



A Tradition of Stewardship  
A Commitment to Service

**County Executive Office**

1195 Third St.  
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**Minh C. Tran**  
County Executive Officer

**Request for Hearing re: Citation**

To: Clerk of the Board  
Napa County Board of Supervisors  
1195 Third Street, Room 310  
Napa, California 94559

RE: Citation No. \_\_\_\_\_  
Person/Entity Cited: \_\_\_\_\_  
Date of Citation: \_\_\_\_\_

I hereby request a hearing before the designated County Hearing Officer to contest the above referenced Citation. The reason(s) for contesting the Citation are as follows:

- The code section(s) referenced in the Citation was/were not violated.
- The recipient is not responsible for the violation(s).
- The violation(s) was/were corrected prior to the deadline specified in the Citation (or as extended) and therefore the Citation should not be (or should not have been) recorded and/or the administrative penalty imposed should not have taken effect.
- The administrative penalty imposed by the Citation is excessive or not justified.
- Recordation of the Citation should not occur as to the real property described in the Citation.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

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To be completed by the Clerk of the Board's office only.

A deposit in the amount of \$ \_\_\_\_\_ has been provided to the Clerk of the Board at the time of filing this request.

An Advance Deposit Hardship Waiver is requested, an application for which is attached.

Request for hearing received by: \_\_\_\_\_