

**NAPA COUNTY  
LOCAL TRANSPORTATION FUND**

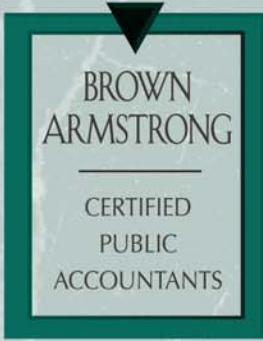
**FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITOR'S REPORT**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

**NAPA COUNTY  
LOCAL TRANSPORTATION FUND  
JUNE 30, 2018**

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# BROWN ARMSTRONG

*Certified Public Accountants*

## INDEPENDENT AUDITOR'S REPORT

To the Honorable Members of the  
Board of Supervisors of Napa County  
Napa County, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the Napa County Local Transportation Fund (the Fund), as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, as listed in the table of contents. The June 30, 2017 summarized comparative information has been derived from the 2017 financial statements and is included for additional analysis only.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Fund's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Fund, as of June 30, 2018, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

## Emphasis of Matter

As discussed, in Note 1, the financial statements present only the Fund and do not purport, and do not, present fairly the financial position of County of Napa as of June 30, 2018, the changes in its financial position, or where applicable, its cash flows for the fiscal year ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

## Other Matters

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Fund's basic financial statements. The Schedule of Allocations and Expenditures is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The Schedule of Allocations and Expenditures is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Allocations and Expenditures is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2018, on our consideration of the County of Napa's internal control over financial reporting as it relates to the Fund and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County of Napa's internal control over financial reporting and compliance as it relates to the Fund.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong*  
*Accountancy Corporation*

Bakersfield, California  
December 12, 2018

**NAPA COUNTY**  
**LOCAL TRANSPORTATION FUND**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**JUNE 30, 2018**  
**(WITH COMPARATIVE TOTALS)**

	2018	2017
<b>Assets</b>		
Cash and investments	\$ 6,020,206	\$ 5,717,096
Due from Other Governments	1,598,092	456,002
	\$ 7,618,298	\$ 6,173,098
<b>Liabilities</b>		
Due to Other Governments	\$ 7,618,298	\$ 6,173,098
	\$ 7,618,298	\$ 6,173,098

The accompanying notes are an integral part of these financial statements.

**NAPA COUNTY  
LOCAL TRANSPORTATION FUND  
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018  
(WITH COMPARATIVE TOTALS)**

	<u>2018</u>	<u>2017</u>
<b>Additions</b>		
Sales tax	\$ 8,885,642	\$ 8,441,427
Interest	40,151	38,724
Returned allocations	<u>1,598,092</u>	<u>456,002</u>
 Total Additions	 <u>10,523,885</u>	 <u>8,936,153</u>
<b>Deductions</b>		
County of Napa	44,428	42,207
City of Calistoga	125,841	22,539
City of St. Helena	-	107,278
Napa County Transportation Planning Agency	8,597,419	13,093,862
Metropolitan Transportation Commission	<u>310,997</u>	<u>295,450</u>
 Total Deductions	 <u>9,078,685</u>	 <u>13,561,336</u>
 Change in Assets and Liabilities	 1,445,200	 (4,625,183)
 Due to Other Governments - Beginning of Year	 <u>6,173,098</u>	 <u>10,798,281</u>
 Due to Other Governments - End of Year	 <u>\$ 7,618,298</u>	 <u>\$ 6,173,098</u>

The accompanying notes are an integral part of these financial statements.

**NAPA COUNTY  
LOCAL TRANSPORTATION FUND  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Napa County Local Transportation Fund (the Fund) are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Fund applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

A. The Reporting Entity

Napa County receives sales tax revenues generated within Napa County directly from the State Board of Equalization. These sales tax revenues are used for specified transportation and road improvement projects within Napa County. The Metropolitan Transportation Commission, as the regional transportation authoritative entity, authorizes and approves how these funds are to be spent. Generally, these funds are restricted to public transportation, bike path, and street and road improvement projects.

The financial statements are intended to present the financial position and changes in financial position of only those transactions attributable to the Napa County Local Transportation Fund and is not intended to present fairly the financial position and results of operations of Napa County in conformity with GAAP.

B. Basis of Presentation

Government-Wide Financial Statements

GASB Statement No. 34 implemented an additional set of statements called the government-wide financial statements consisting of the Statement of Net Position and the Statement of Changes in Net Position. It also implemented a section entitled “Management’s Discussion and Analysis” (MD&A). Since these provisions of GASB Statement No. 34 apply to legally created state and local governmental entities and not to reports on individual funds such as this one, the MD&A, government-wide Statement of Net Position, and government-wide Statement of Changes in Net Position have not been presented and included in these financial statements.

Fund Financial Statements

The accounts of the Fund are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Fund is a fiduciary fund specifically categorized as an Agency Fund. Agency Funds account for assets held by Napa County as an agent for others.

C. Basis of Accounting

Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). The accrual basis of accounting is used to determine the appropriate asset and liability accounts. The additions and deletions as provided in the supplemental information section are according to Metropolitan Transportation Commission’s requirements.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

D. Use of Estimates

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the reporting period. Actual results could differ from these estimates.

**NOTE 2 – DUE FROM OTHER GOVERNMENTS**

The Fund allocates monies by way of an allocation instruction from the Metropolitan Transportation Commission to the Napa Valley Transportation Authority (NVTA) for transit purposes. According to the provisions of Code Section 6634 of the Transportation Development Act, the NVTA is only eligible to receive Fund allocations to cover its actual operating cost, less state, federal, and other local grants; fare revenues; and other support. For the fiscal year ended June 30, 2018, the Fund allocations made to the NVTA resulted in the NVTA receiving Fund allocations of \$1,598,092 in excess of its operating cost and this amount was recorded as such on these financial statements.

**NOTE 3 – DUE TO OTHER GOVERNMENTS**

The Fund has been appropriately classified as an Agency Fund and any assets in excess of liabilities are classified as due to other governments since Napa County acts as a caretaker for the funds which are due to various governmental agencies within Napa County. The funds are allocated and disbursed in conformance with allocation instructions from the Metropolitan Transportation Commission.

**NOTE 4 – CASH AND INVESTMENTS**

The Fund maintains all of its cash and investments with the Napa County Treasurer in a cash and investment pool. On a quarterly basis, the Treasurer allocates interest to participants based upon their average daily balances. Required disclosure information regarding the categorization of investments and other deposit and investment risk disclosures can be found in Napa County's financial statements. Napa County's financial statements may be obtained by contacting Napa County's Auditor-Controller's office at 1195 Third Street, Room B-10, Napa, CA 94559. The Napa County Treasury Oversight Committee oversees the Treasurer's compliance with the Napa County investment policy.

Required disclosures for the Fund's deposit and investment risks at June 30, 2018, are as follows:

Credit risk	Not rated
Custodial risk	Not applicable
Concentration of credit risk	Not applicable
Interest rate risk	1.11 years weighted average maturity

Investments held in Napa County's investment pool are available on demand and are stated at cost plus accrued interest, which approximates fair value. Napa County has no deposit or investment policy that addresses a specific type of risk.

**NOTE 5 – SUBSEQUENT EVENTS**

Subsequent events have been evaluated through December 12, 2018, which is the date that the financial statements were available to be issued. There were no subsequent events identified by management which would require disclosure in these financial statements.

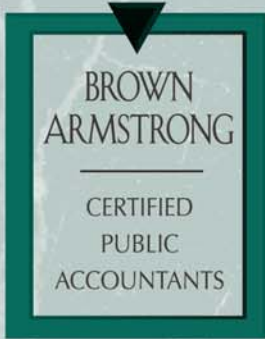


**SUPPLEMENTAL INFORMATION**

**NAPA COUNTY  
LOCAL TRANSPORTATION FUND  
SCHEDULE OF ALLOCATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Entity/Public Utilities Code (PUC) Section	Allocations Outstanding June 30, 2017	2017/2018			Allocations Outstanding June 30, 2018
		Allocated	Expended	Expired	
County of Napa 99233.2	\$ -	\$ 44,428	\$ 44,428	\$ -	\$ -
Total	-	44,428	44,428	-	-
County of Napa 99233.3	-	11,767	-	-	11,767
Total	-	11,767	-	-	11,767
City of American Canyon 99233.3/4	127,652	-	-	-	127,652
Total	127,652	-	-	-	127,652
City of Calistoga 99233.3/4	112,389	68,640	125,841	-	55,188
Total	112,389	68,640	125,841	-	55,188
City of St. Helena 99233.3	51,500	-	-	-	51,500
Total	51,500	-	-	-	51,500
Napa County Transportation Planning Agency (NCTPA)					
99233.7/99275	-	419,941	419,941	-	-
99260A	281,444	7,449,669	5,843,918	-	1,887,195
99400C	-	606,860	606,860	-	-
99400D	-	1,726,700	1,726,700	-	-
99233.3/4	-	-	-	-	-
Total	281,444	10,203,170	8,597,419	-	1,887,195
Metropolitan Transportation Commission					
99233.2	-	310,997	310,997	-	-
Total	-	310,997	310,997	-	-
Grand Total	\$ 572,985	\$ 10,639,002	\$ 9,078,685	\$ -	\$ 2,133,302

## **OTHER REPORTS**



# BROWN ARMSTRONG

*Certified Public Accountants*

## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Members of the  
Board of Supervisors of Napa County  
Napa County, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Napa County Local Transportation Fund (the Fund), as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Fund's basic financial statements, and have issued our report thereon dated December 12, 2018.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County of Napa's internal control over financial reporting (internal control) relevant to the Fund to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County of Napa's internal control relevant to the Fund. Accordingly, we do not express an opinion on the effectiveness of the County of Napa's internal control relevant to the Fund.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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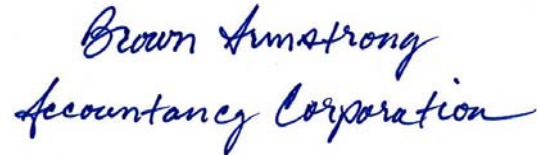
## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fund's financial statements are free from material misstatement, we performed tests of the County of Napa's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

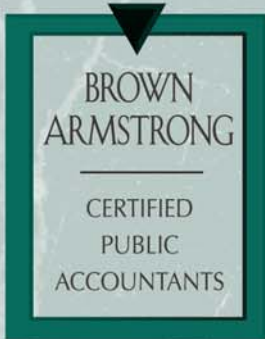
## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance relevant to the Fund and the results of that testing, and not to provide an opinion on the effectiveness of the County of Napa's internal control or on compliance relevant to the Fund. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County of Napa's internal control and compliance relevant to the Fund. Accordingly, this report is not suitable for any other purpose.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

A handwritten signature in blue ink that reads "Brown Armstrong Accountancy Corporation". The signature is written in a cursive style and is positioned below the printed name of the firm.

Bakersfield, California  
December 12, 2018



# BROWN ARMSTRONG

*Certified Public Accountants*

## **INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH THE STATUTES, RULES, AND REGULATIONS OF THE CALIFORNIA TRANSPORTATION DEVELOPMENT ACT AND THE ALLOCATION INSTRUCTIONS AND RESOLUTIONS OF THE METROPOLITAN TRANSPORTATION COMMISSION**

To the Honorable Members of the  
Board of Supervisors of Napa County  
Napa County, California

We have audited the financial statements of the Napa County Local Transportation Fund (the Fund) as of and for the fiscal year ended June 30, 2018, and have issued our report thereon dated December 12, 2018. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

As part of obtaining reasonable assurance about whether the Fund’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Additionally, we performed tests to determine that allocations made and expenditures paid by the Fund were made in accordance with the allocation instructions and resolutions of the Metropolitan Transportation Commission (MTC) and in conformance with the California Transportation Development Act (TDA). Specifically, we performed the tasks identified in the California Code of Regulations Sections 6666 and 6667 that are applicable to the Fund. Based on these procedures, we noted no instances of noncompliance with applicable statutes, rules, and regulations of the TDA and the allocation instructions and resolutions of the MTC.

### **Restriction on Use**

This report is intended solely for the information and use of Napa County management, the Metropolitan Transportation Commission, the California Department of Transportation, and the California State Controller’s Office and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

Bakersfield, California  
December 12, 2018

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