I. The purpose of this policy is to specify the requirements providers shall adhere to in maintaining training standards for infrequently used skills.

I. PROVIDER RESPONSIBILITY

A. Providers are required to develop a process that affords all ALS personnel the opportunity to demonstrate competency at the required intervals.

B. Providers and ALS personnel shall follow the process specified in Napa County EMS Agency Policy when verifying and training for infrequently used skills.

C. Providers shall track individual employee skills training records using the Napa County EMS Agency Paramedic Skills Maintenance Form.

D. Providers shall submit as part of their EMS Quality Improvement Plan (EQIP), a training plan and any updates to infrequently used skills training material for Medical Director review and approval.

E. Providers shall ensure sufficient training equipment and supplies are available to comply with this policy.

F. Providers shall submit the Napa County EMS Agency Paramedic Skills Maintenance Form to the Napa County EMS Agency biannually and;

G. Providers shall make records available to the Napa County EMS Agency, upon request, to demonstrate compliance with this Policy.

H. The minimum intervals for skills competency shall be demonstrated by ALS personnel are as follows:

   1. Skills Competency:

      a. Ventilatory Management Endotracheal Intubation – Bi-Annually

         i. Three successful simulated endotracheal intubations, bi-annually is the minimum standard of this policy. These simulations shall be formally proctored, wherein the skill is performed in a testing environment free from distractions. 50% of annual training sessions may include hyperangulated video laryngoscopy (HVL) devices.

         ii. 50% of annual training sessions shall include direct laryngoscopy (DL) devices with the assistance of and endotracheal tube inducer, e.g. Bougie.

         iii. Training shall be in accordance with the current National Registry standards for “Ventilatory Management Endotracheal Intubation”.