MINUTES

ADVISORY BOARD ON
ALCOHOL AND DRUG PROGRAMS
(ABAD)
September 27, 2018
4:30 P.M.

Present
Thomas Holstein
Connie Anderson
Maria Biddenback
Gary Pitkin
Susan Brumbaugh
Catalina Chávez-Tapia
Lynn Light

Absent
Dan Lynch
Susan Bohrer-Todd
Mario Bazan

Public Attendee
Kimberly Danner
Susan Kingsford
Karina Gallegos-Ruiz
Steven Metler
Justine Zilliken

Staff
Jacqueline Connors
Deputy Director
Health and Human Services
Agency
Alcohol and Drug Services
Division

Teresa Salvatore
Asst. Deputy Director
Health and Human Services
Agency
Alcohol and Drug Services
Division

Brenda Montanez
Senior Office Assistant/Recorder
Health and Human Services
Agency
Alcohol and Drug Services
Division

I. Meeting was called to order at 4:30 p.m. by Tom Holstein.
II. Roll call was conducted by Tom Holstein. Introductions conducted by Advisory Board on Alcohol & Drug Program members.

III. The minutes from August 23, 2018 were approved with no changes.

IV. Public Comment: Steven Metler introduced himself to the Board, he applied for the vacant ABAD position of Interested Citizen. Justine Zilliken introduced herself to the Board, she also applied for the vacant ABAD position of Interested Citizen.

V. Presentation: Kimberly Danner, from Fiscal at HHSA, provided an informative presentation on the fiscal budget. Copies are available upon request.

VI. Chairperson’s Report
   A. Membership Update

   Brenda Montanez provided an update on current membership. There are four Interested Citizen, one Probation and two Student Member vacancies. ABAD members are encouraged to inform anyone that might be interested in a vacant position to apply.

   Steven Metler applied for the vacancy of Interested Citizen. Tom Holstein made the motion to approve Steven as Interested Citizen Member and Catalina Chavez-Tapia second it. The Board voted unanimously for approval of his membership. Chair, Tom Holstein, signed the letter, Brenda will forward it to the County Executive Office and follow up with Steven on any further steps.

   Justine Zilliken applied for the vacancy of Interested Citizen. Tom Holstein made the motion to approve Justine as Interested Citizen Member and Catalina Chavez-Tapia second it. The Board voted unanimously for approval of her membership. Chair, Tom Holstein, signed the letter, Brenda will forward it to the County Executive Office and follow up with Justine on any further steps.

   B. Sub-Committee Reports

   1. Prevention:
      Teresa Salvatore provided a Prevention update within the ADS Division Report. Additional copies are available upon request.

   2. Education:
      Maria provided an update. She mentioned that she has not heard back from the NVC Nurse Practitioner that she contacted in regards to putting together a presentation. Since it is the beginning of the semester, everyone is currently busy getting acclimated.
3. Law Enforcement:
Gary provided an update. He mentioned that they did not receive the ABC grant they had applied for. In early 2019, they will make an effort to go for the larger ABC Law Enforcement grant.

4. Probation:
No Report.

5. Treatment
Teresa Salvatore provided a Treatment update. Update is available in the ADS monthly ABAD report.

VII. Napa County Alcohol and Drug Programs – Teresa Salvatore, Assistant Deputy Director Alcohol and Drug Programs.

Jacqueline Connors, Deputy Director/Administrator, Napa County Health and Human Services, Alcohol and Drug Programs, provided a written report with division updates related to administration, program, initiatives, and key information related to County Behavioral Health Directors Association of California (CBHDA). A copy of the report was distributed at the meeting. Additional copies are available upon request.

VIII. Announcements:

- Next ABAD meeting is on October 25, 2018 at 4:30 p.m.

IX. Future Agenda Items

- South Campus Tour – Teresa Salvatore will set up a campus tour for the ABAD Members after one of the meetings.

X. The meeting was adjourned at 6:02 p.m. by Tom Holstein.

Respectfully submitted by,

Brenda Montanez
Senior Office Assistant
Health and Human Services Agency
Alcohol and Drug Programs