

MINUTES OF THE
NAPA COUNTY LOCAL FOOD ADVISORY COUNCIL
SPECIAL MEETING
January 28, 2019

1. **CALL TO ORDER and ROLL CALL**

(Reminder: Audio portion of meeting is being recorded.)

The meeting was held in the Ag/UCCE Meeting Room, 1710 Soscol Ave., Napa, CA 94559 and called to order at 4:03 p.m. by Chair David Layland.

Roll call was taken and the following council members were present:

Angela Baxter, David Busby, Leslie Caccamese, Bob Figoni, Jonathan Hall, Brian Henricksen, Jeannie Kerr, David Layland, and Livia Manfredi

The following council members were excused:

Belia Ramos

The following council members were late or absent:

Victoria Bartlet was absent and Jennifer Palmer was late

2. **APPROVAL OF MINUTES**

A motion was made by Leslie Caccamese to approve the minutes for the regular meeting held December 3, 2018 as presented. Motion seconded by Jeannie Kerr. Motion passed.

3. **REVIEW OF MEETING AGENDA**

Chair David Layland welcomed Bob Figoni to the Council.

The meeting agenda was reviewed by Chair Layland.

4. **PUBLIC COMMENT**

Rachel Kohn Obut, a local farmer, is currently leasing one acre of land in Napa to farm but is looking for long-term land access. She would like a collaborative partnership with community organizations to achieve this.

5. **OLD BUSINESS**

None.

6. **NEW BUSINESS**

a. **Welcome New and Returning Members**

Chair Layland welcomed Bob Figoni to the Council.

b. **Election of Council Officers**

David Busby nominated David Layland for Chairperson. Jeannie Kerr seconded. The nomination was voted on and approved unanimously.

Leslie Caccamese nominated Jonathan Hall for Vice-Chairperson. Brian Henricksen seconded. The nomination was voted on and approved unanimously.

c. **Meeting Date and Time Discussion**

A discussion about the upcoming meetings that fall around a holiday ensued. Chair Layland then switched the May meeting to June 3, 2019 and the November meeting to December 2, 2019.

d. **Chair Report**

Chair Layland gave his chair report including current council openings and the changes made to bylaws.

f. **Website Update**

Joy Hilton advised she is working with Circlepoint on the mapping capabilities that will be available on the NapaLocalFood.com website when complete. Anna Norton announced the Circlepoint contract was renewed. She also referenced part of the Strategic Plan that talks of enhancing communication and said that IT is currently testing a Zoom feature for the Local Foods meetings. This will potentially allow people to participate in the meetings remotely.

g. **2019 Visioning and Planning**

Jonathan Hall discussed a new way of forming and handling subcommittees that will be results driven for 2019. He would like the subcommittee topics to be a narrower focus and to aim for quick turnarounds of ideally 2 to 4 months. The results from these subcommittees may then lead to offshoots for further subcommittees. He then opened the floor to brainstorm topics for new subcommittees. Anna encouraged all to look through the Napa County Strategic Plan handout for ideas. Three new subcommittees were created and voted on. They are:

1. **Small Scale Local Food Production**

A motion to create this subcommittee was made by Leslie Caccamese and seconded by Brian Henricksen. Motion passed. The subcommittee members will be Vicki Bartelt, Leslie Caccamese and Brian Henricksen.

2. **Garden Survey**

A motion to create this subcommittee was made by Jonathan Hall and seconded by Jeannie Kerr. Motion passed. The subcommittee members will be David Busby and Livia Manfredi.

3. **County Food Purchasing Policy Review**

A motion to create this subcommittee was made by Jennifer Palmer and seconded by David Busby. Motion passed. The subcommittee members will be Jeannie Kerr, Angela Baxter, Jennifer Palmer, Bob Figoni and David Layland.

Leslie Caccamese and Rachel Kohn Obut will provide a report on land use regulation in Napa County. This is not a subcommittee but more like a pre-subcommittee.

NAPA COUNTY LOCAL FOOD ADVISORY COUNCIL MINUTES

SPECIAL MEETING 1/28/19

Page 3

7. **COUNCILMEMBER REPORTS/COMMENTS**

Dr. Henn advised of a Live Healthy Napa County Food Access Meeting to be held in the conference center at HHS on February 11, 2019 at 1:30.

Chair Layland referred to the Food and Farm Scorecard handout and encouraged all to read it. It explains what legislative activity has happened in CA this year and how people voted.

Anna Norton advised of a webinar regarding legislative policymaking and how to participate in the process if interested. She encouraged all to join in on this webinar. Joy will send an email with specifics and it is posted on the Council's Facebook page.

8. **NEXT SCHEDULED REGULAR MEETING DATES:**

Chair Layland will have a Special February meeting on February 25, 2019. The next regularly scheduled meeting will be March 25, 2019.

10. **ADJOURNMENT**

Meeting adjourned by Chair Layland at 5:45 p.m.

DAVID LAYLAND, Chairperson

ATTEST:

LINDA KELLER, Council Secretary