



A Tradition of Stewardship
A Commitment to Service

**Napa County Fire
Administration**

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Barry Biermann
County Fire Chief

REGULAR MEETING

NAPA COUNTY FIRE SERVICES ADVISORY COMMITTEE

MINUTES

Wednesday March 13, 2019 6:00 pm

LOCATION: Napa County Administration Building
Human Resource Conference Room
1195 Third Street, 1st Floor
Napa, CA 94558

1. CALL TO ORDER/ROLL CALL- 6:00 pm

Present: Steve Jones, Rutherford Volunteer Fire Station; Geoff Belyea, CalFire/Napa County Fire Career; Sandy Storck, Capell Valley Volunteer Fire Station; Tim Borman, Public Member; Pat Brown, Rutherford Volunteer Fire Station; Shana Bagley, Ex-Officio County Counsel; Helene Franchi, Ex-Officio Analyst, Barry Biermann, Ex-Officio Napa County Fire Chief; Tony Martinez, CalFire/Napa County Fire Career, J.C. Greenberg, CalFire/Napa County Fire Career; Belia Ramos, Ex-Officio Board of Supervisors, Shana Bagley, County Counsel

Absent: Kerry Whitney Ex -Officio Risk Manager. Vanessa Cummings, Committee Secretary.

Others Present: Members of the Public

2. Pledge of Allegiance

3. MINUTES

Minutes approved.

Moved: Geoff Belyea

Seconded: Pat Brown

Motion passed, unanimous

4. PUBLIC COMMENT

Gary Green: Process of selecting new Chief.

Barry Biermann: Minh and Chief Jones are working on process.

Tim Borman: Can Volunteers send a list of qualifiers?

Barry Biermann: Of course.

Helene Franchi: Board of supervisors are very interested in being part of the process.

5. SUBCOMMITTEE REPORTS

A. Apparatus Subcommittee (Geoff Belyea)

- Order placed for Type 5/6 for Angwin Station.
- Type 2 completion in June.
- Type 1 in completion by next month.
- Need to schedule a meeting for apparatus to compliment R16 is at Golden State being finished.

Public Comment:

Gary Green: is May realistic?

Davie Pina: Report on new bottles?

Geoff Belyea: Safer Grant submitted waiting for answer.

B. Training Subcommittee (Tom Knecht)

Report that the gate at the Training Grounds is broken and Captain Ryan Bennie to get quotes.

Please keep the training gate locked when not in use.

Public Comment:

Davie Pina: his station is behind on Driver class.

Tom Knecht: No qualified instructors in house.

Geoff Belyea: Looking for location large enough for course.

Roger Lutz: Will the class be based on driving or pump operation?

Barry Biermann: asked that subcommittee to consider classes.

Doug Christian: Asked about the 4001 document, Tom Knecht to resend to Geoff Belyea.

Tim Borman: Can the Driver/Op be completed and brought back to next meeting?

Doug mentioned using the task book previously created would allow an individual to complete.

C. Strategic Plan Subcommittee (Gary Green)

- Initiative #4 and #8
- Initiative #4 – collecting information from volunteer stations. Has received information from 5 stations.

Public Comment:

Tim Borman: is the public fire safe trailer available? It housed at training grounds.

Barry Biermann: County Fire extinguisher prop is also available.
Roger Lutz: Google suite is being looked at as an option for communication within.
Geoff Belyea: Will be a one stop shop for all information within department.
Barry Biermann: Happy to see strategic plan being used.

6. NEW BUSINESS

None.

7. OLD BUSINESS

A. Site Use Agreements (Roger Lutz)

Update of status from Helene Franchi.

B. FSAC Bylaws (Barry Biermann)

Approved by the Napa County Board of Supervisors.

Public Comment:

Geoff Belyea: Need alternates noted at next meeting.

Tim Borman: Thank you for implementing strategic plan

8. GOOD OF ORDER

- Geoff Belyea asked that all committee members come to the next meeting with a name of a willing alternate.
- Tim Borman thanked Barry for his service with the County and the fire department. Thanked him for implementing the Strategic Plan.

9. FUTURE AGENDA ITEMS

- Driver Operator Certification
- Training Standards

ADJORN – 7:02

Motion: Pat Brown

Second: Tim Borman

Motion passed, unanimously

NEXT MEETING DATE: April 10, 2019 @ 6:00 p.m.