



A Tradition of Stewardship  
A Commitment to Service

**Napa County Probation  
Administration**

1125 Third Street 2<sup>nd</sup> Floor  
Napa, CA 94559  
[www.countyofnapa.org/probation](http://www.countyofnapa.org/probation)

Main: (707) 253-4431  
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**Amanda Gibbs**  
Chief Probation Officer

## **REGULAR MEETING MINUTES**

### **NAPA COUNTY JUVENILE JUSTICE COORDINATING COUNCIL**

Wednesday **APRIL 19, 2023** 11:30 AM

#### **1. CALL TO ORDER – WELCOME AND INTRODUCTIONS**

Call to Order at 11:38 am.

Present: Ronald Abernethy, Kerry Ahearn, Ferlyn Buenafe, Amanda Bevins, Kent Boltz, Amanda Gibbs, Cassandra Eslami Jennifer Yasumoto, Gladys Lopez, Michele Grupe, Veronica Piper-Jefferson, Daniel Sanchez, Kristin Week, Paul Gero, Anna Mata

Quorum present

#### **2. PUBLIC COMMENT**

No public comment.

#### **3. APPROVAL OF MINUTES**

Consider approving January 18, 2024, Regular Meeting Minutes.

Motion: Ron Abernethy

Second: Gladys Lopez

Motion carries.

#### **4. MEMBERSHIP**

The Board of Supervisors approved amended bylaws on April 4, 2023. As a result, the JJCC no longer requires a Judge or Court Commissioner as a member and the coalition of non-profit organizations is no longer responsible for nominating the non-profit member. A media release will be posted to request applications for the non-profit member.

#### **5. CHILDREN'S TRUST FUND (Action Item)**

Update on the Child Abuse Prevention Council of Napa County (CAPC) and request for funding to support their activities. In Napa County, Children's Trust Fund monies support a contract with Cope Family Center, which houses the Child Abuse Prevention Council (CAPC). It is the recommendation of Health and Human Services Agency and its Child Welfare Services Division that the contract with Cope be renewed for FY 2023/2024 for \$40,000. Under the contract, the services provided will be: CAPC creates a unified voice for child abuse prevention in Napa County and supports Child Welfare Services (CWS) to facilitate the Comprehensive Prevention Plan (CPP). Promote collaboration and coordinate the myriad of resource agencies that work in child



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abuse prevention. Support projects that have a direct positive effect on child abuse prevention and service delivery for abused and neglected children. Represent the Council as a member of the Child Death Review Team, Substance Abuse Prevention Advisory Council, and other county workgroups and committees as needed. Facilitate and co-sponsor events, workshops, and trainings. Sponsor culturally appropriate awareness campaigns to educate and communicate prevention activities surrounding child abuse and to link families in need with appropriate resources. Conduct the 2021 Blue Ribbon Child Abuse Prevention Awareness campaign highlighting the impact of adverse childhood experiences on individuals and the larger community. Work collaboratively with the Greater Bay Area child Abuse Prevention Council to build awareness throughout 10 bay area counties and deliver professional trainings. Collaborate with CWS to provide Mandated Reporter training (MRT). Provide trainings to increase general competence/knowledge of the Napa community on the subject of child abuse and neglect. Maintain a diverse membership on the Child Abuse Prevention Council including public and private child-serving agencies. Lastly, provide services in English and Spanish.

Motion: Kerry Ahearn  
Second: Amanda Bevins

Motion carries

## 6. ANNUAL PLAN

The Juvenile Justice Development Plan draft was reviewed for revisions and updates (handout provided). Members should submit changes to Kristin. The deadline to submit to the state is May 1st.

## 7. UPDATE FROM JUVENILE PROBATION

**Shared Vision Consultants** is conducting a comprehensive assessment of the Juvenile Probation system to identify ways to increase resources for families and engage more services within the community. A committee, along with Shared Vision, has been working together on this project. During the process, they realized that people might not collaborate if they do not understand what Juvenile Probation does. Hence, the idea of hosting an open house came up. The open house was an event to educate the community, build relationships, and foster connections (a sneak peek video of the open house was shown).

**Juvenile Justice Coordinating Council Website Update-** The Grant Jury recommended updating the JJCC website last year. Some improvements have already been made, but significant constraints remain due to it being a vendor system.

**Case Management System and Data Update-** A request for information (RFI) was released and 11 responses have been received, which are currently under review. In March, the county provided a presentation on data and data governance to the Board of Supervisors. They are interested on exploring data governance and assisting with the data project. There was a weeklong consultation with data experts, and currently looking at RFPs



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**SB823 and Camp Program-** Currently we have no youth returning or in DJJ. However, we do have an agreement with Sonoma County in case a youth requires secure track. As part of the SB823 realignment, counties are required to provide less restrictive program, and we are currently developing a camp program within Juvenile Hall to meet this requirement. A committee is working on this camp and on developing an individualized program.

## 8. ROUNDTABLE DISCUSSION FROM MEMBERS AND COMMUNITY PARTNERS

Public Defender: No update.

Health and Human Services- HHS has released request for proposal for the High Fidelity Wraparound Program in partnership with Child Welfare and Probation the closing date is May 14<sup>th</sup>. They are eagerly looking forward to launching this program. Additionally, for the Juvenile Hall, they are increasing the number of staff by 0.5FTE, bringing the total to 2FTE to support the camp program, as they already have 1.5FTE.

Child Welfare- Child Welfare and Probation are working together to present a comprehensive prevention plan on behalf of the state to implement Families First Protection Services Act (FFPSA). The report is due in July, and a draft will be available for review within the next few weeks.

Aldea: appreciate the partnership and looking forward to support the new camp program.

JJC: There have been changes to the meeting procedures, updates to the website, and efforts to recruit more commissioners.

District Attorney: A new PIO will start May 1<sup>st</sup>.

CEO's Office: About \$100,000 from the Realignment Innovation Fund will be allocated to support the data project. The innovation fund is there for any innovative program to improve outcomes. The general community corrections fund is there to improve the outcomes of the life of people who are residing in corrections. There are resources in our non-operating special revenue funds. These funds can be used to improve the facility and to make it feel more like a home and less like a correctional center.

## FUTURE AGENDA ITEMS:

### 9. ADJOURN

Adjourned at 12:39 p.m.

**APPROVED**

**Anna Mata**

**9/20/23**