



How to Watch or Listen to the Napa County Library Commission Meeting

The Napa County Library Commission will continue to meet pursuant to the 2021 calendar available at the following link:

<https://www.countyofnapa.org/AgendaCenter>

The commission realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Library Commission meeting in one of the following ways:

1. Listen on your cell phone via Zoom at

- One tap mobile *+1 669 900 6833 US (San Jose)*
- then enter Meeting ID **849 7107 6393** once you have joined the meeting
- Password: **488518**

2. Watch via the Internet – view the Live Stream via Zoom at the following link:

- <https://countyofnapa.zoom.us/j/84971076393?pwd=RIp3ZWZjTzIUCG5PbTATHanwUis5d2tSZz09>
- then enter Meeting ID **849 7107 6393**
- Password: **488518**

You may submit public comment for any item that appears on the agenda or general public comment for any item or issue that does not appear on the agenda, as follows:

3. Via email: send your comment to the following email address: library@countyofnapa.org

Please provide your name and indicate the agenda item upon which you are commenting. Email messages received after 4:00 p.m. may be read into the record following public comment provided in person or via telephone as directed by the Commission Chair.

Note: Please mute all audio on your devices and do not use the speakerphone function prior to calling in to prevent echoing.

The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order N-29-20. If you have any questions, contact us via telephone at: 707-253-4241

anthony.halstead@countyofnapa.org



*Our mission is
to enrich people's lives
with books and information.*

NAPA COUNTY LIBRARY COMMISSION
Thursday September 2, 2021
5:00 p.m.
Yountville Library
6516 Washington St, Yountville, CA 94599

AGENDA

Any member of the audience desiring to address the Commission on a matter on the agenda please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Commission, and has been set at 3 minutes per speaker.

1. Call to Order: Roll Call
2. Adoption of Agenda Order
3. Approval of the minutes
 - a. Discussion and Possible Action for the Approval of the Thursday July 8, 2021 Library Commission Meeting Minutes. (Members Halley Lauer, Sarita Lopez, David Steele, Stephanie J. Allan, Myrna David, Evy Warshawski, Kate W. Graham, and Ashley Taylor Almond were present.)
4. Public Comment

At this time, anyone may address the Library Commission regarding any subject over which the Commission has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. Old Business
 - a. Report by Adhoc Committee Addressing Napa Library's Creation of Privacy Guidelines When Considering Third Party Vendors
 1. Staff report
 2. Public comment
6. New Business
 - a. Discussion and Possible Action to Change the Napa County Library Commission Meeting Time
 1. Staff report
 2. Public comment
 3. Vote on the item
7. Library Director's Comments and Announcements

LIBRARY COMMISSIONERS

Appointed by

Halley Lauer, Chair	Napa County
Stephanie J. Allan, Vice Chair	City of Calistoga
Sarita Lopez	Napa County
David Steele	Napa County
Myrna David	Town of Yountville
Evy Warshawski	City of Napa
Kate W. Graham	City of Napa
Ashley Taylor Almond	City of American Canyon
Lily Andrews	Teen Representative

LIBRARY DIRECTOR

Anthony Halstead

SENIOR OFFICE ASSISTANT

Betty Figueroa

8. Legislation
9. Commissioners' Comments
10. Agenda Building
11. Set Date, Time and Place of the Next Meeting:

November 4, 2021
5:00 p.m.
Napa Library
580 Coombs Street, Napa, CA 94559

12. Adjournment

If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability. Requests for disability related modifications or accommodations, aids or services may be made to the Library Business Office no less than 72 hours prior to the meeting date by calling (707) 253-4242.

Note: Agenda closes at 5:00 p.m. on Friday 10 days preceding the Commission Meeting. Support materials for the agenda are available for review at the Napa County Library headquarters, 580 Coombs Street, Napa, CA 94559, and all branch libraries.

Telephone: (707) 253-4242. FAX (707) 253-4615.

NAPA COUNTY LIBRARY COMMISSION MINUTES

July 8, 2021

Draft Summary of Proceedings

Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that at least a portion of this Napa County Library Commission meeting is conducted pursuant to California Government Code Section 54953 and Governor's Executive Order N-25-20, in that a portion of the commission are participating by videoconference.

[All votes will be done by roll call]

CALL TO ORDER; ROLL CALL

The Library Commission of the County of Napa met on Thursday July 8, 2021 at the Calistoga Library. The meeting was called to order at 4:16 p.m. with the following commissioners present: Halley Lauer, Sarita Lopez, David Steele, Stephanie J. Allan, Myrna David, Evy Warshawski, Kate W. Graham, and Ashley Taylor Almond.

ADOPTION OF THE AGENDA ORDER:

Motion moved by Commissioner David and seconded by Commissioner Allan to accept the agenda order as presented, motion passed 8-0, with Myrna David, Evy Warshawski, Halley Lauer, Sarita Lopez, David Steele, Stephanie J. Allan, Kate W. Graham and Ashley Taylor Almond voting yes.

APPROVAL OF THE MINUTES:

1. Thursday May 6, 2021 (Members Myrna David, Halley Lauer, Sarita Lopez, David Steele, and Stephanie J. Allan were present.)

Motion moved by Commissioner David and seconded by Commissioner Warshawski to approve the minutes as amended. Motion passed 5-0, with Halley Lauer, Sarita Lopez, David Steele, Stephanie J. Allan, and Kate W. Graham voting yes.

PUBLIC COMMENT: one (1)

OLD BUSINESS:

- a. Update on Adhoc Committee to Address Napa Library to Create Privacy Guidelines When Considering Third Party Vendors

No updates reported. The committee is working with county counsel to address questions and concerns.

NEW BUSINESS:

- a. Presentation on the Calistoga Library by Library Staff

Calistoga Library Associate Jacqueline Flores and Branches Librarian, Supervisor Nicole Shields presented a power point on the history of the Calistoga Library. From the 2016 remodel and grand opening, to the current programming held year round.

b. Introduction of Napa Library Poet Laureate, Marianne Lyon

Napa County Poet Laureate, Marianne Lyon read poetry and engaged the commission in readings and exercises.

c. Discussion and Possible Action for Election of a Library Commission Teen Representative

The Library Commission voted 7-1 in favor of Lily Andrews as the 2021 Library Commission Teen Representative. With Myrna David, Evy Warshawski, Halley Lauer, Sarita Lopez, Stephanie J. Allan, Kate W. Graham, Ashley Taylor Almond voting for applicant #5, and David Steele voting for applicant #3.

LIBRARY DIRECTOR'S COMMENTS AND ANNOUNCEMENTS:

The library will start in person programming soon. Recruitments will begin soon as there are six (6) vacant positions at the library. In anticipation of the PSPS outages, backup power to be expanded in Napa (timeline unknown) and has been budgeted for Calistoga; but will not be installed for this year's fire season.

LEGISLATION:

Thank you Commissioner Myrna David for writing to the state in support of restoration of funding by state of California.

COMMISSIONER COMMENTS:

Commissioner Allan commented that she appreciates what the library has done over the past year, especially the hotspots because she knows her family definitely used them during the power outages.

Commissioner Steele commented on his research of the history of the Napa library's book mobile.

Commissioner David commented that there has been positive feedback regarding the articles in the Yountville Sun. The Friends of the Yountville Library will be purchasing a new turntable for the in-house playing of records donated by a member of the public.

Commissioner Taylor commented that she is very pleased to hear that the Napa Library is making efforts to staff the library with social workers. This effective de-escalation effort is both needed and will benefit the community.

AGENDA BUILDING:

- 1) Discuss possible changes in meeting times for Library Commission meetings
- 2) SRP

SET DATE, TIME, AND PLACE OF NEXT MEETING:

**Thursday September 2, 2021
5:00 p.m. Yountville Library
6516 Washington St, Yountville, CA 94599**

ADJOURN:

Meeting adjourned at 6:01 p.m.

Betty Figueroa

Senior Office Assistant

DRAFT

FY21/22													
	July	August	September	October	November	December	January	February	March	April	May	June	Annual
Napa visitation	12,760												12,760
American Canyon visitation	2,426												2,426
Calistoga visitation	1,692												1,692
Yountville visitation	930												930
Total visitation *	17,808	-	-	-	-	-	-	-	-	-	-	-	17,808
American Canyon circulation	5,296												5,296
Calistoga circulation	2,195												2,195
Napa circulation	40,854												40,854
Yountville circulation	1,374												1,374
Pope Valley circulation	-												-
Total physical material circulation	49,719	-	-	-	-	-	-	-	-	-	-	-	49,719
Library to Go (Overdrive)	9,494												9,494
Kanopy	1,431												1,431
Hoopla	3,511												3,511
Total digital circulation	14,436	-	-	-	-	-	-	-	-	-	-	-	14,436
Discover & Go	17												17
Tutor.com	39												39

* Visitation is based on sensor "Out" readings.

What is the Youth Poet Laureate position?

The Napa County Youth Poet Laureate is a position that seeks to uplift and support young writers in the community who are committed to the literary arts, poetry, and performance; whose passion brings a voice to social justice and the power of civic engagement.

Position Description

As an ambassador for poetry, you will promote public awareness and serve to heighten the appreciation of poetry in all forms, including spoken word. The Youth Poet Laureate will strive to forge a meaningful connection with the community, undertaking projects that make poetry more available and accessible to people in their everyday lives.

During the Laureates 1-year appointment Oct 2021-Oct 2022, they will have the opportunity to present at selected public gatherings around Napa County and inspire others to write, perform, and express themselves in poetry.

Napa County Youth Poet Laureate will:

- Be introduced to the Napa County Board of Supervisors upon selection
- Be a contributing judge at any ACNV poetry contests during tenure
- Receive mentorship from the current Napa County Poet Laureate
- Perform at least one reading at an ACNV and/or NCL event
- Read at a minimum of two Annual Events, such as:
 - Napa City Lights Summer Concert Series
 - St. Helena Summer Concert Series
 - Calistoga Concerts in the Park
 - Festival Napa Valley Summer Concert Series

The Youth Poet Laureate may:

- Promote poetry through the media and through cultural organizations and to reach out to community institutions.
- Encourage writing in all age groups.
- Promote poetry at cultural events
- Create and perform new work.
- Create and/or read poetry at civic occasions, celebrations, and moments of public transition.
- Bring attention to poetry in less traditional settings.

The Poet Laureate may also participate in civic events and outreach activities. Official Napa County Youth Poet Laureate schedule of events must be arranged in advance with the program manager. These activities may include but are not limited to:

- Inaugural events/ceremonies
- Community Celebrations

- Participations in literary events, such as Napa Valley Writers' Conference
- Regular poetry column
- Radio/TV interviews
- Bookstore Readings
- Presentations or readings at libraries, senior centers, and schools
- Vlog or blog

Eligibility

To be eligible to serve as Napa County youth Poet Laureate, the applicant must be:

- Actively writing poetry
- A current resident in Napa County for at least 1+ years, and will remain a resident for the duration of the term
- 13-18 years old
- Have an interest in promoting poetry to others through public speaking opportunities
- Parent/guardian consent

Position Tenure

Oct 2021-Sept 2022

Review and Selection Process

Poems will be judged on:

- **Clear Speakers Voice**
- **Creativity and Originality**
- **Effective Word Choices**
- **Rhythm/sound& pace and flow**
- **Skillful mechanics and word order**

If applicants tie, the tie breaking decisions will be made based on leadership and statement.

Submission Instructions (application):

1. Name, address, school, birthdate
2. 3 poems
3. Statement: why do you want to be Poet Laureate? In this role, what will you do to encourage the literary arts in the community?
4. List of notable awards, prizes, leadership activities or extracurricular activities.
5. Consent from Parents/parent info

6. Commitment to the full year
7. Sponsor/Teacher referral
8. Confirmation that all works are the original work of the submitter.

¿Qué es la Posición de Poeta Juvenil Laureado?

El Poeta Juvenil Laureado del Condado de Napa es una posición que busca inspirar y apoyar a jóvenes escritores de la comunidad que están comprometidos a las artes literarias, poesía, y representación; cuya pasión da voz a la justicia social y poder de compromiso cívico.

Descripción de la Posición

Como embajador de poesía, promoverá consciencia pública y realzará apreciación a la poesía en todas sus formas, incluyendo oratoria. El Poeta Juvenil Laureado se esforzará para forjar una comunicación significativa con la comunidad, emprendiendo proyectos que hagan la poesía más disponible y accesible a la vida diaria de las personas.

Durante el año de asignación de octubre 2021 a octubre 2022, El Poeta Juvenil Laureado tendrá la oportunidad de presentarse en reuniones públicas exclusivas del Condado de Napa e inspirar a otros a escribir, actuar y expresarse en poesía.

El Poeta Juvenil Laureado del Condado de Napa:

- Luego de ser seleccionado será presentado a la Junta de Supervisores del Condado de Napa
- Participará como juez en cualquiera de los concursos de poesía de ACNV durante su posición
- Recibirá tutoría del presente El Poeta Juvenil Laureado del Condado de Napa
- Llevará a cabo al menos una lectura en un evento de ACNV o NCL
- Leerá en un mínimo de dos Eventos Anuales tales como:
 - Series de Conciertos de Luces de Verano de la Ciudad de Napa
 - Series de Conciertos de Verano de St. Helena
 - Conciertos en el Parque en Calistoga
 - Series de Concierto de Verano del Festival del Valle de Napa

El Poeta Juvenil Laureado Podrá:

- Promover la poesía a través de los medios de comunicación, organizaciones culturales y llegar a las instituciones comunitarias.
- Fomentar la escritura a grupos de todas edades
- Promocionar la poesía en eventos culturales
- Crear y realizar nuevos trabajos
- Crear o leer poesía en ocasiones cívicas, celebraciones y momentos de transición pública.
- Traer la atención a la poesía en entornos menos tradicionales

El Poeta Juvenil Laureado también podrá participar en eventos cívicos y actividades de enlace comunitario. El calendario oficial del Poeta Juvenil Laureado del Condado de

Napa debe ser planeado con anticipación con el encargado del programa. Estas actividades pueden incluir entre otras:

- Eventos inaugurales/ceremonias
- Celebraciones Comunitarias
- Participación de eventos literarios tal como la Conferencia de Escritores del Valle de Napa
- Columna regular de poesía
- Entrevistas de Radio/Televisión
- Lectura en Librerías
- Presentaciones o lecturas en bibliotecas, centros para personas mayores y escuelas
- Vlog or Blog

Elegibilidad

Para ser elegible para servir como El Poeta Juvenil Laureado, el solicitante debe cumplir con lo siguiente:

- Escribir activamente poesía
- Ser residente actual en el Condado de Napa durante al menos un año o más, y permanecer residente durante su término
- Edad de 13 a 18 años
- Tener interés en promover la poesía a otros a través de oportunidades de hablar en público.
- Tener permiso del padre/tutor

Tiempo de la Posición

De Octubre 2021 a Septiembre 2022

Proceso de examen y selección

Los poemas serán juzgados de acuerdo a:

- **Voz Clara del Declamador**
- **Creatividad y Originalidad**
- **Elección Efectiva de Palabras**
- **Ritmo/sonido y fluidez**
- **Habilidad de métodos y orden de las palabras**

Si los solicitantes empatan, la decisión del desempate se hará basada en liderazgo y afirmación.

Instrucciones para aplicar (solicitud):

1. Nombre, dirección, escuela, fecha de nacimiento
2. Tres poemas

3. Resumen: ¿Por qué deseas ser el Poeta Laureado? En esta función, ¿Qué harás para fomentar las artes literarias en la comunidad?
4. Lista de galardones notables, premios, actividades de liderazgo o actividades extracurriculares.
5. Permiso de los padres/información de los padres
6. Comprometerse por todo el año
7. Carta de recomendación del Patrocinador/Maestro
8. Confirmación de que todos los trabajos son trabajos originales del solicitante