



A Tradition of Stewardship
A Commitment to Service

**Napa County Fire
Administration**

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Geoff Belyea
County Fire Chief

REGULAR MEETING

NAPA COUNTY FIRE SERVICES ADVISORY COMMITTEE

MINUTES

Wednesday May 8, 2019 6:00 pm

LOCATION: Napa County Administration Building
Human Resource Conference Room
1195 Third Street, 1st Floor
Napa, CA 94558

1. CALL TO ORDER/ROLL CALL- 6:00 pm

Present: Geoff Belyea, CalFire/Napa County Fire Career; Sandy Storck, Capell Valley Volunteer Fire Station; Tim Borman, Public Member; Pat Brown, Rutherford Volunteer Fire Station; Noah Vanderzee, CalFire/Napa County Fire Career, J.C. Greenberg, CalFire/Napa County Fire Career; Shana Bagley, County Counsel; Kerry Whitney Ex - Officio Risk Manager; Helene Franchi, Ex-Officio Analyst, Belia Ramos, Ex-Officio Board of Supervisors; Steve Jones, Rutherford Volunteer Fire Station.

Absent: Vanessa Cummings, Committee Secretary.

Others Present: Members of the Public

2. Pledge of Allegiance

3. MINUTES

Minutes approved.

Moved: Tim Borman

Seconded: Pat Brown

Motion passed, unanimous

4. PUBLIC COMMENT

Gary Green wanted to welcome Chief Belyea on his promotion as the new NCFD Fire Chief.

5. SUBCOMMITTEE REPORTS

A. Apparatus Subcommittee (Geoff Belyea)

Two water tenders have been leased and put in service in Angwin and Capell Valley Stations, replacing the two that were destroyed in the fire located at the St. Helena Shop.

The Napa County Board of Supervisors approved the purchase of two new water tenders at their meeting on Tuesday, May 7th. These will replace the two tenders that were destroyed in the fire located at the St. Helena Shop. Estimated time of arrival is next fiscal year.

E25 finalized and currently in route to us.

E216 should be finalized next week.

The two Type II's ordered are still under construction and are scheduled to be finalized in June 2019.

Working with purchasing to surplus two engines.

Public Comment:

No Comments

B. Training Subcommittee (Geoff Belyea for Tom Knecht)

Subcommittee is still working through the following items:

- 4001-A Minimum Training Requirements
- Ambulance Driver Task Books
- SCBA testing procedures

Public Comment:

Steve Jones asked with Tom Knecht receiving a promotion, what is the time frame in placing a new Training BC? Chief Belyea gave an estimated time of a month.

C. Strategic Plan Subcommittee (Geoff Belyea for Jason Martin)

Objective 8 - Jason Martin has compiled a list of individuals that will make up the subcommittee working with Google Suites to build out a program for NCFD.

There will be a meeting next week to start the process.

Public Comment:

No Comments

6. NEW BUSINESS

A. Volunteer EMS Responder Qualifications/Job (Geoff Belyea)

A copy of the policy went out for the 30 day review process. Shana Bagley suggested that wording be changed in Section 1055.3, Job Description, I. to verbal rather than oral.

Motion made to accept Policy 1055 Volunteer EMS Responder Qualifications/Job Description with the following language revisions:

I. Promptly follows **oral** and/or written direction given by higher ranking officers; and

Moved: Tim Borman

Second: Pat Brown

Motion passed, unanimous

Public Comment:

No Comments

7. OLD BUSINESS

A. Career Day/Open House (Pat Brown)

Station 12 brought forward a suggestion of having a career day/open house within Napa County Fire to educate the public on what we do as a department and possibly use it as a retention/recruitment platform. Pat asked if any progression has been made with dates, times and locations. A few suggestions were: October for Fire Prevention Week, the Napa County Fairgrounds, Napa Airport, using the fire safe trailers and giving fire detectors away.

There will be a disaster preparedness fair on June 4th provided by the County of Napa. It was suggested NCFD participate. Pat Brown will be reaching out to the volunteers to assemble a group to facilitate a table/booth. A flyer will be distributed by Chief Belyea.

Public Comment:

No Comments

B. Training Standards (Tom Knecht)

Tabled

C. Use Agreements (Helene Franchi)

The agreements are still being worked on.

Public Comment:

No Comments

D. Designating Committee Alternates (Steve Jones)

Steve Jones is confirming Chris Morisoli for his alternate. Tim Borman and Roger

Lutz have a few individuals that may be interested. Chief Belyea requested names be brought forward at the next meeting for the committee to compile a list of individuals to recommend to the Board of Supervisors.

Public Comment:

No Comments

8. GOOD OF ORDER

Sandy Storck requested NCFD volunteers be trained on hoist operations/patient packing as well as water patrol. She has reached out to agencies suggesting joint training. Concern was voiced in the safety issues and amount of training needed to do these types of rescues. A needs and assessment should be done on past calls to warrant this type of specialized training. Crews that respond to air rescue are equipped and drill/work as a team daily to execute these types of rescues.

Kerry Whitney wanted to give kudos to the Capell Valley Volunteer Station for their help with the cert training that recently took place at Station 14. The next training will be located in Angwin.

Tim Borman asked how the process was going in finding a new fleet shop for Napa County apparatus repairs? Chief Belyea reported negotiations are being made on a spot but the County has a real estate agency looking for other locations as well.

9. FUTURE AGENDA ITEMS

ADJORN – 6:45 p.m.

Motion: Tim Borman

Second: Pat Brown

Motion passed, unanimously

NEXT MEETING DATE: June 12, 2019 @ 6:00 p.m.