



**NAPA COUNTY PUBLIC AUTHORITY  
IN-HOME SUPPORTIVE SERVICES  
ADVISORY COMMITTEE**

*Meeting Minutes*

**October 17, 2019 1:30pm.-3:00pm  
CSOA IHSS Public Authority  
650 Imperial Way STE 101  
Napa, CA 94559**

**Advisory Committee Members Present:** Gloria Barber (Treasurer), Jean Stancliff, Doug Weir (Secretary), Marilee Muller

**Public Authority:** Luis Valdivia

**Excused:** Randy Kitch (Chairperson), Elaine Paoli (Vice Chairperson), Casey Rockwood

**I. Call to Order**

Meeting called to order at 1:33 PM.

**II. Roll Call of Members Present**

There were a sufficient number of Committee Members present to constitute a quorum.

**III. Minutes of September 18, 2019 IHSS Advisory Committee Meeting  
M/S/C (Doug Weir, Gloria Barber) approved September 18 IHSS Advisory Committee Minutes.**

**IV. Public Comments**

No Public Comments presented to the IHSS Advisory Committee

**V. Old Business**

▪ **Action Plan Review/ Fiscal Year Review 2019**

IHSS Advisory Committee reviewed and discussed action plan. Considering other venues for Provider Education Appreciation Luncheon in June 2020. Discussed possible use of Crosswalk Church priced at \$300 for rental but catering would be required. Also, discussed remaining at Elks Lodge, as IHSS Providers know the location.

Jean Stancliff recommended that meal preference be discussed further if the venue continues at Elks Lodge. In addition, education and more guest speakers should be added to continue the growth of attendees.

Gloria Barber to follow up with Synergy to verify if they are still doing senior day in 2020.

Doug Weir volunteered to do Board of Supervisors annual report.



- **Radio PSA for IHSS Providers**  
(Continued)

## **VI. New Business**

- **Financial Report \* (Continued)**  
Reviewed the Financial Report and at present no changes (Continued).
- **Commission on Aging- (Continued)**  
(Continued)
- **CICA Report (Continued)**  
Doug Weir to email the IHSS Advisory Committee members the phone in number for the monthly CICA calls as well as the PIN required listening in.
- **IHSS Hourly assessment for mental health diagnosis**  
(Continued)
- **IHSS Public Authority**  
Discussed drop in hours for EVV assistance Tuesday & Thursday from 10-12PM & 3-5PM. Reviewed locations for Provider Education Appreciation Lunch in. Discussed possible locations for December Lunch (Dark) and added to Future Agenda item.

## **VII. IHSS Advisory Committee Other Comments**

Discussed Holiday Lunch in December at Locations: Felipe's, Don Perico Mexican Restaurant, Bear Diner, Downton Joes, and/or Red Hen. To select date and location at the next IHSS Advisory Committee meeting in November.

## **VIII. Future Agenda Items**

Election of Officers and vote, December Holiday Lunch

## **IX. Public Comments**

No public comments were presented to the IHSS Advisory Committee.

## **X. Announcements**

No Announcements were presented to the IHSS Advisory Committee.

## **XI. Adjournment**

The Vice Chairperson adjourned the meeting at 2:53 PM. The next IHSS Advisory Committee meeting will be on November 21, 2019 1:30PM-3:00PM.