

NAPA COUNTY FINANCIAL OVERSIGHT COMMITTEE

REGULAR MEETING MINUTES

Auditor-Controller's Conference Room, Basement,
1195 Third Street, Napa CA 94559
Wednesday, February 7, 2018
4:30 P.M.

Genji Schmeder (Chair)
Environmental Community

Brian McBride
City of Calistoga

Tory Sims
Agricultural Industry

Conrad Hewitt
Certified Public Accountant

Carl Ebbeson (Vice-Chair)
Agricultural Industry

Bernhard Krevet
Friends of the Napa River

Peter Murphy
City of St. Helena

Chuck Youngson
Environmental Community

Kathleen Dreessen
Health and Human Services

Michael Bunch
Town of Yountville

Jill Barwick
Napa County Taxpayers

Derek Anderson
Business Community

Christopher Adams
City of Napa

GENERAL INFORMATION

Except when otherwise specified in its adopted annual calendar or when advertised as a special meeting, the Napa County Measure A Financial Oversight Committee meets quarterly on the first Wednesday of the meeting month at 4:30 P.M. at 1195 Third Street, Basement Conference Room, Napa, California 94559. The Meeting Room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters may include routine financial and administrative actions, as well as the final adoption of two reading ordinances and are approved by a single vote.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and public hearings.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, the ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa County Measure A Financial Oversight Committee which are provided to a majority or all of the members of the Committee by Committee members, staff or the public within 72 hours prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Auditor-Controller, 1195 Third Street, Room B-10, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Committee at the meeting will be available for public inspection at the public meeting if prepared by the members of the Committee or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMITTEE ON A MATTER ON THE AGENDA please proceed after receiving recognition from the Chairperson, give your name and comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chairperson or Committee.

AGENDA AVAILABLE ONLINE AT <http://www.countyofnapa.org/FloodAuthority>

1. Call to Order; Roll Call.
Meeting called to order at 4:30pm
Members present: Genji Schmeder (Chair), Carl Ebbeson (Vice-Chair), Kathleen Dreessen, Conrad Hewitt, Chuck Youngson, Brian McBride, Christopher Adams, Michael Bunch, Bernhard Krevet, Tory Sims, Peter Murphy
Members excused: Jill Barwick
Members absent: Derek Anderson
Staff present: Tracy A. Schulze Auditor-Controller, Teresa Solorio Administrative Support Technician, Jobina Toh Accounting Manager
Counsel: John Myers, Deputy County Counsel II

2. Election of Committee Chair and Vice-Chair.
Motion: Youngson - Nominated Schmeder for Chair
Second: Krevet
Elected by Acclamation

Motion: Murphy - Nominated Ebbeson for Vice-Chair.
Second: Hewitt
Elected by Acclamation

Krevet acknowledged the past year of service and congratulated Schmeder and Ebbeson on their continued appointments.

3. **Public Comment – In this time period, anyone may comment to the Committee regarding any subject over which the Committee has jurisdiction but which is *not* on today’s agenda or request consideration to place an item on a future agenda. Time limitations will be three minutes per speaker. No action will be taken by the Committee as a result of any item presented at this time. Public comment on agenda items will be heard at the conclusion of staff reports and before the Committee’s discussion.**
None

4. Approve minutes from the October 25, 2017 Special Meeting.
Motion: Bunch - Approve October 25, 2017 Special Meeting minutes as presented
Second: Hewitt
Abstained: Krevet
Unanimously approved

5. Update on annual publication for fiscal year ended June 30, 2017. (*Discussion item only*).
Schulze acknowledged the assistance of Barwick and Hewitt, as the ad-hoc committee that reviewed a draft of the publication. The report is scheduled to be published in the Napa Register and affiliated papers throughout the County on February 14. 100 copies of the publication will be provided to distribution in Yountville since the Yountville Sun is not affiliated with the Napa Register. The publication will also be posted on the Flood Authority’s website once available.

6. Discussion and possible action on financial reports through December 31, 2017 including new allocation percentages for fiscal year 2017-18.
Schulze walked through the financial report for activity posted through December 31, 2017. The allocation percentages for the final year of the sales tax were distributed as required to the jurisdictions and no objection was received.

7. Report on disbursements and approved project amendments through December 31, 2017.
Disbursements and approved project amendments for all the jurisdictions from July 1, 2017 through December 31, 2017 were made available for review by the Committee.
8. Agenda items for future meetings.
 - Summary of close out process for each jurisdiction's plan to use their remaining Measure A funds.
 - Murphy requested an update on the Army Corps of Engineers and City of Napa Project when information became available.
9. Members and staff reports and announcements.
 - AB 1234 update
 - Form 700 – due April 1, 2018. <http://www.fppc.ca.gov/Form700.html>
 - Krevet announced the Friends of the Napa River is having an event on Saturday, February 10, 2018, 3:00 pm at the Westin Verasa Napa, honoring the elected officials instrumental in the success of the City Flood Project.
 - Schmeder announced he will be traveling out of country May 3 – 24, and during that time Ebbeson will take care of any official business.
10. Next meeting date will be May 2, 2018 at 4:30pm.
11. Adjourn.

GENJI SCHMEDER
Chairperson

ATTEST:

TRACY A. SCHULZE
Auditor-Controller, County of Napa

BY:

TRACY A. SCHULZE
Auditor-Controller, County of Napa