



A Tradition of Stewardship
A Commitment to Service

**Napa County Probation
Administration**

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REGULAR MEETING MINUTES

NAPA COUNTY COMMUNITY CORRECTIONS PARTNERSHIP AND EXECUTIVE COMMITTEE

THURSDAY

SEPTEMBER 14, 2023

12:15 PM

1. CALL TO ORDER - WELCOME AND INTRODUCTIONS

Call to Order at 12:22 pm.

Present: Ron Abernethy, Amanda Gibbs, Joelle Gallagher, Bob Fleshman, Oscar Ortiz, Cassandra Aslami, Barbara Nemko, Paul Gero, Craig Burch, Doug Parker, Ferlyn Buenafe, Anna Mata, Joe Longoria, Lauren Kenney.

Quorum present.

2. PUBLIC COMMENT

No Public comment at this time.

3. MEETING MINUTES

Consider approving the May 16, 2023, Special Meeting Minutes.

Motion: Ron Abernathy

Second: Barbara Nemko

Abstain: Oscar Ortiz

Motion carries.

4. MEMBERSHIP UPDATE

There are two vacancies at the moment. The first one is for a position that represents victims in our community. Although we received an application from the manager of victim witness, she withdrew it. The second vacancy is for a representative from a community-based organization. Karen Graff resigned from this position after receiving a promotion. We are currently accepting new applications to fill both openings.

5. UNIVERSITY OF CINCINNATI RESEARCH (UCCI)

To kick start this project the executive Director Mindy Smith and Lauren Kenney came on site and presented "What Works: EBP 101". This was an in-person session to establish the groundwork and foundation and discussing evidence-based practices and their components. It's an introduction to the characteristics of effective correctional programs and discusses what types of practices are most likely to succeed in improving justice outcomes. It also reviews the

latest research findings on effective correctional interventions, reviews the risk factors associated with crime and delinquency, emphasizes the importance of risk, need and responsivity principles. This session was also offered virtually in June and was recorded for those who could not attend.

In August we had the “what works 201” presentation and this provided an in-depth look at research behind the principles of effective intervention while also exploring how to translate these principles into practice.

There will be a transition into the Core Correctional Practices (CCP) Training and Coaching along with the Cognitive-Behavioral Interventions-Core Youth (CBI-CY). These trainings are geared toward direct service delivery to clients.

6. CORDICO WELLNESS APP (Action Item)

Consider approving agreement and recommend to the Board of Supervisors to authorize an extended one-year term for access to customized wellness apps developed for law enforcement. Our contract is set to expire in October. Cordico is a wellness app that includes resources/content to support law enforcement agencies. The contract, if approved, would be for \$40,000 annually.

Motion: Ron Abernathy to not renew contract, but find an alternative way to fund this.

Second: Oscar Ortiz

Motion Carries

7. CCP PLAN UPDATE

The CCP Plan is due to the Board of State Community Corrections on December 15, 2023. A copy of the plan was attached to the September agenda for review by members. If there are any changes or updates, please email Chief Gibbs. A draft will be provided for the CCP meeting in November.

8. TRAINING

There is approximately \$357,000 left in the training budget, after UCCI gets paid. Around \$3,000 was spent on Drug Court conference in the previous fiscal year. In December, we will apply for another \$100,000, which means that by January 2024, our balance will increase to about \$457,000.

We have previously provided CIT Training (Force Encounters Analysis: Understanding Human Performance during Critical Incidents based on science). This is STC and POST certified and it is a 3 day- 8hr training. Cost is \$375/student (postrate is \$125/day) plus the cost for travel. We would need at least 22 participants to hold it locally for our jurisdictions only and there's a cap of 27 Participants per class.

If there are any other training needs reach out to Chief Gibbs.

9. OPERATIONAL UPDATES

A. PRETRIAL – Report from Superior Court and the Probation Department

The Pretrial program has officers available seven days a week to assess individuals booked into the jail. These officers conduct interviews, provide information to the court, and monitor those released prior to sentencing. They also provide the terms/conditions of supervision

and monitor them for that period of time. We are submitting the plan for this fiscal year to Judicial Council. Initially, the pretrial program received a grant, however, that pilot is over, and the funding has decreased. We now require financial support from our department to continue with this program.

B. JAIL POPULATION – Report from the Corrections Department on the current population

No updates.

C. MENTAL HEALTH DIVERSION – Report from Health and Human Services Agency

There have been several meetings on Mental Health Diversion, and it's moving along. They have recently sent out the last edits for the workflow policy, which is currently under final review. At the moment, they are conducting different interviews for the required positions. One clinician has already been offered the role, and they are looking into other applications for the second one. The team is collaborating closely with the courts on the electronic submission of paperwork, and electronic workflow referrals.

D. STATUS OF REALIGNMENT FROM PARTNERS – Roundtable discussion from Members and Community Partners

Sheriffs: No updates.

CEO's Office: No updates.

Public Defender: No updates.

DA's Office: No updates.

HHSA: Archway Recovery Services is taking over the prior Center Point. The contract is going to the board for approval on September 26th. The purpose is to purchase Drug Medical Organized Delivery System services for substance use disorder treatment, specifically withdrawal management and short-term residential treatment services. The facility will have 10 withdrawal management beds and 25 residential beds.

There is a new mandate that requires all counties to have a 24/7 mobile response service operating by December 31 of this year. HHSA is currently negotiating with Crestwood to establish a team to respond to crises and provide support. This team will consist of two individuals available to answer to home settings, hospitals, and anywhere in the community where their services are needed. The mobile response team is expected to be up and running by the end of the year.

Courts: On October 1st, the court will announce the results of the judicial elections and the presiding judge who will start on January 1, 2024, as well as the assignments for that year. We are collaborating with child welfare services to organize a celebratory adoption day in honor of National Adoption and Permanency Month, which is scheduled for November 9th. This will be an in-person event where families will participate and carry out adoptions on-site.

On another collaborative note, we are providing some space to probation for their use. Currently, we are accommodating 9-10 people in our Juvenile Hall Court - this includes one

staff member who provides support during court sessions. Furthermore, we are preparing two additional spaces and a counter space in the criminal court building for probation-related post-court services.

Probation: Probation has moved the adult operations. The check-in is now on the first floor of the Hall of Justice. Adult investigations and legal clerks are in the Juvenile Courthouse. The Pretrial unit is in a classroom in the Juvenile Hall—the adult general supervision unit in our Juvenile Probation location. The AB109, sex offenders, and very high-risk population are at the re-entry facility. The board just approved a six-month agreement with the state for the re-entry facility. Currently, at re-entry is the jail, probation, and HHSA (alcohol & Drug, eligibility, and MH), and has recently added Housing and Homeless Services.

An update on mobile supervision: The vehicle has been ordered, and it will take 12-18 months to arrive; currently in the planning process.

Probation has another grant coming, which is the Office of Traffic Safety. They will be working on teamwork prevention models and working through the strategic plan, which involves community outreach, Juvenile Camp Program, training, and safety.

10. ADJOURN

Adjourned at 1:30 pm.

APPROVED



Anna Mata

11/09/23