



**NOTE: We Do Not Accept Checks Issued By Out-Of-State Banks – Money Orders Are Accepted**

Check or money order – payable to Napa County Recorder

**FAX REQUESTS:**

Credit Card - a \$7.00 processing fee will be added to the cost of the certified copy

Please charge my card an additional \$19 for optional Overnight Delivery

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

**APPLICATIONS FOR INFORMATIONAL COPIES DO NOT REQUIRE NOTARIZATION**

Complete the application by signing and dating on page one, only.

**CERTIFIED COPIES FOR AUTHORIZED PERSONS:**

This sworn statement must be signed in front of and acknowledged by a notary public prior to submission. Please Note: When submitting multiple certificate requests, all must be signed; however, only one request needs to be acknowledged.

**SWORN STATEMENT**

I, \_\_\_\_\_, swear under penalty of perjury under the laws of  
(Print Name)

the State of California, that I am an authorized person, as defined in California Health and Safety Code Sections 7100 and 103526 (c), and am eligible to receive a certified copy of the birth, death or marriage record as noted on the preceding page – and for the following individual(s):

**Name of Person Listed on Certificate:**

**Relationship to Person Listed on Certificate:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sworn this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_, at \_\_\_\_\_, \_\_\_\_\_.  
(Day) (Month) (Year) (City) (State)

\_\_\_\_\_  
**(Signature)**

**CERTIFICATE OF ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of \_\_\_\_\_ )  
 ) ss  
County of \_\_\_\_\_ )

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared  
(insert name & title of officer)

\_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

(NOTARY SEAL)

WITNESS my hand and official seal.

\_\_\_\_\_  
NOTARY SIGNATURE