



**NAPA COUNTY PUBLIC AUTHORITY
IN-HOME SUPPORTIVE SERVICES
ADVISORY COMMITTEE
Meeting Minutes
April 18, 2019 1:30pm.-3:00pm
CSOA IHSS Public Authority
650 Imperial Way STE 101
Napa, CA 94559**

Advisory Committee Members Present: Doug Weir (Secretary), Elaine Paoli (Vice Chairperson), Randy Kitch

Public Authority: Luis Valdivia

Public: Marilee Muller

Excused: Gloria Barber (Treasurer), JoAnn Busenbark, Casey Rockwood

I. Call to Order

Meeting called to order at 1:30 PM.

II. Roll Call of Members Present

There were a sufficient number of Committee Members present to constitute a quorum.

III. Minutes of March 21, 2019 IHSS Advisory Committee Meeting

MSC (Doug Weir, Elaine Paoli) approved March IHSS Advisory Committee Minutes.

IV. Public Comments

V. Old Business

- **Action Plan Review**
Action Plan reviewed with no updates at this time.
- **Fiscal Year Review 2019**
Tabled for the next IHSS Advisory Committee meeting.
- **Channel 28/PSA campaign**
Continued
- **IHSS Advisory Committee Vacancy**
Two current or past Provider applications received and under review by County to verify, there is no conflict of interest. Applications will be available for review at May 16 IHSS Advisory Committee meeting for recommendation to Board of Supervisors.
- **Napa Farmers Community Market**



Tabled for future Agenda items

- **Napa County Town & Country Fair Expo August 2019**
IHSS Advisory Committee previously approved deposit for Fair Expo. The contract for the IHSS Advisory Committee with the Fair Expo to be received in May 2019.

VI. New Business

- **Financial Report * (Continued)**
(Continued) No update at this time.
- **Commission on Aging- JoAnn Busenbark (Continued)**
(Continued)
- **CICA Report (Continued)**
(Continued)
- **Nomination & Election of Officers**
M/S/C IHSS Advisory Committee Nominated and Elected officers: Randy Kitch for Chairperson, Elaine Paoli Vice Chairperson, Doug Weir Secretary, & Gloria Barber for Treasurer.

- **Disability Capital Action Day May 23, 2019 (DCAD)**
IHSS Advisory Committee members Doug Weir, Elaine Paoli, & Gloria Barber

- **Provider appreciation lunch/Training**
M/S/C (Doug Weir, Randy Kitch) for IHSS Advisory Committee reviewed the draft Elks Lodge contract for the P.E.A.L. event and approved payment of deposit for Event: \$350.

IHSS AC approved meal preference for Elks Lodge Event deciding on: Tossed Cesar salad, Home Made Chicken Fried Steak & Secondary option: Baked Salmon, Desert Strawberry Shortcake.

Doug Weir to follow up with Gloria Barber concerning preparation of gift baskets and confirm interest in attending Disability Capital Action Date.

- **Public Authority Report**
Luis Valdivia discussed co-ordination for Disability Capital Action day and van has been reserved for May 23, 2019.

VII. IHSS Advisory Committee Other Comments

No other comments were presented to the IHSS Advisory Committee.

VIII. Future Agenda Items

Napa Farmers Community Market

IX. Public Comments

No public comments were presented to the IHSS Advisory Committee.

X. Announcements



No Announcements were presented to the IHSS Advisory Committee.

XI. Adjournment

The Vice Chairperson adjourned the meeting at 3:00PM. The next IHSS Advisory Committee meeting will be on May 16, 2019 1:30PM-3:00PM.