



**NAPA COUNTY PUBLIC AUTHORITY  
IN-HOME SUPPORTIVE SERVICES  
ADVISORY COMMITTEE  
*Meeting Minutes*  
February 21, 2019 1:30pm.-3:00pm  
CSOA IHSS Public Authority  
650 Imperial Way STE 101  
Napa, CA 94559**

**Advisory Committee Members Present:** Doug Weir (Secretary), Gloria Barber (Treasurer), Elaine Paoli (Vice Chairperson), JoAnn Busenbark, Randy Kitch

**Public Authority:** Stephanie Vazquez, Casey Rockwood

**Excused:**

**Absent:** Lonny Lewis (Chairperson)

**I. Call to Order**

Meeting called to order at 1:38PM.

**II. Roll Call of Members Present**

There were a sufficient number of Committee Members present to constitute a quorum.

**III. Minutes of November 15th, 2018 IHSS Advisory Committee Meeting**

Doug approved November IHSS Advisory Committee Minutes.

**IV. Public Comments**

Jean Murphy (current provider of AC member) was present and had a suggestion on IHSS Provider orientation process as she completed this very recently. Provider said she felt as if enrollment process is a little 'too easy' and suggested we touch on medical aspect of care a bit more. Suggested we should have a better checks and balances system. Casey responded saying orientations are meant to be admin related on purpose, as IHSS recipients are the ones responsible for training their provider as each client has different needs. Mentioned how PA has optional trainings that she can attend. Suggested we connect with adult school for trainings.

**V. Old Business**

▪ **Action Plan Review**

No changes.

▪ **Channel 28/PSA campaign**

JoAnn mentioned that K-Von has a "senior moments" segment. Plan is for Joann to find out if Doug could present to them. They have a type of bulletin board that we could be a part of.

▪ **Informational Commercial for IHSS**

Not happening.

▪ **IHSS Advisory Committee Vacancy**

Room for 3 recipients and 2 providers and 2 community members.



## VI. New Business

- **Financial Report \* (Continued)**  
Gloria Barber, Treasurer indicated budget at, \$5200 but actual amount is less due to 'Thank You' cards that were sent in December.
- **Commission on Aging- JoAnn Busenbark (Continued)**  
Has vacancies as well. Looking for members there.
- **CICA Report (Continued)**  
Missed call, will provide updates next month.
- **Farmers Market-**  
New director at Farmer's Market. Want to participate, possibly in the summer. Plan is to talk about it again April meeting.
- **Provider appreciation lunch/Training**  
Aiming for June 21 for event. Doug will check if Elks Lodge has date available. He will also check with Archer. Casey will also check out the Meritage as they have an event space. Joann suggested NVC performing arts center + NVC cooking school. Senator Dodd may also be invited
- **Public Authority Report**  
Casey mentioned push to get all providers and recipients on to ETS by Jan. 2021. Shared that 24% of providers and recipients are enrolled in ETS and 28% statewide.

## VII. IHSS Advisory Committee Other Comments

Disaster Education training in the fall  
Ask Randy if he wants to be Chair person

## VIII. Future Agenda Items

-Farmer's Market  
-Status of members

## IX. Public Comments

No public comments were presented to the IHSS Advisory Committee.

## X. Announcements

No Announcements were presented to the IHSS Advisory Committee.

## XI. Adjournment

The Vice Chairperson adjourned the meeting at 3:03PM. The next IHSS Advisory Committee meeting will be on March 21, 2019 1:30PM-3:00PM.