



EMS Event Reporting

PURPOSE

- I. To establish a system of patient safety and EMS response-related reporting requirements for the purposes of review, data analysis, patient safety and EMS system performance
- II. To define reporting requirements for events which may have the potential to cause community concern or represent a threat to public health and safety
- III. To define the reporting and monitoring responsibilities of all EMS system participants
- IV. To recognize exemplary prehospital care in the EMS system.

POLICY

I. REPORTING RESPONSIBILITY

- A. The reporting requirements established by this policy apply to prehospital care providers, EMS service providers, EMD centers, and hospitals.
- B. Providers shall directly report to the Napa County EMS Agency any event that is “required to be reported” by this policy.

II. REPORTING REQUIREMENTS

- A. The following events shall be submitted to the Napa County EMS Agency on the [Napa County EMS Event Reporting Form](#) within twenty-four (24) hours of the incident.
 - 1. Any event that has resulted in or has the potential to lead to an adverse patient outcome.
 - 2. Any deviation from a Napa County EMS Agency policy or protocol that resulted in patient harm, had the potential to result in harm or had a potential threat to public safety;
 - 3. Medication, treatment or clinical errors that resulted in patient harm, had the potential to result in harm or had a potential threat to public safety;
 - 4. Equipment failure or malfunction that resulted in patient harm, had the potential to result in harm or had a potential threat to public safety;
 - 5. Technology or communications systems errors or malfunctions that resulted in patient harm, had the potential to result in harm or had a potential threat to public safety;
 - 6. The collision of any ambulance or EMS response vehicle that results in injury;
 - 7. Any unusual event/occurrence (e.g. MCI, abnormal patient condition, Base Hospital communication failure);
 - 8. Any event or circumstance that is or shall be reported to another regulatory or enforcement agency, including but not limited to the California Emergency Medical Services Authority (EMSA), Napa County Public Health or California Department of Public Health (CDPH), or the Centers for Disease Control and Prevention (CDC).
- B. Timely reporting of the following types of events is strongly encouraged:
 - 1. Exemplary care in the field deserving of recognition and/or commendation.
 - 2. Great Catches: A “great catch” includes recognition of provider action that contributes to the prevention of negative or adverse patient outcomes.
 - 3. Any event in which the provider agency determines a case review would be beneficial (e.g. educational component; unusual/abnormal component).