



A Tradition of Stewardship  
A Commitment to Service

**Napa County Fire  
Administration**

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**Geoff Belyea**  
County Fire Chief

## **REGULAR MEETING**

### **NAPA COUNTY FIRE SERVICES ADVISORY COMMITTEE**

#### **MINUTES**

Wednesday, February 12, 2020 6:00 pm

**LOCATION:** Napa County Administration Building  
Human Resource Conference Room  
1195 Third Street, 1st Floor  
Napa, CA 94558

#### **1. CALL TO ORDER - 6:02 pm**

**Present:** Geoff Belyea, Napa County Fire Chief/Ex-officio; Jason Martin, CalFire/Napa County Fire Career; Patrick Brown, Rutherford Volunteer Fire Station; Helene Franchi, Ex-Officio Analyst; Stephen Jones, Rutherford Volunteer Fire Station; Tim Borman, Public Member; J.C. Greenberg, CalFire/Napa County Fire Career; Sandy Storck, Capell Valley Volunteer Fire Station; Kerry Whitney, Ex-Officio Risk Manager; Tony Martinez, CalFire/Napa County Fire Career

**Absent:** Belia Ramos, Board of Supervisors Liaison

#### **2. Pledge of Allegiance**

#### **3. MINUTES**

Motion: Tim Borman  
Second: Pat Brown

#### **4. Public Comment:**

None.

#### **5. SUBCOMMITTEE REPORTS**

##### **a. Apparatus Subcommittee (Jason Martin)**

- Type 6 is being outfitted.
- Two water tenders chassis are received by freight liner. Updates in the next coming months.
- Meeting of subcommittee scheduled Friday, February 21, 2020. to go over 5 and 10 year plans and confirm inventory.
- ETA for water tenders, once in production will know date.

**Public comment:**

None.

**b. Training Subcommittee (Matt Ryan)**

- Member not available tabled to next meeting.

**Public Committee:**

None.

**c. Strategic Plan Subcommittee (Jason Martin)**

- Initiative #4 outline direction to set forth to working group.
- Email will be sent out to request volunteers to participate for developing a marketing and information committee.

**Public Comment:**

None.

**6. NEW BUSINESS**

**a. NCFD Open House (Geoff Belyea)**

- ETA may be April 2020.
- Location to be determined.
- Geoff Belyea and JC Greenberg working together to help establish open house.

**Public Comment:**

None.

**7. OLD BUSINESS**

**a. Use Agreements (Helene Franchi)**

- Proposing to take three agreements to the Board of Supervisors (Rutherford, Angwin and Pope Valley).
- To be presented to the Board of Supervisors by March 10, 2020 or March 17, 2020.

**Public Comment:**

None.

**b. Epinephrine pens/AED (Jason Martin)**

- Still no updates from the manufacturer. (Epinephrine pens.)

- They have been ordered. Currently on back log.
- ETA of Epinephrine pens is this month or next month. (Jason Martin will follow up.)
- Geoff Belyea and Jason Martin have spoke with Dr. Konik-Medical Director of Napa County to get auto inject epinephrine pens added to the PSFA scope. Who is qualified to administer the epinephrine pens?
- AEDs-redistributed to the stations already.

**Public comment:**

None.

**c. FSAC memberships (Geoff Belyea)**

- The four current members have applied and their applications were received.
- Applications were sent out with agenda, which gave the committee time to review prior to selections
- Three volunteer representatives' current memberships have expired, as well as the one public member
- There is one new applicant for public member and two new applicants for volunteer representatives.
- Committee and public discussed and reviewed the two volunteer applicants who were present at the meeting.
- By laws constitute Fire Chief to make selections, and members to vote at meeting. The recommendations will be forwarded to the Board of Supervisors for further approval.
- Vote/count was as follows:
  - Dave Robertson (2 votes); Roger Lutz (3 votes); Steve Jones (4 votes); Pat Brown (4 votes) and Sandy Storck (6 votes).
- Three selected volunteer members are: Steve Jones, Pat Brown, and Sandy Storck.
- Public member will remain Tim Borman. (Unanimous vote.)
- Possibly amend by laws in regards to committee member term limits.

Motion: Steve Jones

Second: Tim Borman

**Public Comment:**

None.

**8. GOOD OF THE ORDER**

Sandy Storck attended seminar for First Responder Resiliency program, hosted

by the City of Napa. Suggesting this be implemented through Napa County Fire Department.

Kerry Whitney also suggest to follow model with Sheriff's department for peer support.

Ken Van Oeveren acknowledges Gary Green's service with Napa County Fire department since 1978.

**9. FUTURE AGENDA ITEMS**

**a. Peer support.**

**b. Cancer prevention for County Fire fighters.**

**c. FSAC committee members elected for new term.**

**ADJORN- 7:05 pm**

Motion: Anthony Martinez

Second: Jason Martin

**NEXT MEETING DATE: July 8, 2020 @ 6pm.**