



A Tradition of Stewardship
A Commitment to Service

**Napa County Fire
Administration**

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Geoff Belyea
County Fire Chief

REGULAR MEETING

NAPA COUNTY FIRE SERVICES ADVISORY COMMITTEE

MINUTES

Wednesday, August 14, 2019 6:00 pm

LOCATION: Napa County Administration Building
Board of Supervisor's Meeting Room
1195 Third Street, 3rd Floor
Napa, CA 94558

1. CALL TO ORDER - 6:00pm

Present: Jason Martin, CalFire/Napa County Fire Career; Sandy Storck, Capell Valley Volunteer Fire Station; Pat Brown, Rutherford Volunteer Fire Station; Helene Franchi, Ex-Officio Analyst; Kerry Whitney, Ex-Officio Risk Manager; JC Greenberg, CalFire/Napa County Fire Career; Steve Jones, Rutherford Volunteer Fire Station; Noah Vanderzee, CalFire/Napa County Fire Career

Absent: Geoff Belyea, CalFire/Napa County Fire Career; Tim Borman, Public Member Shana Bagley, Ex-Officio County Counsel; Belia Ramos, Ex-Officio Board of Supervisors Liaison; Kerry Whitney, Ex-Officio Risk Manager

2. Pledge of Allegiance

3. MINUTES

Minutes approved.
Motion: Steve Jones
Second: Jason Martin

4. Public Comment:

Gary Green stated Geoff Belyea sent them a support person to do things like deliver engines.

5. SUBCOMMITTEE REPORTS

A. Apparatus Subcommittee (Jason Martin)

- Type I final
- Type II final (8/27-8/30 for approval)
- Type V final drawings Apparatus subcommittee to meet 8/15.
- Inventory process Type I, II, III and type VI.
- Engine 216 is the bench mark for all Type II inventory process.

Public Comment:

None

B. Training Subcommittee (Matt Ryan)

- Met last Thursday, August 8th.
- 4001 was discussed.
- Anticipate by next meeting to have approval for 4001.
- State Fire training exam sheet to be used in the county, was approved.
- Explorer bridge program. 16 years and older should have the ability to start their Napa County Volunteer Firefighter task book.

Public Comment:

None.

C. Strategic Plan Subcommittee (Jason Martin)

- Established scheduled meeting from 4-6pm prior to every FSAC meeting.
- Worked on Initiative 1(Comprehensive Succession Plan/Management Professional Development Work Course Plan), which includes training for company officers.
- Still working on the Communications working group (G-suites).

Public Comment:

None.

6. NEW BUSINESS

None.

7. OLD BUSINESS

a. Career Day/Open House (Pat Brown)

- Pushed back to spring 2020, due to fire season.
- Carry agenda to next meeting so Chief Geoff Belyea can address it.

Public Comment:

None.

b. Training Standards (Matt Ryan)

- Discussion on 4001.
- Meet prior to the next FSAC meeting to finalize.

Public Comment:

None.

c. Use Agreements (Helene Franchi)

- Still have some fire stations that have not submitted their use agreements.
- Helene has only received one, can not move forward without all stations submitting their agreements.

Public Comment:

None.

d. Designating Committee Alternates (Steve Jones)

- Ken and J.R. have submitted their applications for volunteer alternates.
- Next Board Meeting September 10th will announce alternates.

Public Comment:

None

8. GOOD OF ORDER

9. FUTURE AGENDA ITEMS

PSPS (Public Safety Power Shut off.)

ADJORN- 6:17pm

Motion: Steve Jones

Second: Jason Martin

NEXT MEETING DATE: October 9, 2019 @ 6pm.