy/Waitlist
- 8) **Commercial Tenant Updates** – (Information Item)
- 9) **Commissioner Updates and Announcements**

**Adjourn to the next regular meeting.**