

## Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (\*), which are mandatory and require a response.

## 1A. Continuum of Care (CoC) Identification

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

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**1A-1. CoC Name and Number:** CA-517 - Napa City & County CoC

**1A-2. Collaborative Applicant Name:** County of Napa

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** County of Napa

## 1B. Continuum of Care (CoC) Engagement

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**1B-1. CoC Meeting Participants.**

**For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:**

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	Yes
Local Jail(s)	Yes	No	Yes
Hospital(s)	Yes	Yes	Yes
EMS/Crisis Response Team(s)	No	No	Yes
Mental Health Service Organizations	Yes	No	Yes
Substance Abuse Service Organizations	Yes	No	Yes
Affordable Housing Developer(s)	No	No	Yes
Disability Service Organizations	Yes	No	Yes
Disability Advocates	Yes	No	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	No	Yes
CoC Funded Victim Service Providers	Not Applicable	No	No
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	No	Yes
Substance Abuse Advocates	Yes	No	Yes
Other:(limit 50 characters)			
Seniors, Veterans Orgs, Faith-based,	Yes	Yes	Yes
Family/Early Childhood,	Yes	No	Yes
Fair housing, Foundation/funders	Yes	Yes	Yes

**1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.**

**Applicants must describe how the CoC:**

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1.CoC engages in extensive recruitment of public & private agencies for CoC Board & subcommittees in order to solicit & consider an array of opinions/expertise. Includes reps for youth, DV, vets, criminal justice, juvenile justice, child welfare, philanthropy, healthcare, mental health, schools & seniors. CoC participates in neighborhood/community mtgs, Bd of Supervisors mtgs, Commission on Aging & other county mtgs/roundtables gathered by community groups, agencies & funders to solicit additional feedback & expertise.

2.CoC holds monthly general & Board mtgs in addition to trainings, forums & multiple subcommittees all of which are open to the public. Agendas & meeting info announced through wide outreach with multiple stakeholders & via 112 member listserv. CoC solicits presentations & input from diverse speakers to build CoC knowledge & coordination. County serves as Collaborative Applicant with multiple departments attending & disseminates meeting info while bringing depts to the table as leaders & partners. CoC has board representation from

vets provider, youth providers, hospital, DV provider, individuals with lived exp. to bring input/info. Funding & other announcements made on County website. 3.CoC uses info gathered to develop new & improved approaches through subcommittees, forums & summits to plan & implement changes/improvements. CoC coordinates working groups on youth, vets, CES, HMIS, funding, PIT count & older adults to inform future approaches & priorities for CoC. Info gathered at mtgs from vets, youth providers, DV & wide variety of community stakeholders has led to improvements in system & targeted approaches for subpopulations. 4.CoC website strives to be 508 compliant & website team works to ensure accessibility in electronic formats. Interpretation &/or disability services available upon request. Info handed out at mtgs is also discussed orally. All documents/website content attempt to follow 508 & Web Content Accessibility Guidelines.

**1B-2. Open Invitation for New Members.**

**Applicants must describe:**

- 1. the invitation process;**
  - 2. how the CoC communicates the invitation process to solicit new members;**
  - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
  - 4. how often the CoC solicits new members; and**
  - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

- 1.County website has ongoing description of CoC & open invitation for new members to join & attend mtgs. All mtgs are publicized through 112 member listserv from private, public, services & housing sector. CoC annually sends direct invitation for new members through listerv(6.17.19). Additional outreach done through recruiting community members for mtg attendance, trainings & presentation. CoCB & CoC conduct targeted outreach for individuals with lived experience with extensive consultation with current lived experience member of CoCB to ensure effective communication.
- 2.CoC uses 508 compliant website, listserv & collaboration with community stakeholders to communicate invitation process. Listserv made up of community organizations, city & county agencies/offices, vets, youth providers, healthcare, mental health & others to ensure wide reach of invitation for new members & process.
- 3.CoC website & listserv communications are 508 compliant. Invite communicated in multiple formats to ensure wider reach. Translation & disability services available upon request.
- 4.In addition to ongoing invitation on County website, Board & CoC recruit members annually with targeted email & outreach to community networks, fair housing, DV, vets, healthcare, housing, seniors, mainstream benefits as well as people with lived experience. Community votes on applicants with the goal of a diverse Board that represents homeless community & system of care. All welcome to attend mtgs.
- 5.CoC Board has member with lived experience & has worked with her to conduct outreach for additional CoC & CoCB members with lived experience. CoCB provides opportunity for potential new lived experience to meet with

current lived experience member on CoCB to ensure effective communication, understanding of CoC/CoCB & that individuals with lived experience feel comfortable & are able to provide important input. All CoCB members encourage people with lived experience to participate in CoC/serve on CoCB.

**1B-3. Public Notification for Proposals from Organizations Not Previously Funded.**

**Applicants must describe:**

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**  
**(limit 2,000 characters)**

1. CoC announced funding opportunity through 112 member listserv of regional homelessness providers, the majority of which have not previously received CoC funding. CoC also advertised funding opportunity on its website. Both listserv and website encourage new organizations to apply and offer technical assistance and training to any applicants. CoC discussed funding application at public meetings and engaged in outreach, actively using regional contacts to see new providers that add capacity to CoC. Training and technical assistance webinar open to public and any interested applicants. TA documents and training provided by email and at workshop to any interested applicants and individualized TA offered to encourage new applicants and orgs and help ensure success. TA workshop was recorded and made available publicly. All communications stated that proposals should be submitted via email.

2. All applicants are reviewed by an independent review and rank panel based on community developed and approved scoring tools that incorporates HUD threshold eligibility factors, project type, design/readiness, best practices (HF, CE), serving individuals with special needs, budget and agency capacity.

3. NOFA Announced on website:7-3-19; Announced on listserv 7-23-19; Announced on listerv with additional materials made available to public about technical assistance for new and renewal apps: 7-24-19; TA Workshop available to all 7-25-19. TA workshop also recorded and made available on an ongoing basis.

4. CoC website strives to be 508 and WCAG compliant to ensure effective communication with individuals with disabilities. Materials and trainings provided in multiple formats, such as written and via webinar. Additional

disability services available upon request.

5. NA

# 1C. Continuum of Care (CoC) Coordination

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## 1C-1. CoCs Coordination, Planning, and Operation of Projects.

**Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.**

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
VA, SSVF, nonRHY youth providers, state healthcare	Yes

local emergency fund, developers, mental health	Yes
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**1C-2. CoC Consultation with ESG Program Recipients.**

**Applicants must describe how the CoC:**  
**1. consulted with ESG Program recipients in planning and allocating ESG funds;**  
**2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**  
**3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**  
**(limit 2,000 characters)**

1.Napa CoC is a CA Balance of State ESG recipient: CoC collaborates with state Dept of Housing & Community Development (HCD) (the ESG recipient) by attending planning & feedback sessions to address how ESG funds should be distributed/evaluated, providing HIC/PIT/HMIS data to support ConPlan & funding decisions, evaluations of ESG recipients. As required by state, CoC monitors performance of ESG program recipients/subrecipients & reports during yearly application cycle as well as through ongoing participation in ConPlan process. ESG funds allocated based on identified community needs(ie need for prevention funds vs. outreach funds) aligned with state funding priorities/goals. ESG recipients participated in state ConPlan focus groups.  
 2.CoC Collaborative Applicant is applicant for ESG funds & CoC recruits/reviews/recommends providers in competitive process, based on their past & proposed outcomes, contribution to system performance & adoption of HUD & state best practices (Housing First, CES, addressing needs of identified subpops through trauma-informed services). Locally ESG funds are pooled with CoC funds, state funds, local & private housing resources & services in flex pool, operated by competitively chosen provider. Napa CoC & Collaborative Applicant monitor performance of all ESG resources & performance outcomes  
 3.CoC participates, & encourages local providers participation, in consolidated plan focus groups in order to ensure local information, expertise & insights are incorporated in Con Plan updates. CoC actively works with local providers, agencies & orgs through committees & meetings to ensure up to date local information is communicated & addressed in Con Plan updates. CoC partners closely with local con plan jurisdiction (City of Napa) & local jurisdiction is represented in CoC & on Board. Throughout the year CoC provides local data such as HIC/PIT in order to better ensure planning process reflects local CoC data & community needs.

**1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.** Yes to both

**Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.**

**1C-2b. Providing Other Data to Consolidated** Yes

**Plan Jurisdictions.**

**Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.**

**1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.**

**Applicants must describe:**

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

1.Napa victim service provider NEWS is voting member of CoC Board & serves on CE & other committees. NEWS helped CoC develop protocols/policies that ensure survivors get safe, confidential, trauma-informed, victim-centered assessments, housing, & services at every point in Napa’s system of care, including anonymous access to CE. NEWS reviews all CoC policies/protocols & helped create CE procedures & Written Standards & a VAWA-compliant Emergency Transfer Plan. Emergency transfers administered by CE for all ESG-, CoC- & other programs, & CoC will provide emergency transfers for all survivors who request it. CoC provides annual training to all CE, housing/service providers on emergency transfer rules along w/model VAWA-compliant lease provisions, certification forms, & resources for ensuring survivor safety & compliance w/the rules. NEWS also collaborated w/experts at Michigan State to give training on trauma-informed services to CoC providers (1.29.19). NEWS added building safety protocols to further ensure program site safety.

2.CoC CE & Written Standards mandate survivors have equal access to all CoC & local housing/services. NEWS is a CE access point, DV-dedicated, & collaborates w/ CoC/ESG/HHS/CalWorks/SOAR/Schools/other programs to ensure survivors have low-barrier housing/services that consider trauma/safety/confidentiality. Survivors have full access to CoC housing/services w/an emphasis on client choice regardless of whether they present at NEWS/other CE access point, & all CE & providers trained on safety planning/confidentiality & best practices in engaging survivors. CE/CoC provider staff trained on confidentiality requirements/use of HMIS/VAWA-compliant data gathering/safety & trauma-informed care w/ emphasis on special needs of survivors. Where appropriate depending on safety needs & client choice, NEWS provides de-identified data necessary to access CE & mainstream resources (ie VI-SPDAT score/eligibility info) while maintaining client confidentiality

**1C-3a. Training–Best Practices in Serving DV Survivors.**

**Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:**

**1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**  
**2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**  
**(limit 2,000 characters)**

1. Victim services, shelter, & housing provider NEWS conducts regular, ongoing training to CoC & other mainstream providers, staff & local law enforcement, to ensure safe access for all survivors to housing/services programs. CE/CoC provider staff receive training at least annually. All training/services are trauma-informed, victim-centered focusing on client choice, safety, & confidentiality. NEWS offers immediate 24-hr oncall services to PD, street outreach, shelter, access points & other social services to ensure access to safety/planning protocols & mainstream/targeted resources. NEWS works with shelters/CE/outreach to consult on individual cases & provide targeted training & direction. NEWS is on CoC Board/CE committee & helped write/implement CE policies ensuring that all street outreach/access point staff are trained on DV client choice/privacy/safety planning & how to handle emergencies. If household presents risk of harm during assessment/other contact with CoC staff, NEWS & PD are contacted for immediate assistance/consultation as needed.

2. CE policies require all CE staff – data, assessment, placement, outreach, navigation -to be trained at least annually in safety & planning protocols for survivors; individual survivors’ needs for trauma-informed, victim-centered approach are used as part of holistic case conferencing re: safe placement/client choice/service needs. CE & program staff trained in emergency transfer policy/VAWA data confidentiality requirements & best practices & works closely with DV provider NEWS to ensure access to needed info while compliant with confidentiality laws. NEWS administers VI-SPDAT access tool & provides de-identified data from its VAWA-compliant database to CE & HMIS administrators. NEWS administers housing funded by state/private grants & actively participates in CE policy & administration. CE working group currently evaluating how CES messaged to ensure effective communication with DV survivors of all backgrounds.

**1C-3b. Domestic Violence–Community Need Data.**

**Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.**  
**(limit 2,000 characters)**

CoC works with local DV provider, NEWS, to assess special needs of DV survivors for HIC/PIT planning and implementation and ongoing needs assessments, including Homeless Action Plan and Con Plan. NEWS does not receive CoC funding but actively participates/votes in CoC and uses de-identified data to determine needs of survivors and other homeless individuals and survivors, to assess gaps/need for additional housing/services, to assess effectiveness, and local best practices. DV provider participates in CES working group to better inform policies and approaches so that they are responsive to the specialized needs related to DV. Napa County worked with DV provider/stakeholders to develop update to Napa Plan to End Homelessness(8-2018) which includes the adoption of evidence-based strategies to effectively

and efficiently prevent homelessness including addressing the special needs related to DV, dating violence, sexual assault and stalking. County works with DV provider to use de-identified data to improve HMIS and response to homelessness and individuals with DV related needs as part of Napa Plan to End Homelessness(8-2018).

**\*1C-4. PHAs within CoC. Attachments Required.**

**Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Housing Authority of the City of Napa	30.40%	Yes-Both	Yes-Both

**1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.**

**Applicants must:**

**1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or**

**2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

There are two PHAs in the CoC: Napa County Housing Authority and Housing Authority of the City of Napa(HACN). Napa County Housing Authority does NOT administer vouchers or public housing and is focused primarily on housing for migrant/seasonal farm workers, including administering farmworker housing centers. All HCV and other housing programs are administered through HACN, which works closely with the CoC and provides a homeless preference for its Housing Choice Vouchers. HACN has implemented a move-on/step up program to free up PSH, and also administers a CoC-funded PSH rental assistance program. One household has been identified this calendar year for Move-on. PHA recently applied for new vouchers for individuals with disabilities and has been developing a landlord incentive and mitigation program to encourage acceptance of higher risk tenants. HACN partners with Abode, outreach provider, to assist voucher holders that are homeless or at risk. The Housing Manager is chair of CoC Board and is an advocate and strong partner for programs that serve homeless individuals and families, ensuring that new projects have dedicated units/vouchers for CES. HACN currently considering revising self-sufficiency program policies to add a preference for formerly homeless

**1C-4b. Moving On Strategy with Affordable Housing Providers.**

**Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.**

Yes

**If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)**

Housing Authority of the City of Napa provides a homeless preference for its Housing Choice Vouchers, a voluntary move-on/step up program for families/individuals who no longer need supportive services, to free up PSH subsidies for those who require intensive support services and case management. 1 PSH household identified for Move-On program this year and 3 identified in 2018. Housing Manager with HA chair of CoC board and actively works to obtain additional VASH and mainstream vouchers for disabled chronically homeless currently in RRH.

**1C-5. Protecting Against Discrimination.**

**Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)**

CoC addresses discrimination by using best practices for engaging with various subpopulations and consultation with county equity office. CoC provides mandatory Fair Housing and Equal access training to all providers and works with youth providers, LGBTQ providers, formerly homeless individuals and other organizations/providers to ensure culturally competent engagement and equal access to all housing and services (9/5/19). Representatives from VOICES (youth program affiliated with LGBTQ Connections) and Fair Housing Napa Valley serve on CoC Board and committees, including Coordinated Entry, Funding, and Point-in-Time Count. VOICES, youth provider, and member of CoCB provides equity and discrimination training program, which includes a train the trainer component so that participants can train agencies they work for. Provided equity and LGBT training to county staff. CoC works with Napa County Office of Diversity and Inclusion to ensure all programs, trainings, policies and plans address discrimination. CoC facilitates ongoing discussions about equal access and equity/disparities to ensure all parts of homelessness system are addressing discrimination. The CoC Written Standards and CE policies include anti-discrimination policies, and all providers – including outreach, assessment, shelter, services and housing -- must create welcoming, affirming environment for all program participants/employees regardless of race, ethnicity, ages, abilities, language, country of origin, sexual orientation, gender identity and gender expressions. In order to expand community capacity, CoC also actively encourages CoC member/staff/provider attendance at HUD and other sponsored trainings/webinars through publication on CoC listserv/direct email to providers. Information about right to equal access and

nondiscrimination provided to CoC community and posted at all sites.

**\*1C-5a. Anti-Discrimination Policy and Training.**

**Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:**

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

**\*1C-6. Criminalization of Homelessness.**

**Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.**

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
monthly mtgs w/Napa PD/outreach/law enforcement	<input checked="" type="checkbox"/>
education/advocacy with community members/groups	<input checked="" type="checkbox"/>
	<input type="checkbox"/>

**1C-7. Centralized or Coordinated Assessment System. Attachment Required.**

**Applicants must:**  
 1. demonstrate the coordinated entry system covers the entire CoC geographic area;  
 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and

**3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

1. CE covers entire geographic area of CoC w/many access points co-located w/social service providers & other likely entry points. Daily street outreach w/workers oncall to go to person's location for coverage of most remote areas. Marketing/outreach to providers throughout county including other orgs serving homeless or at-risk (eg social service agencies/job programs/food banks/churches/schools/govt orgs/APS/vets). Any org can refer to CE (eg healthcare orgs, state/local govt providers, youth orgs, PHAs, mental health/substance abuse, police, child welfare, housing developers, vets orgs, respite, drop-in shelters). CoC engages in outreach to add providers to CE.

2. CE partners w/healthcare, Napa PD, faith communities, shelters/drop-in centers. Street outreach goes to encampments & works to build trust w/people & communities unlikely to engage. Outreach has bilingual staff/translators as needed. CoC has CE working group that evaluates CES messaging for effectiveness w/all pops. CE group developing CES script for equitable/effective communication w/all pops. Local youth providers, DV provider, SSVF etc do peer outreach to build trust w/difficult to engage. All outreach trained in trauma informed & culturally competent engagement.

3. CE uses VI-SPDAT to prioritize based on vulnerability & engages in biweekly holistic case conferencing to ensure appropriate housing/services prioritized to high-scoring people/families. CE added Y-VI-SPDAT to accurately assess vulnerability of youth. CE working group developing score revision tool after community members concerned tool not accurately reflecting vulnerability. Tie breakers include LOTH & medical vulnerability. CE uses community queue to match people w/ services using braided funding streams to ensure expedited assistance. Team uses warm handoffs for sustained engagement & faster/individualized help. CE greatly increased use of RRH doubling the # of families placed in RRH & increased overall placement from 38 to 116.

## 1D. Continuum of Care (CoC) Discharge Planning

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### 1D-1. Discharge Planning Coordination.

**Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).**

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

# 1E. Local CoC Competition

## Instructions

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## \*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

**Applicants must indicate whether the CoC:**

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Did not reject or reduce any project
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

## 1E-2. Project Review and Ranking–Objective Criteria.

**Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:**

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

**1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.**

**Applicants must describe:**

- 1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**
  - 2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**
- (limit 2,000 characters)**

1. CoC considers vulnerabilities of CH, low or no income, current/past substance abuse/ history of victimization (DV, sexual assault, abuse, trauma history), criminal histories, mental illness, and disabilities in the selection process.

2. CoC developed internal ranking process and scoring tools that rate projects on serving the most vulnerable participants with the highest needs. Scoring tool allots up to 20 points out of 100 for projects that provide low barrier services to individuals with the most severe needs. Projects receive 10 points for HF approach, 3 points if the majority of project participants have severe needs such as DV, active/past substance abuse, low or no income, criminal history, LGBTQ, people with significant health or behavioral health needs, unsheltered, resistant to services, and people who are unusually vulnerable to illness, death or victimization. Projects receive 5 points for prioritizing CH and can receive 2 more points if they have specific procedures in place that ensures participants from subpopulations have fair and equal access to programs, including CH, vets, TAY, families with children, DV survivors, older adults and people with disabilities.

The scoring tool and process has panelists review a project’s data on how many participants had severe needs and vulnerabilities and narratives about these populations that panelists use while evaluating data outcomes and project performance to be sure this is considered during the review and rank process. Panelists review detailed information/questions about HF and APR data on participant needs and vulnerabilities. New projects must be HF and are also scored on whether they propose to serve high-needs individuals thru examination of linkages to supportive services, housing first implementation, staff training, and whether program design/budget can achieve outcomes for highly vulnerable populations.

**1E-4. Public Postings–CoC Consolidated Application. Attachment Required.**

**Applicants must:**

- 1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**
- 2. check 6 if the CoC did not make public the review and ranking process; and**
- 3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**

**4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

**1E-5. Reallocation between FY 2015 and FY 2018.**

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

**Reallocation: 5%**

**1E-5a. Reallocation–CoC Review of Performance of Existing Projects.**

**Applicants must:**

- 1. describe the CoC written process for reallocation;**
  - 2. indicate whether the CoC approved the reallocation process;**
  - 3. describe how the CoC communicated to all applicants the reallocation process;**
  - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
  - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1. The Review & Rank (R&R) panel facilitates the reallocation discussion & process, in consultation with the CoC & CoCB. All final decisions about reallocation must be approved by the CoCB. When considering whether to reallocate funds, the R&R panelists evaluate cost effectiveness, system performance, & outcomes for existing projects. The R&R panel also has the ability to recommend reallocation to the CoCB if projects do not meet HUD-recommended benchmarks for performance or do not align with HUD & local priorities & goals. The R&R panel determines if a renewal project’s substandard

performance means they should be considered for a decrease in funding. If the panel decides to decrease a renewal project's funding, that funding is available for reallocation.

2.The CoC reviews the reallocation process every year. This year's reallocation process was approved by the CoCB in May 2019.

3.The CoC held TA webinar for all interested project applicants & the community that discussed the reallocation process. The CoC posted a description of the reallocation process on its website & emailed out information about reallocation to its listserv. CoC's website works to be 508 compliant. CoC also has translators & disability services available upon request.

4.The CoC actively reviews CoC funded programs throughout the year using an evaluation report of outcomes/practices to ensure projects comply with HMIS data quality, accept placements through CE, implement HF, & provide services that target the needs of clients & subpopulations. The CoC conducts an annual review of individual project system performance measures & outcomes to determine whether projects are effectively contribution to a reduction in homelessness focusing on housing stability & other measures.

5.During NOFA R&R process in local competition, independent panelists facilitate the reallocation discussion & process using system performance, cost effectiveness & outcomes

## DV Bonus

### Instructions

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### 1F-1 DV Bonus Projects.

**Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing:** No

Applicant Name	DUNS Number
This list contains no items	

## 2A. Homeless Management Information System (HMIS) Implementation

**Intructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**2A-1. HMIS Vendor Identification. Bitfocus**

**Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.**

**2A-2. Bed Coverage Rate Using HIC and HMIS Data.**

**Using 2019 HIC and HMIS data, applicants must report by project type:**

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	102	16	86	100.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	65	0	53	81.54%
Rapid Re-Housing (RRH) beds	116	16	100	100.00%
Permanent Supportive Housing (PSH) beds	49	0	49	100.00%
Other Permanent Housing (OPH) beds	0	0	0	

**2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.**

**For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:**

**1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and  
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.  
(limit 2,000 characters)**

1. 100% of shelter, RRH, and PSH are in HMIS. In order to add the single privately funded TH provider not covered in HMIS the CoC will continue to collaborate with the CoC Board and the county to incentivize the provider to add its 10 beds to HMIS or provide data so that the HMIS coordinator can do so. CoC staff will continue to initiate multiple meetings with the provider to strengthen relationship. HMIS lead trained provider staff on HMIS highlighting the benefits and importance of HMIS and will continue to offer ongoing training and data entry support. The CoC will continue to offer to provide data entry support by entering the data for the provider. Staffing changes have delayed implementation and the CoC staff will continue to engage the TH provider, and they are expected to start using HMIS within the next year.

2. Implementation: The County has applied for an HMIS expansion grant for additional licensing and training, and has already hired additional staff to strengthen the relationship with the provider and provide ongoing assistance with data entry support and training any new staff. The CoC Board, CoC and Napa County will continue to work with the provider, who attends CoC meetings and collaborates with CoC providers. CoC will continue to provide support to the provider through onsite training and data entry support to ensure faster, more seamless transition of adding provider to HMIS.

**\*2A-3. Longitudinal System Analysis (LSA) Submission.**

**Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.** Yes

**\*2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).  
(mm/dd/yyyy)** 04/29/2019

## 2B. Continuum of Care (CoC) Point-in-Time Count

### Instructions:

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**2B-1. PIT Count Date.** 01/22/2019

**Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).**

**2B-2. PIT Count Data–HDX Submission Date.** 04/29/2019

**Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).**

**2B-3. Sheltered PIT Count–Change in Implementation.**

**Applicants must describe:**

**1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**

**2. how the changes affected the CoC’s sheltered PIT count results; or**

**3. state “Not Applicable” if there were no changes.**

**(limit 2,000 characters)**

Not Applicable

**\*2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

**Applicants must select whether the CoC added or removed emergency shelter,** No

**transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count.**

**2B-5. Unsheltered PIT Count–Changes in Implementation.**

**Applicants must describe:**

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
  - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
  - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

1.CoC developed an observation tool that the PIT team used this year to better capture individuals likely experiencing homelessness who were not willing to engage with the outreach team. Outreach team surveyed the geographic area at an earlier morning time in order to more accurately capture individuals who are not outside during the day. Outreach team mapped out the geographic area into different zones & conducted outreach prior to the count to be sure outreach workers surveyed the entire geographic area and did not miss individuals/encampments. CoC/PIT team engaged local partners before count for more complete understanding of where homeless located with outreach/engagement before the count. CoC engaged multiple stakeholders prior to the count (SSVF, VA, VFW, VOICES) to better engage subpops. PIT team worked with these groups, outreach team, providers, churches, ed orgs/schools, family providers, NPD & others to map out geographic area to reach outlying areas of the county and conduct initial outreach to ensure accurate count of entire geographic area. Vet & youth providers collaborated with PIT team to strategize outreach to veterans and youth. In order to better count youth, outreach team hired currently homeless youth as peer leaders to better engage youth leading to the collection of more surveys. Peer leaders helped locate difficult to find youth and helped build trust between outreach team and youth. PIT team included bilingual outreach workers to better capture homeless monolingual Spanish speakers who may not have engaged with PIT team in past years.

2. The number of homeless youth increased from 5 to 15 on the PIT. CoC has since reduced number of homeless TAY in community queue to 9. The addition of bilingual outreach workers led to an increase of 3 unsheltered individuals who identify as Hispanic/Latino. These changes and the use of the geographic zone approach to more accurately survey outlying areas of county led to a more accurate count.

**\*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

**Applicants must:**

**Indicate whether the CoC implemented Yes  
specific measures to identify youth**

**experiencing homelessness in their 2019 PIT count.**

**2B-6a. PIT Count–Involving Youth in Implementation.**

**Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:**

- 1. plan the 2019 PIT count;**
  - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
  - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

1. The CoC has a PIT working group that met multiple times prior to conducting the count in order to discuss methodology, implementation and approaches to subpopulations including youth, vets and families with children. The working group included VOICES and ON THE MOVE (providers working with homeless youth in the area) and community stakeholders to help strategize engagement with youth during the count. The youth provider and stakeholders actively engaged youth to develop a strategy for the count, which led to significant changes in methodology for the unsheltered PIT count. CoC collaborated with VOICES, TAY Mental Health, schools, juvenile justice, child welfare and others through youth homelessness working group meetings to better engage and count youth. VOICES advocates serve on CoC Board, and coordinated with outreach teams, provider, shelter staff, on how best to engage youth for the count and afterwards to build lasting trust in youth community.

2. PIT working group collaborated with Abode outreach team, Napa PD outreach, family service organizations, and education liaisons in order to identify different areas where youth are experiencing homelessness. Additionally, the geographic area was mapped into 5 different zones which has not been done in past years. This led to better coverage of the area as well as reduced the chances of missing youth. VOICES and Napa PD Outreach also conducted outreach to school social workers and school resource officers to ensure a more accurate picture of youth experiencing homelessness.

3. The PIT outreach team collaborated with VOICES to compensate currently homeless youth for help with the count as peer leaders. Peer leaders assisted with planning for the count and helped outreach workers locate hidden encampments where youth were staying. Peer leaders also helped build trust between outreach workers so that homeless youth were more likely to engage with outreach staff.

**2B-7. PIT Count–Improvements to Implementation.**

**Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:**

- 1. individuals and families experiencing chronic homelessness;**
  - 2. families with children experiencing homelessness; and**
  - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

1. PIT outreach team started using an observation tool to improve ability to accurately locate & count chronically homeless, even those unlikely to engage with outreach teams. Napa PD & outreach team participated in planning meetings to identify areas where chronically homeless are living. PIT outreach team engaged in extensive outreach & planning before the count to identify geographic areas where chronically homeless individuals & families are located. PIT team also planned an earlier count time to more accurately count people experiencing unsheltered homelessness. Substantial planning & robust outreach team with knowledge of chronically homeless individuals allowed for team to target remote rural areas & encampments on private property where chronically homeless individuals may be located.

2. Prior to the count the PIT working group & CoC collaborated with community stakeholders such as faith-based organizations, local law enforcement, neighborhood groups, property owners, & domestic violence providers to help identify where families with children might be located, including churches & schools. Outreach team also worked directly with dedicated family coordinator to ensure that ensure completed coverage of the geographic area & that families were sheltered. CoC has strong relationship with DV provider & works closely to identify & quickly house homeless families. Only 1 unsheltered family was counted this year.

3. The PIT working group included veterans provider & other community stakeholders to strategize about the best approach to counting veterans, & collaborated with Vets By-Name Working Group to identify known vets as well as potential locations for additional outreach. PIT Outreach team also collaborated with SSVF, VA, VFW & used peer outreach to ensure better engagement with population. Number of veterans decreased by 7 for a total of 14, & through additional outreach & work by the CoC in collaboration with vet providers, the # has since decreased to 6.

## 3A. Continuum of Care (CoC) System Performance

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### \*3A-1. First Time Homeless as Reported in HDX.

#### Applicants must:

Report the Number of First Time Homeless as Reported in HDX.
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354
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### 3A-1a. First Time Homeless Risk Factors.

#### Applicants must:

1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

1.RISK FACTORS: CoC uses education/healthcare/PIT/HMIS/DV provider data analysis to track root causes and factors leading to homelessness. Factors include DV, health crisis, job loss, insufficient income to area rent ratio, hospital and jail discharges, eviction. CoC employs problem-solving approach that leverages different local, state, charitable funds, DV provider and season of sharing flexible funds to identify individuals at risk at the provider and CE access point.

2.STRATEGIES: CoC increasing prevention/diversion/problem-solving resources through state, local and private funds. As of 2018, all CE access points use motivational interviewing to identify diversion/prevention resources

and engage in problem solving in coordination with hospitals, family/youth providers, DV providers, law enforcement, street outreach team, schools and churches to connect individuals at risk to flexible prevention resources and funds for one-time needs like back rent, deposits, bus tickets, mediation. At-risk individuals are connected to additional community resources such as eviction prevention, mental health and substance abuse services, veterans services, family resources, childcare. CoC also continues to apply for state funding for prevention and braid other funding sources such as philanthropy and health sector funding to increase prevention resources and data collaboration with hospitals and healthcare providers. CoC conducts two-day problem-solving training for all outreach workers to prevent FTH. Outreach team collaborates with orgs/providers to identify individuals before becoming homeless and engage with prevention services. The CoC continues to increase affordable housing units with many units under development and expected to open this year using state and local funds, affordable housing developers and charitable donations so that less people at risk of losing housing due to increase rents/housing market.  
 3.Napa County Homeless Services Coordinator

**\*3A-2. Length of Time Homeless as Reported in HDX.**

**Applicants must:**

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	159
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**3A-2a. Strategy to Reduce Length of Time Homeless.**

**Applicants must:**

- 1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;**
- 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.**  
**(limit 2,000 characters)**

1. Median LOTH for people in ES decreased due to focus on serving those with longest LOTH, immediately housing families and improved diversion/engagement with unsheltered inds. CoC/CES uses holistic case conferencing to identify and reduce barriers to housing and tailor intensive wraparound services to the most vulnerable and those with longest LOTH. All providers employ housing first approach. CoC funds daily multidisciplinary outreach to CH, people with MH or substance abuse issues and most vulnerable. Targeted focus on vets experiencing homelessness led to reduction in by-name-list to 6. HA leased up 17 VASH units and 3 CE units this year. CoC continues to braid funding to increase affordable units and units dedicated to CE for faster placement in PH. State funding used to open 70 units in last fiscal year. Additional units being developed, including 32 NPLH unit, and CoC Chair, head of HA, actively works to dedicate vouchers and units to CE.

2.CoC collaborates with local agencies, providers, orgs, CE, HMIS and outreach team to Identify individuals/families with longest LOTH. CoC holds care coordination meetings w/ outreach provider, County, child welfare, Housing Support Program to review families in HMIS and quickly place into housing/services. CoC has increased placement into RRH units from 38 to 116. CoC rapidly rehuses families using braided funding sources. State HEAP funds used to transition TH to PH units for individuals and families. Only 1 unsheltered family in 2019 PIT. Coordinates with vets orgs to identify and place vets with longest LOTH quickly. CoC also used state healthcare funds and other state funding to help individuals with the longest LOTH successfully sustain housing and address the needs of the most vulnerable. All CoC/ESG providers are evaluated on reducing LOTH and use CE to ensure the most vulnerable are housed

3.Napa County Homeless Services Coordinator

**\*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	35%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	98%

**3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.**

**Applicants must:**

1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

**(limit 2,000 characters)**

1.CoC worked to identify/obtain additional funding sources to increase # of PH units available. Affordable housing development w/70 units(20 PSH) opened this year. More units dedicated to CE under development using state funds &

more units to open this year. NPLH funding for 32 units to open 2022. State funds used to transition TH into PSH. With more units, more individuals successfully exit to PH. CoC continues to get state/healthcare/private funds to add flex funds, LL engagement & mitigation funds to expand pool of private LLs. HA, CoC Chair, very active in ensuring units/vouchers dedicated to CE. Prevention/problem-solving resources used to prevent returns to homelessness & promote stability. Providers use intensive case mgmt pre & post placement (eg housing navigators, placement team) to support retention & more successfully house most vulnerable families/individuals. PSH provider Buckelew has 100% retention for most vulnerable population w/mental health &/or substance abuse. Napa works w/ LLs on engagement, incentives & damage mitigation to add more units. All CoC programs are housing first to promote engagement/housing retention.

- 2.Napa County Homeless Services Coordinator
- 3.CoC maintained 98% retention rate for PSH. All PSH are housing first, trauma informed providers that use motivational interviewing/intensive case mgmt to promote stability/engagement. Case managers provide crisis support, links to mainstream benefits, employment programs & LL mediation. CoC works to improve/sustain housing retention using varied funding sources for high need individuals/families w/ wraparound approach. WPC provides stabilization assistance for people w/ complex medical needs & elderly. All CoC programs monitored for rates of successful housing exit & retention to ensure improved program performance. Programs have move-on program for individuals who no longer need support so that PSH resources are available to most vulnerable
- 4.Napa County Homeless Services Coordinator

**\*3A-4. Returns to Homelessness as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	13%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	21%

**3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.**

**Applicants must:**

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.  
 (limit 2,000 characters)

1.CoC/CE team work with providers to identify and monitor emerging risk factors for returns to homelessness including evictions, inappropriate placements, loss of incomes, rent ratios and insufficient program/placement

supports. CoC works with HMIS lead to conduct intensive HMIS data quality reviews quarterly to ensure accurate data informing common factors. Reviews projects from which individuals exit/re-enter the system and other data sources indicating returns to homelessness. CoC/CE team engages with providers to ensure data quality. Team follows up on clients who have exited and collaborate with outreach team to identify needs and barriers to stability to tailor services to clients and reengage for more successful outcomes.

2.CoC continues to use CE/outreach/referral protocols to integrate case conferencing with warm handoffs to intensive case mgmt and wrap around services such as emergency/flex funds, job and education programs, mental health and health care, mainstream benefits and other services that increase housing stability and retention. CoC continues to use and implement new prevention and problem-solving strategies for those who have been placed into housing and leverage state, local, healthcare and private funding. CoC expands partnership orgs and strengthens relationships to more effectively serve subpopulations and provide stronger, tailored case mgmt to sustain housing. CoC continues to leverage braided funding streams to flexible funds for repairs, deposits, utility arrears, LL damage mitigation and other needs to prevent returns to homelessness. HMIS lead and CE working group continue to add organizations and providers to HMIS/CE in order to more effectively track data with accurate pictures of the populations and more tailored approach to housing sustainability for subpopulations and highest needs individuals.

3.Napa County Homeless Services Coordinator

**\*3A-5. Cash Income Changes as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	40%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	20%

**3A-5a. Increasing Employment Income.**

**Applicants must:**

1. describe the CoC's strategy to increase employment income;
  2. describe the CoC's strategy to increase access to employment;
  3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
  4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.
- (limit 2,000 characters)**

% of people who increased employment income increased by 21% in FY2018.

CoC/Providers work w/WIB, VOICES (youth provider), Dept of rehab, career center & others to link to job programs/jobs to increase income. CoC works w/WIB that has onsite work programs to homeless/formerly homeless. CoC provides links to job club, emails listserv w/job announcements, resume building & interview prep. CoC has Self-Sufficiency Committee to increase access to resources/programs that increase income. CoC works w/WIB to recruit employers & develop industry partnerships. Salvation Army sponsors culinary training program for homeless people. VOICES has youth specific job programs w/financial & emotional support to increase income. CoC provides training on access to job training, ed & volunteer programs to ensure all can access the services/supports needed to increase income.

2.CoC partners w/WIB & other local orgs to link to all available job, training & ed programs. CoC works w/outreach teams & providers to use intensive case mgmt & flexible funding to increase access for people on streets/in shelter/in housing. Program provides emotional prep/onsite support, transportation, resume building, interview prep/support, etc to help people find/sustain work. Using flexible funds, providers help people/families access jobs by paying for uniforms, ID/driver's license fees, & other costs. CoC works w/ Housing Support Program & Voc Rehab to ensure families & people w/disabilities have access to jobs.

3.CoC works closely w/WIB, DIR, CA Dept of Human Development, Employment Development Dept, Voices & providers in order to build relationships w/mainstream employment orgs, employers & private sector. CoC & providers conduct outreach to employment orgs in order to facilitate connections/access. CoC providers use WIOA & other resources to subsidize employment & build relationships w/private employers. CoC partners w/WIB & conducts outreach to employers.

4.Napa County Homeless Services Coordinator

### **3A-5b. Increasing Non-employment Cash Income.**

#### **Applicants must:**

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1.Percentage of adult leavers who increased nonemployment cash income increased by 5%. CoC uses braided funding streams including local & state healthcare funding, private sector funding & local funding streams to provide benefits advocacy & access to mainstream benefits such as SSI/SSDI, MediCal & VA benefits. SSI/SSDI Outreach Access & Recovery (SOAR) serves all CoC projects & coordinates w/ outreach/shelter teams to ensure application to appropriate benefits. CoC works w/providers to have onsite benefit enrollment to increase amount & accessibility. CoC uses HMIS & APR data & State funded healthcare program data outcomes to measure success w/MediCal recipients & CoC project performance. CoC collaborates w/vets services to increase advocacy & access to vet benefits. CoC monitors all CoC/ESG programs for increasing nonemployment cash income & works w/programs to improve outcomes

2.CoC & providers use ongoing assessment to ensure participants have access to all non-employment cash sources. CoC provides training & disseminates

information about different non-employment cash sources so that all providers can effectively access them. WPC funds being used to provide full benefits assessments to ensure all appropriate sources being accessed. Advocacy increases individuals' access to benefits to ensure they are receiving the full amount of benefits they are entitled. CoC works w/providers to reduce barriers to access by providing individuals w/support (eg transportation, emotional support, paperwork & renewal assistance & monitoring, etc) to increase ongoing access to nonemployment cash income. Providers & CoC collaborate w/family services to help ensure access to supportive services that increase access to nonemployment income such as childcare subsidies for participants in job or educational training programs. Providers & CoC connect individuals to budgeting & financial education training to support financial mgmt.

3.Napa County Homeless Services Coordinator

### **3A-5c. Increasing Employment. Attachment Required.**

**Applicants must describe how the CoC:**

**1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**

**2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**

**(limit 2,000 characters)**

1.CoC & CoC providers work closely w/WIB, Dept of Rehab, Human Development & other job training programs to develop/build relationships w/private employers & private employment orgs. CoC facilitates access to CareerPoint, one stop self-sufficiency center. CareerPoint has job club, free computer lab, classes, resume prep, & programs for disabled. Partnered w/Workforce Alliance to launch hospitality industry partnership. Providers use outside funds to provide subsidized employment & incentivize private employers to work w/homeless & formerly homeless. CoC & WIB use listservs to communicate info about job programs & openings. CoC works w/ SSVF/SVR for employment resources for vets. Providers educate employers on supports available to address concerns. Providers work w/ Voc Rehab to provide more supports & build relationships w/more private employers.

2.All CoC PSH programs work w/WIB, CA Dept of Industrial Rehab, Napa Career Center, Napa Valley Adult School, Napa Valley College to provide meaningful volunteer/employment opportunities. CoC PSH programs offer meaningful volunteer opportunities & support to sustain opportunities, some are onsite. CoC works w/ specialized programs for subpops--includes links for homeless youth to education, training & employment programs/opportunities. VOICES, local homeless youth provider, uses peer leader hiring model to increase meaningful access for youth w/lived experience to volunteer, paid internships/jobs. PSH programs work w/ Voc Rehab to help disabled individuals w/ barriers access meaningful employment. Buckelew, PSH program, has onsite opportunities for volunteering/job programs. CoC works w/ SH providers to leverage flexible funds to provide support to individuals covering transportation, uniforms & other prohibitive costs. HA has self-sufficiency manager & 5 yr job training program. CoC evaluates all CoC programs on links

to employment/increased income & works w/programs to increase access/sustainability of employment.

**3A-5d. Promoting Employment, Volunteerism, and Community Service.**

**Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:**

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

**3A-6. System Performance Measures Data–HDX Submission Date** 05/30/2019

**Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)**

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 3B-1. Prioritizing Households with Children.

**Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.**

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

### 3B-1a. Rapid Rehousing of Families with Children.

**Applicants must:**

**1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;**

**2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once**

**assistance ends; and**  
**3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)**

1.CoC written standards require families be assessed & referred to RRH within 30 days. CoC works w/DV provider receiving state funding to house DV survivors & coordinates w/agencies & private funders to house families. CoC tailors support to families w/wraparound & placement services. Last year CoC doubled # of families placed in RRH. CoC has care coordination mtgs w/outreach, County, child welfare, Housing Support Program to review families in HMIS & coordinate services. CoC uses CoC/State/private funding to increase the # of affordable units & units dedicated to CE for families. Using state HEAP funds to transition units from TH to PH. More units under development opening in next few years. CoC Chair works to dedicate more units to CE. CoC works w/VASH program to help vets w/families – HA applied for more VASH vouchers. CE uses F-Vi-SPDAT & holistic case conferencing to ID/prioritize most vulnerable families & match w/ housing/services.

2.CoC continues to use varied funding to increase RRH/PSH for families. CoC doubled placement in RRH for families & is building PSH that will be dedicated to CE. CoC has strong partnership w/DV provider (active in CoC) w/extensive experience serving families to improve outcomes. CoC uses state/local/private funds for flex fund to prevent returns to homelessness & firsttime homelessness for families (eg help w/move-in, utilities, one-time costs, emergency repairs, landlord damage mitigation/mediation). CoC uses state/healthcare funding to add supportive services/intensive case mgmt for families w/high needs for more stability. CoC providers work closely w/WIB to connect families to job programs to increase employment/self sufficiency. CoC uses state funding to increase prevention resources for when at risk families are ID’d. All CE access points use problem solving approach & MI to increase engagement & reduce families experiencing homelessness.

3.Napa County Homeless Services Coordinator & Abode Director of Housing Services

**3B-1b. Antidiscrimination Policies.**

**Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.**

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input checked="" type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>

4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input checked="" type="checkbox"/>
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**3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.**

**Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:**

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

**3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.**

**Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.**

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

**3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.**

**Applicants must describe how the CoC increased availability of housing and services for:**

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
  - 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**
- (limit 3,000 characters)**

1.Napa is increasing youth-focused services with state funding for new services/housing for homeless youth. In order to tailor these new funds to be youth inclusive and youth specific, CoC engaged with youth working group that provides recommendations about where funds were most needed for homeless youth. The group meets quarterly to address unique needs of homeless youth and improve housing and services tailored to youth. Working group includes representatives from youth providers, juvenile justice, child welfare, mental health, healthcare, work force organizations to improve collaboration and more effective use of youth specific services and resources. Working group also develops and implements strategies to more effectively engage youth using peer leadership. The youth working group has worked to more effectively map resources and coordinate across agencies and organizations. CoC formally partners with VOICES, homeless youth provider, to ensure access to variety of housing services and programs. VOICES active in CoC and voting member of CoCB. VOICES provides trauma informed care and access to housing, education, job, training, benefits and other programs. All staff at VOICES have lived experience to build trust and understanding with youth and ensure programs are culturally competent and youth focused. Use of currently homeless peer outreach workers in PIT count led to identification of more homeless youth. CoC has worked quickly to provide these youth with services and the CE queue currently only has 9 TAY down from 26 in 2018. VOICES has formal partnership with WIB to ensure all youth have access to job training and employment programs that are youth specific providing training, financial and emotional support to obtain and keep employment. Youth providers offer financial and emotional support for education such as college application fees and intensive services to promote educational stability.

2.CoC engaged in extensive work to more accurately identify and count unsheltered youth by making changes to PIT count approach using currently homeless peers to identify locations where unsheltered youth have been staying. CoC has begun working to create Youth-By-Name list to more effectively identify and serve all youth, especially unsheltered youth. CoC has added youth providers to HMIS to more accurately track outcomes for services in order to improve services tailored towards youth. CoC applying for additional funds for HMIS to add organizations and actively recruiting more youth providers. CES has started using the Y-VI-SPDAT to be sure the most vulnerable unsheltered youth have access to services and housing. VOICES collaborates with schools and other areas youth are to quickly identify unsheltered or at-risk youth and provide appropriate interventions, as well as provides training to mainstream orgs to be more youth-inclusive.

**3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.**

**Applicants must:**

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1. CoC uses PIT Count & CE queue comparison to assess available housing/services for youth. Changes in PIT count approach led to better ID of homeless youth this year used in part to determine services. CoC gathered direct recommendations from homeless youth for use of state funds for homeless youth. CoC reviews HMIS & CE data for TAY services to ensure accessibility. # of TAY in queue reduced to 9 since PIT count. CoC uses HMIS, CE data to track system performance measures for youth (eg links to employment & youth specific benefits, LOTH, severity of needs, social & emotional wellbeing, safe/stable housing, & links to ed) to evaluate/adjust services/approaches to needs of youth.
2. CoC uses HMIS data, CE Community queue, school district lists of homeless youth/families, PIT data to measure effectiveness of strategies. Began using Y-VI-SPDAT to more accurately assess youth needs/vulnerabilities. Shelter, youth provider & LEA meet regularly to conference about high needs youth & supports needed. CoC uses measures of reduced #s of unsheltered youth & youth who need PH, reduced homeless youth in schools, increased access to benefits, mental health, health care, education/job training. CoC to begin using a Youth-By-Name list for all homeless youth in the county--may also be used as a measure.
3. Measures are appropriate as Napa has a very small population of homeless youth & is collaborating to address needs of at-risk & couch-surfing youth to prevent literal homelessness. Through measures Napa has been able to steadily reduce the # of homeless youth. Improved PIT count identified additional youth, but the CE queue is now down to 9. Adding the Y-VI-SPDAT & using a Youth-By-Name list will allow the CoC & youth working group to effectively measure needs & outcomes specific to the unique & small youth population in the area. Measures allow CoC & youth working group to more effectively track outcomes specific to youth (eg perm connections & social-emotional well being)

### **3B-1e. Collaboration–Education Services.**

#### **Applicants must describe:**

- 1. the formal partnerships with:**
  - a. youth education providers;**
  - b. McKinney-Vento LEA or SEA; and**
  - c. school districts; and**
- 2. how the CoC collaborates with:**
  - a. youth education providers;**
  - b. McKinney-Vento Local LEA or SEA; and**
  - c. school districts.**

**(limit 2,000 characters)**

1. CoC has formal partnerships with VOICES homeless youth provider that works directly with ed providers, school districts, & McKinney Vento liaison. VOICES is developing MOU with ed training program for priority/immediate access to programs/ed services for homeless youth. Youth providers developing partnerships with local community college & program for homeless students. CoC has youth working group that facilitates connections & partnerships between ed & youth providers (McKinney Vento LEAs, schools, child welfare, juvenile justice, TAY mental health, & others) to facilitate access

to youth ed programs. CoC works with school districts to get lists of homeless youth/families & relevant data to more effectively ID students/families with children & connect to ed services through these partnerships. CoC partners with WIB which conducts school outreach for youth employment/ed supports & programs. Napa County, DV Providers, & CoC have MOUs with the HeadStart provider & local childcare org

2.CoC collaborates with youth ed providers, McKinney-Vento LEA & school districts to ID homeless youth & families with children & participates in frequent case planning meetings for providers & collaborating agencies to identify & coordinate access to appropriate services. LEAs are part of CoC & provide reports at meetings so CoC better understands data/demographics of homeless youth. Members of CoC trained on student homelessness in rural areas to more effectively engage with rural youth & connect to appropriate services. CoC facilitates youth working group meeting to promote collaboration across agencies/orgs & ensure youth able to access high quality/appropriate services while best using all available funding/services. CoC collaborates with youth outreach, mental health, child welfare, juvenile probation, LGBTQ youth programs, pregnant/parenting teen orgs, job training programs, & peer resource centers to better connect homeless youth to appropriate ed training/services.

**3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.**

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.  
(limit 2,000 characters)**

CoC and housing and services program policies require assessment of education and youth related needs with mandatory links to services. As mandated by CoC Written Standards, all CoC and ESG programs must coordinate with school districts and LEAs to ensure quick enrollment in school or early childhood programs with appropriate supportive services and interventions. Written Standards also mandate housing first approach to families to increase access to housing, education, and services. Outreach team, DV provider and youth providers engage regularly with youth and family to identify service needs and make sure population is aware of programs. All providers trained on local education services and required to inform families/youth of educational rights through flyers, LEA/SEA collaboration. Outreach and supportive services program, Abode, employs family specific outreach worker to ensure effective engagement and connect to youth and family specific education programs. All providers provide support and assistance with access to education services. Youth working group includes local youth and education partners to ensure dissemination of new education programs, eligibility and the best way to communicate to youth and families with children.

**3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**

**Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and**

**supports and may add other providers not listed.**

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	Yes	No
Early Head Start	Yes	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

**3B-2. Active List of Veterans Experiencing Homelessness.**

**Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC.** Yes

**3B-2a. VA Coordination–Ending Veterans Homelessness.**

**Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness.** Yes

**3B-2b. Housing First for Veterans.**

**Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach.** No

**3B-3. Racial Disparity Assessment. Attachment Required.**

**Applicants must:**  
 1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or  
 2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input type="checkbox"/>
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2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

**3B-3a. Addressing Racial Disparities.**

**Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:**

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

## 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

**Instructions:**

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### 4A-1. Healthcare—Enrollment/Effective Utilization

**Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

#### 4A-1a. Mainstream Benefits.

**Applicants must:**

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

**health insurance;**  
**4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and**  
**5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.**  
**(limit 2,000 characters)**

1. Thru site-based collaboration w/ SOAR, health care, vets and mainstream benefit advocacy programs, CoC updates program staff on available resources (eg SSI/SSDI/vets programs/SNAP/TANF/substance abuse treatment) CoC provides updated info on new/existing programs at CoC mtgs and connection to mainstream benefits training at Sept mtg w/ materials made available thru listserv.
2. CoC disseminates info on availability of mainstream resources & other assistance to projects thru ongoing trainings at monthly CoC mtgs; program sites; working group mtgs; & CoC listserv to ensure wide dissemination to all CoC/non-CoC providers. CoC providers engage in ongoing trainings & site-based collaboration w/benefit advocacy programs (SOAR etc). CoC disseminates info & provides training at least annually w/updates as needed (ie rule & legal changes/eligibility changes/new programs). Provides benefits training to CoC at least yearly (Sep 2019 last training) & more frequent onsite collaboration w/benefits programs & advocacy orgs.
3. CoC collabs w/SOAR program/health care providers to give intensive support for enrollment in health insurance onsite at shelters, other access points, & at PH/ES/TH programs. Outreach team works w/health orgs to provide enrollment for unsheltered. CoC uses Whole Person Care state funding to provide case mgmt & outreach to assist w/enrollment. SOAR & Cty Mental Health began attending case conferencing to better assist w/MediCal & other benefits.
4. All CoC programs provide assistance w/effective utilization of MediCal/benefits thru transportation support to appts (public transit & rides) & case mgmt. Programs provide assistance w/completing paperwork & public benefit requirements to prevent decrease/lapse in benefits. CoC providers collab w/Care Network to provide full benefits assessment w/support from social workers. Care Network monitors MediCal to prevent lapses in coverage/ensure ongoing use of benefits.
5. Napa Cty Homeless Services Coordinator

**4A-2. Lowering Barriers to Entry Data:**

**Applicants must report:**

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	5
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	5
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

**4A-3. Street Outreach.**

**Applicants must:**

- 1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
- 2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**
- 3. describe how often the CoC conducts street outreach; and**
- 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

1. Multidisciplinary outreach team uses daily outreach with a trauma informed harm reduction model. Team covers 100% of CoC to identify & engage unsheltered people. Outreach team uses motivational interviewing, trauma-informed & harm reduction expertise to engage & build trust with most vulnerable & CH individuals. Outreach team works with Napa police department, family services, veterans, schools, & other orgs to ensure reaching all of unsheltered population with effective engagement. CoC providers coordinate with VA & SSVF in order to reach all vets(Vets byname list now at 6). Collaboration method ensures quick access to healthcare/other services bolstered by state & local funds. Outreach team, Napa PD, & CoC work with property owners & local partners to ensure reaching unsheltered populations that may not be immediately evident.

2. Through county wide agency & org collaboration & engagement with private property owners & most rural parts of area, outreach team covers entire geographic area. Outreach team uses collaboration with local law enforcement & faith based communities to ensure outreach team reaches outlying areas & complete coverage & engagement where CH & most vulnerable located.

3. Street outreach conducted daily. Outreach team on call 24/7 through shelter & drop-in center as needed to engage hardest to serve.

4. Variety of expertise & collaboration allows for tailored outreach. Outreach team partners with providers & subpop specific peers & providers for more effective engagement. Collaborates with vets, youth, DV, older adults, families, monolingual Spanish speaker orgs for more effective engagement. Outreach team is bilingual/multi cultural & uses peer outreach through currently or formerly homeless to build trust. Team helps identify & engage hard to serve. Outreach team has expertise in MI & engaging with individuals with mental health or cognitive impairments. Outreach team has access to language line & TTY for better communication

**4A-4. RRH Beds as Reported in HIC.**

**Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.**

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	38	116	78

**4A-5. Rehabilitation/Construction Costs–New No Projects.**

**Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.**

**4A-6. Projects Serving Homeless under Other Federal Statutes.** No

**Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.**

## 4B. Attachments

**Instructions:**

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:  
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	09/23/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No	1C-4 PHA Administ...	09/23/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	1C-4 PHA Administ...	09/23/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	1C-7 Centralized ...	09/23/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	1E-1 Public Posit...	09/23/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	1E-1 Public Posti...	09/23/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	1E-1 Public Posti...	09/24/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	1E-1 Public Posti...	09/24/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	3B-3 Summary of R...	09/24/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
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## **Attachment Details**

**Document Description:** FY 2019 CoC Competition Report - HDX Report

## **Attachment Details**

**Document Description:** 1C-4 PHA Administration Plan - Moving On Multifamily Assisted Housing Owners' Preference

## **Attachment Details**

**Document Description:** 1C-4 PHA Administrative Plan Homeless Preference

## **Attachment Details**

**Document Description:** 1C-7 Centralized or Coordinated Assessment System

## **Attachment Details**

**Document Description:** 1E-1 Public Posting -15-Day Notification Outside e-snaps - Projects Accepted

## **Attachment Details**

**Document Description:** 1E-1 Public Posting - 15-Day Notification Outside e-snaps-Projects Rejected or Reduced

## **Attachment Details**

**Document Description:** 1E-1 Public Posting - 30-day Local Competition Deadline

## **Attachment Details**

**Document Description:** 1E-1 Public Posting - Local Competition Announcement

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** 3B-3 Summary of Racial Disparity Assessment

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
<b>1A. Identification</b>	09/18/2019
<b>1B. Engagement</b>	09/23/2019
<b>1C. Coordination</b>	09/23/2019
<b>1D. Discharge Planning</b>	No Input Required
<b>1E. Local CoC Competition</b>	09/23/2019
<b>1F. DV Bonus</b>	No Input Required
<b>2A. HMIS Implementation</b>	09/23/2019
<b>2B. PIT Count</b>	09/24/2019
<b>3A. System Performance</b>	09/24/2019
<b>3B. Performance and Strategic Planning</b>	09/23/2019
<b>4A. Mainstream Benefits and Additional Policies</b>	09/23/2019
<b>4B. Attachments</b>	Please Complete

FY2019 CoC Application	Page 53	09/24/2019
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**Submission Summary**

No Input Required

**ATTACHMENT:       FY 2019 CoC Competition Report**

<b>DOCUMENT SATISFYING REQUIREMENT</b>	<b>PAGE</b>
<b>2019 HDX Competition Report</b>	<b>1-16</b>

# 2019 HDX Competition Report

## PIT Count Data for CA-517 - Napa City & County CoC

### Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	317	315	322	322
Emergency Shelter Total	143	148	122	132
Safe Haven Total	0	0	0	0
Transitional Housing Total	56	51	46	40
Total Sheltered Count	199	199	168	172
Total Unsheltered Count	118	116	154	150

### Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	98	134	158	149
Sheltered Count of Chronically Homeless Persons	57	81	66	71
Unsheltered Count of Chronically Homeless Persons	41	53	92	78

# 2019 HDX Competition Report

## PIT Count Data for CA-517 - Napa City & County CoC

### Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	21	24	14	15
Sheltered Count of Homeless Households with Children	19	24	13	14
Unsheltered Count of Homeless Households with Children	2	0	1	1

### Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	18	22	17	23	14
Sheltered Count of Homeless Veterans	9	8	8	13	8
Unsheltered Count of Homeless Veterans	9	14	9	10	6

## 2019 HDX Competition Report HIC Data for CA-517 - Napa City & County CoC

<b>HMIS Bed Coverage Rate</b>				
Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	102	16	86	100.00%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	65	0	53	81.54%
Rapid Re-Housing (RRH) Beds	116	16	100	100.00%
Permanent Supportive Housing (PSH) Beds	49	0	49	100.00%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	332	32	288	96.00%

# 2019 HDX Competition Report

## HIC Data for CA-517 - Napa City & County CoC

### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	39	38	48	23

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	6	13	15	31

### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	28	50	38	116

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Summary Report for CA-517 - Napa City & County CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.**

**Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.**

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)		Median LOT Homeless (bed nights)	
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018
1.1 Persons in ES and SH	527	446	89	96	73	69
1.2 Persons in ES, SH, and TH	596	523	129	159	89	94
				Difference		Difference
				7		-4
				30		5

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	533	476	683	972	289	412	860	448
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	608	552	673	954	281	442	824	382

# 2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

## Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	148	20	14%	8	5%	8	5%	36	24%
Exit was from ES	192	23	12%	24	13%	20	10%	67	35%
Exit was from TH	22	4	18%	1	5%	1	5%	6	27%
Exit was from SH	0	0		0		0		0	
Exit was from PH	37	3	8%	0	0%	1	3%	4	11%
<b>TOTAL Returns to Homelessness</b>	<b>399</b>	<b>50</b>	<b>13%</b>	<b>33</b>	<b>8%</b>	<b>30</b>	<b>8%</b>	<b>113</b>	<b>28%</b>

## Measure 3: Number of Homeless Persons

### Metric 3.1 – Change in PIT Counts

## 2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	315	322	7
Emergency Shelter Total	148	122	-26
Safe Haven Total	0	0	0
Transitional Housing Total	51	46	-5
Total Sheltered Count	199	168	-31
Unsheltered Count	116	154	38

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	599	531	-68
Emergency Shelter Total	531	449	-82
Safe Haven Total	0	0	0
Transitional Housing Total	81	94	13

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	29	25	-4
Number of adults with increased earned income	5	4	-1
Percentage of adults who increased earned income	17%	16%	-1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	29	25	-4
Number of adults with increased non-employment cash income	6	4	-2
Percentage of adults who increased non-employment cash income	21%	16%	-5%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	29	25	-4
Number of adults with increased total income	8	4	-4
Percentage of adults who increased total income	28%	16%	-12%

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	47	15	-32
Number of adults who exited with increased earned income	9	6	-3
Percentage of adults who increased earned income	19%	40%	21%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	47	15	-32
Number of adults who exited with increased non-employment cash income	7	3	-4
Percentage of adults who increased non-employment cash income	15%	20%	5%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	47	15	-32
Number of adults who exited with increased total income	15	6	-9
Percentage of adults who increased total income	32%	40%	8%

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	510	456	-54
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	212	219	7
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	298	237	-61

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	569	614	45
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	227	260	33
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	342	354	12

## 2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

**Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects**

**This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.**

**Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing**

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	439	389	-50
Of persons above, those who exited to temporary & some institutional destinations	10	29	19
Of the persons above, those who exited to permanent housing destinations	230	134	-96
% Successful exits	55%	42%	-13%

Metric 7b.1 – Change in exits to permanent housing destinations

## 2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	569	471	-98
Of the persons above, those who exited to permanent housing destinations	239	167	-72
% Successful exits	42%	35%	-7%

### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	42	47	5
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	41	46	5
% Successful exits/retention	98%	98%	0%

# 2019 HDX Competition Report

## FY2018 - SysPM Data Quality

### CA-517 - Napa City & County CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

# 2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	91	85	89	73	62	59	68	66	49	51	47	57	23	28	50	37				
2. Number of HMIS Beds	91	85	89	73	34	35	55	55	30	32	47	57	23	28	50	37				
3. HMIS Participation Rate from HIC ( % )	100.00	100.00	100.00	100.00	54.84	59.32	80.88	83.33	61.22	62.75	100.00	100.00	100.00	100.00	100.00	100.00				
4. Unduplicated Persons Served (HMIS)	547	551	531	449	73	67	90	78	42	49	43	49	19	24	201	244	42	176	318	382
5. Total Leavers (HMIS)	462	473	446	386	35	27	59	33	3	8	3	10	9	17	159	124	6	44	271	294
6. Destination of Don't Know, Refused, or Missing (HMIS)	70	108	35	22	1	2	0	3	0	0	0	0	1	1	13	1	0	1	148	179
7. Destination Error Rate (%)	15.15	22.83	7.85	5.70	2.86	7.41	0.00	9.09	0.00	0.00	0.00	0.00	11.11	5.88	8.18	0.81	0.00	2.27	54.61	60.88

## 2019 HDX Competition Report

### Submission and Count Dates for CA-517 - Napa City & County CoC

#### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/22/2019	

#### Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/29/2019	Yes
2019 HIC Count Submittal Date	4/29/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes

ATTACHMENT: Move-on Multifamily Assisted

<b>DOCUMENT SATISFYING REQUIREMENT</b>	<b>PAGE</b>
City of Napa Housing Authority Administration Plan – <i>excerpt for applicable sections only</i>	1-2
○ Reference to move-on program	1-2

# **Administrative Plan**

## **Housing Choice Voucher Program**



## **Housing Authority of the City of Napa**

### **Table of Contents**

6. Determination of Preference. An applicant's certification that they qualify for a preference may be accepted without verification at the initial application with the exception of applicants claiming a veteran's preference. Applicants claiming a veteran's preference will be asked to provide written verification of veteran status. When the applicant is selected from the waiting list for the final determination of eligibility, preferences will be verified.

7. Final Verification of Preference - Preference information on applications will be updated as applicants are selected from the waiting list. At that time, the HACN will obtain updated verifications of preference at the interview and by third party verification.

8. Preference Denial - If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be notified in writing within ten (10) days of the date that the preference has been denied. The HACN will offer the applicant a meeting to discuss the preference denial before the applicant is returned to the waiting list without the local preference. The difference between a meeting and a review or hearing is that the meeting can be conducted by the person who decided that the preference was denied.

#### 9. Homeless Admissions Limited Preference

The HACN administers a limited homeless preference of 15 (fifteen) Housing Choice Vouchers and 45 (forty-five) Project Based Vouchers. The preference is restricted to referrals through the Napa County Continuum of Care coordinated entry system.

The HACN will prioritize households referred through the Napa Continuum of Care coordinated entry in two ways. First, when appropriate support services are available for clients, the HACN will prioritize households that are assessed through the Napa County Continuum of Care coordinated entry system as having the highest need for permanent supportive housing using the Vulnerability Index Service Prioritization Assessment Tool (VI-SPDAT). The VI-SPDAT is the community adopted housing assessment tool for the Continuum of Care coordinated entry system. Referrals to the HACN for Housing Choice Vouchers will come directly from the coordinated entry system. Secondly, the HACN will prioritize households who are currently living in permanent supportive housing but who no longer need intensive case management. HACN will transition permanent supportive housing households onto Housing Choice Vouchers only when:

- a) households have appropriate support to succeed in less service intensive housing and
- b) turnover permanent supportive housing units are then targeted to households prioritized through the coordinated entry system.

The HACN will allow Napa County or its partnering homeless service agency to verify the individual or family meets the preference qualification, and Napa County or its

ATTACHMENT: PHA ADMINISTRATION PLAN (APPLICABLE SECTIONS ONLY)

<b>DOCUMENT SATISFYING REQUIREMENT</b>	<b>PAGE</b>
City of Napa Housing Authority Administration Plan – <i>excerpt for applicable sections only</i>	1-4
○ Homeless Preference for Housing	4

# **Administrative Plan**

## **Housing Choice Voucher Program**



## **Housing Authority of the City of Napa**

### **Table of Contents**

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- a) households have appropriate support to succeed in less service intensive housing and
- b) turnover permanent supportive housing units are then targeted to households prioritized through the coordinated entry system.

The HACN will allow Napa County or its partnering homeless service agency to verify the individual or family meets the preference qualification, and Napa County or its

partnering homeless service agency will verify the preference qualification before the individual or family is referred to the HACN.

#### 10. Non-Elderly Persons with Disabilities who are Homeless or at Risk of Homelessness Limited Preference

The HACN administers a limited preference of eleven (11) Housing Choice Vouchers for non-elderly person with disabilities who are homeless or at risk of becoming homeless. This preference applies to any household that includes one or more non-elderly person with disabilities and is homeless or at risk of becoming homeless as defined in the 2017 Mainstream program definitions.

### **E. INCOME TARGETING [24 CFR 982.201(2)]**

1. In accordance with the Quality Housing and Work Responsibility Act of 1998, each fiscal year the HACN will reserve a minimum of seventy-five percent (75%) of its Section 8 new admissions for extremely low-income families, whose income does not exceed thirty percent (30%) of the area median income. The HACN will admit families who qualify under the extremely low-income limit to meet the income targeting requirement, regardless of preference. The annual income (gross income) of a participant family is used for determination of income- eligibility.

2. If the family's verified annual income, at final eligibility determination, does not fall under the extremely low-income limit and the family was selected for income targeting purposes before families with a higher preference, the family will be returned to the waiting list with their original date and time.

3. The HACN's income targeting requirement does not apply to low-income families continuously assisted as provided for under the 1937 Housing Act and low-income or moderate-income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

### **F. TARGETED FUNDING [24 CFR 982.203]**

When HUD awards special funding for certain family types, families who qualify are not placed on the regular waiting list. Applicants who are admitted under targeted funding which are not identified as Special Admission applicants are identified by codes in the automated system. Applications will continue to be accepted for special purpose vouchers. These targeted programs require participating households be referred to the Housing Authority by the County and other participating social service agencies. Participation in the special purpose voucher programs is limited to households with special needs.

The HACN has the following "Targeted" Programs:

1. Veterans Affairs Supportive Housing (VASH)

982.553. Eligible in-place families are not subject to income targeting requirements.

If an in-place Family is determined ineligible by HACN or does not wish to participate in the PBV program, HACN will give the owner the option to substitute that particular unit for another unit (HAP contract amendment) or the owner can wait until the end of the Family's lease term.

Any persons displaced as a result of implementation of the PBV program must be provided relocation assistance in accordance with the requirements of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) and implementing regulations at 49 CFR, part 24.

The cost of required relocation assistance may be paid with funds provided by the owner, local public funds, or funds available from other sources.

## **B. Waiting list**

The HACN will use the Housing Choice Voucher waiting list as the Project Based waiting list. The HACN will select applicants from the waiting list in accordance with the policies and preferences of the Housing Choice Voucher program.

Preference will be given if required by law or based on the local housing needs, the supportive services offered, and whether the housing is intended for particular populations (e.g. elderly, disabled, homeless, victims of domestic violence, etc.)

In selecting families to occupy PBV units with special accessibility features for persons with disabilities, the HACN will first refer families who require such accessibility features to the owner

If a family refuses the HACN's offer of PBV assistance or if a PBV owner rejects a family for admission to the owner's PBV units, such refusal or rejection does not affect the family's position on the HACN's waiting list for tenant-based assistance.

## **C. Tenant Screening**

1. HACN option. HACN has no responsibility or liability to the owner or to any other person for the Family's suitability for tenancy. However, HACN will screen adult applicants for criminal history of adult family members and may deny admission to the voucher program based on the screening results.
2. Owner responsibility. The owner is responsible for screening and selection of the Family to occupy the owner's unit. The owner may consider a Family's background with respect to such factors as payment of rent and utility bills, caring for a unit and premises, involvement in any drug-related criminal activity or other criminal activity is a threat to the health, safety, or property of others, respect for the rights of other residents to the peaceful enjoyment of their housing, and compliance with other essential conditions of tenancy.

**ATTACHMENT: Projects Accepted Notification**

**Note:** Napa CoC notified all applicants of their place on the preliminary list (following the Aug. 22, 2019 Rank and Review panel) and their opportunity to appeal. No applicants appealed. Following the Sep. 5, 2019 CoC Board meeting, at which the CoC Board voted to adopt the priority list recommended by the Rank and Review Panel, all applicants were notified via email of acceptance/rejection, and the priority list also was disseminated to the CoC through the listserv. *No applicants were rejected or reduced.*

<b><u>DOCUMENT SATISFYING REQUIREMENT</u></b>	<b><u>PAGE</u></b>
<b>Email Notification to all Project Applicants – August 22, 2019</b> Email to all applicants in the local competition notifying applicants of the Review & Rank Panel’s acceptance of their applications and potential ability to appeal. The Review & Rank Panel List was attached. <ul style="list-style-type: none"><li>• Email sent to County of Napa, which had projects accepted/recommended for funding</li><li>• Email sent to City of Napa Housing Authority; whose project was accepted/recommended for funding</li><li>• Email sent to Buckelew, whose project was accepted/recommended for funding</li></ul>	1-3
<b>Priority List Sent to CoC – August 22, 2019</b> The Review and Rank Panel Priority List was sent to the CoC, listing the projects that were accepted and ranked on the 2019 Napa County CoC Priority Listing, as well as an invitation to the Board call.	4
<b>Email Notification to all Project Applicants – September 6, 2019</b> Email from the Collaborative Applicant to all applicants in the local competition notifying applicants of projects to be included in the CoC’s Priority Listing and submitted to HUD. The Final Priority List was attached. <ul style="list-style-type: none"><li>• Email sent to County of Napa, which had 6 projects accepted/recommended for funding</li><li>• Email sent to City of Napa Housing Authority; whose project was accepted/recommended for funding</li><li>• Email sent to Buckelew; whose project was accepted/recommended for funding</li></ul>	5-6
<b>Final Priority List Sent to CoC – September 6, 2019</b> <ul style="list-style-type: none"><li>○ The final priority list, attached to the above email, indicating project applicants to be accepted and ranked on the 2019 Napa County CoC Priority Listing</li></ul>	7
<b>Public Posting of Final Priority Listing on CoC Website – September 9, 2019</b>	8

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**Napa Review & Rank Panel - Napa County**

1 message

Jessica Breslin &lt;jessica@homebaseccc.org&gt;

Thu, Aug 22, 2019 at 5:07 PM

To: "Rattigan, Molly" &lt;Molly.Rattigan@countyofnapa.org&gt;, "Freitas, Brandee" &lt;Brandee.Freitas@countyofnapa.org&gt;

Cc: "HomeBase Team (napa@homebaseccc.org)" &lt;napa@homebaseccc.org&gt;, "Palmer, Jennifer" &lt;Jennifer.Palmer@countyofnapa.org&gt;, Devra Edelman &lt;devra@homebaseccc.org&gt;

Hello Everyone,

Thank you for attending the Review & Rank Panel today! Your participation and preparation really contributed to the Napa CoC NOFA local competition process. The Panelists finalized the ranked list and the projects submitted by the County fall into both Tier 1 and Tier 2. The priority listing, attached, indicates which projects are eligible for appeal and I have included them below. For your convenience, I have also attached the timeline and local process, which indicates any appeals must be received by August 29, 2019.

Projects eligible for appeal:

- Home to Stay
- PSH 1
- PSH 2
- HMIS Expansion

Thank you again for contributing to this process and we look forward to working with you on your HUD applications during the next phase of NOFA. Please let us know if you have any questions.

Best,

Jessica

 Homebase | Jessica Breslin | Staff Attorney*Pronouns: she, her, hers*

p: 415-788-7961 ext. 354 w: www.homebaseccc.org

a: 870 Market Street, Suite 1228, San Francisco, CA 94102

**Advancing Solutions to Homelessness**

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**2 attachments** **08.22.19 Preliminary Priority Listing - Applicants.pdf**

78K

 **Napa CoC Program Local Process & Timeline 2019.pdf**

139K

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**Napa Review & Rank Panel Priority Listing - Housing Authority**

1 message

Jessica Breslin &lt;jessica@homebaseccc.org&gt;

To: "Lark Ferrell (lferrell@cityofnapa.org)" <lferrell@cityofnapa.org>, aclark@cityofnapa.org  
Cc: "HomeBase Team (napa@homebaseccc.org)" <napa@homebaseccc.org>

Thu, Aug 22, 2019 at 5:07 PM

Dear Lark and Andrea,

Thank you for attending the Review & Rank Panel today! Your participation and preparation really contributed to the Napa CoC NOFA local competition process. **The Panelists finalized the ranked list and your project was fully funded in Tier 1.** Please see the attached document with the ranked list and scores and let us know if you have any questions. Because your project was ranked at the top of Tier 1 and was recommended for the full amount of funding requested, it is not eligible for appeal.

Thank you again for contributing to this process and we look forward to working with you on your HUD applications during the next phase of NOFA.

Best,

Jessica

 Homebase | Jessica Breslin | Staff Attorney*Pronouns: she, her, hers*p: 415-788-7961 ext. 354 w: www.homebaseccc.org  
a: 870 Market Street, Suite 1228, San Francisco, CA 94102**Advancing Solutions to Homelessness**

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**2 attachments** **08.22.19 Preliminary Priority Listing - Applicants.pdf**  
78K **Napa CoC Program Local Process & Timeline 2019.pdf**  
139K

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**Napa Review & Rank Panel Priority Listing - Buckelew**

1 message

**Jessica Breslin** <jessica@homebaseccc.org>To: Claudia Mares <ClaudiaM@buckelew.org>, kathys@buckelew.org, BobB@buckelew.org  
Cc: "HomeBase Team (napa@homebaseccc.org)" <napa@homebaseccc.org>

Thu, Aug 22, 2019 at 5:07 PM

Hello Everyone,

Thank you for attending the Review & Rank Panel today! Your participation and preparation really contributed to the Napa CoC NOFA local competition process. **The Panelists finalized the ranked list and your project was fully funded in Tier 1.** Please see the attached document with the ranked list and scores and let us know if you have any questions. Because your project was ranked at the top of Tier 1 and was recommended for the full amount of funding requested, it is not eligible for appeal.

Thank you again for contributing to this process and we look forward to working with you on your HUD applications during the next phase of NOFA.

Best,

Jessica

 Homebase | Jessica Breslin | Staff Attorney*Pronouns: she, her, hers*p: 415-788-7961 ext. 354 w: www.homebaseccc.org  
a: 870 Market Street, Suite 1228, San Francisco, CA 94102**Advancing Solutions to Homelessness**

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**2 attachments** **Napa CoC Program Local Process & Timeline 2019.pdf**  
139K **08.22.19 Preliminary Priority Listing - Applicants.pdf**  
78K

Napa Continuum of Care  
2019 Continuum of Care Preliminary Priority Listing  
August 22, 2019

Annual Renewal Demand (ARD)	\$718,075.00
Bonus	\$35,904.00
Planning	\$ 21,542
Tier 1	\$ 674,991
Tier 2	\$ 78,988
Tier 1 + Tier 2 Total	\$ 753,979
Total Funding Request	\$ 775,521

**Tier 1 Recommended List  
(\$0-674,991)**

Eligible to Appeal	Project	Applicant	Type	Grant Amount	Tier 1 Running Total
No	HMIS	Napa County	Other	\$ 35,887.00	\$ 35,887.00
No	Coordinated Assessment	Napa County	SSO	\$ 19,054.00	\$ 54,941.00
No	Shelter Plus Care - Housing Authority	Housing Authority	PH	\$ 124,183.00	\$ 179,124.00
No	Napa PSH - Buckelew	Buckelew	PH	\$ 254,438.00	\$ 433,562.00
Yes	Home to Stay	Napa County	PH	\$ 161,611.00	\$ 595,173.00
Yes	Permanent Supportive Housing I	Napa County	PH	\$ 79,818.00	\$ 674,991.00

**Tier 2 Recommended List  
(\$674,991-\$753,979)**

Eligible to Appeal	Project	Applicant	Type	Grant Amount	Tier 2 Running Total
Yes	Permanent Supportive Housing I	Napa County	PH	\$ 13,620.00	\$ 688,611.00
Yes	Permanent Supportive Housing II	Napa County	PH	\$ 29,464.00	\$ 718,075.00
Yes	HMIS Expansion 2019	Napa County	Other	\$ 35,904.00	\$ 753,979.00

**Not Ranked Per NOFA Guidelines**

Project	Applicant	Type	Grant Amount
2019 Planning Grant	Napa County	Planning	\$ 21,542

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**[Napa CoC] 2019 CoC NOFA Final Priority Listing**

1 message

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**Freitas, Brandee** <Brandee.Freitas@countyofnapa.org>  
To: "napa-coc@googlegroups.com" <napa-coc@googlegroups.com>

Fri, Sep 6, 2019 at 2:33 PM

Dear Napa CoC Members,

We are pleased to announce that on September 5th, 2019 the Napa CoC Board approved the 2019 HUD Continuum of Care (CoC) Final Priority Listing. **No projects' funding was reduced or rejected.** The Approved Listing may be found attached and on the CoC website.

We would like to thank the Review and Rank panelists and the agencies that submitted proposals for projects to serve those experiencing homelessness in our community.

The link for the 2019 HUD Continuum of Care (CoC) Final Priority Listing can be found here:

<https://www.countyofnapa.org/1039/Funding-Notices>

Thank you,

 Homebase | Nick Large | Policy Analyst

**p:** 415-788-7961 ext. 310 **w:** [www.homebaseccc.org](http://www.homebaseccc.org)

**a:** 870 Market Street, Suite 1228, San Francisco, CA 94102

***Advancing Solutions to Homelessness***

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Thank you,

Brandee Freitas

Napa County Homeless & Housing Services

County Executive Office, County of Napa  
2751 Napa Valley Corporate Dr. Building B  
Napa, CA 94559

P:(707) 299-2105

F:(707) 299-4193

[Brandee.Freitas@countyofnapa.org](mailto:Brandee.Freitas@countyofnapa.org)

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If you have any questions, please email [napa@homebaseccc.org](mailto:napa@homebaseccc.org).

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You received this message because you are subscribed to the Google Groups "Napa County Continuum of Care" group. To unsubscribe from this group and stop receiving emails from it, send an email to [Napa-CoC+unsubscribe@googlegroups.com](mailto:Napa-CoC+unsubscribe@googlegroups.com).

To view this discussion on the web visit <https://groups.google.com/d/msgid/Napa-CoC/BL0PR0901MB3076A7BBEDDB6FA4C36D02D388BA0%40BL0PR0901MB3076.namprd09.prod.outlook.com>.

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 **09.05.19 Final Priority Listing with scores.pdf**  
36K

Napa Continuum of Care  
 2019 Continuum of Care Priority Listing  
 September 5, 2019

<b>Annual Renewal Demand (ARD)</b>		\$718,075.00
<b>Bonus</b>		\$35,904.00
<b>Planning</b>	\$	21,542
<b>Tier 1</b>	\$	674,991
<b>Tier 2</b>	\$	78,988
<b>Tier 1 + Tier 2 Total</b>	\$	753,979
<b>Total Funding Request</b>	\$	775,521

**Tier 1 Recommended List**  
 (\$0-674,991)

Score	Eligible to Appeal	Project	Applicant	Type	Grant Amount	Tier 1 Running Total
92.0	No	Shelter Plus Care - Housing Authority	Housing Authority	PH	\$ 124,183.00	\$ 124,183.00
80.7	No	Napa PSH - Buckelew	Buckelew	PH	\$ 254,438.00	\$ 378,621.00
74.0	No	Home to Stay	Napa County	PH	\$ 161,611.00	\$ 540,232.00
65.3	No	Permanent Supportive Housing I	Napa County	PH	\$ 93,438.00	\$ 633,670.00
44.0	Yes	Permanent Supportive Housing II	Napa County	PH	\$ 29,464.00	\$ 663,134.00
NA	Yes	HMIS	Napa County	Other	\$ 11,857.00	\$ 674,991.00

**Tier 2 Recommended List**  
 (\$674,991-\$753,979)

Score	Eligible to Appeal	Project	Applicant	Type	Grant Amount	Tier 2 Running Total
NA	Yes	HMIS	Napa County	Other	\$ 24,030.00	\$ 699,021.00
NA	Yes	Coordinated Assessment	Napa County	SSO	\$ 19,054.00	\$ 718,075.00
NA	Yes	HMIS Expansion 2019	Napa County	Other	\$ 35,904.00	\$ 753,979.00

**Not Ranked Per NOFA Guidelines**

Project	Applicant	Type	Grant Amount
2019 Planning Grant	Napa County	Planning	\$ 21,542

countyofnapa.org/1039/Funding-Notices

Applications  
Funding Notices  
Program Documentation Templates

Home › Government › Boards & Commissions H - N › Napa Continuum of Care › Funding Notices

## Funding Notices

### 2019 Continuum of Care (Coc)

On Wednesday, July 3, 2019 the U.S. Department of Housing and Urban Development released the 2019 CoC Notice of Funding Availability (NOFA). The Napa CoC will soon be releasing a local timeline for interested applicants, in the meantime you can find more information on the HUD web page for the Continuum of Care Program Competition.

Project applications for the 2019 CoC NOFA Competition have been submitted for consideration by a rank and review panel. The rank and review panelist's preliminary priority listing for the 2019 CoC NOFA Competition can be found here. This list will be submitted to the CoC Board to consider for final approval on September 5, 2019, at which point the final approved priority listing will be posted.

- [2019 CoC NOFA Priority Listing - final \(PDF\)](#)
- [2019 CoC NOFA Summary - Napa \(PDF\)](#)
- [2019 Napa CoC Program Local Timeline and Process \(PDF\)](#)

### Emergency Solutions Grant (ESG) Program

On April 23, 2019 the Napa CoC Board voted to approve the Emergency Solutions Grant (ESG) Balance of State (BoS) scoring tools, noncompetitive supplemental application, as well as a local timeline and process for this year's ESG allocation process. Applications for the ESG BoS Funding's Local Competition are due COB Friday May 10, 2019 at 5pm to [napa@homebaseccc.org](mailto:napa@homebaseccc.org). Please see below for additional information and application materials.

**Summary and Timeline:**

- [A Summary of the ESG NOFA.](#)
- [Local Timeline and Process Overview.](#) and
- [Complete ESG NOFA can be found here.](#)

**Application Materials:**

- [Competitive Annulization can be found here on the HUD website](#)

Monday, September 9, 2019  
Mon 11:20 AM  
View as Digital  
Open Date & Time Preferences...

Leave a message

**ATTACHMENT:           Project Rejection-Reduction Notification**

**Note:** *No applicants were rejected or reduced in the Napa CoC NOFA competition.* Napa CoC notified all applicants of their place on the preliminary list (following the Aug. 22, 2019 Rank and Review panel) and their opportunity to appeal. No applicants appealed. Following the Sep. 5, 2019 CoC Board meeting, at which the CoC Board voted to adopt the priority list recommended by the Rank and Review Panel, all applicants were notified via email of acceptance, and the priority list was disseminated to the CoC through the listserv.

<b><u>DOCUMENT SATISFYING REQUIREMENT</u></b>	<b><u>PAGE</u></b>
<b>Email Notification to CoC – September 6, 2019</b> The Final Priority List was sent to the CoC, listing the projects that were accepted and ranked on the 2019 Napa County CoC Priority Listing, including a notification that no projects were rejected/reduced.	1-2

---

**[Napa CoC] 2019 CoC NOFA Final Priority Listing**

1 message

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**Freitas, Brandee** <Brandee.Freitas@countyofnapa.org>  
To: "napa-coc@googlegroups.com" <napa-coc@googlegroups.com>

Fri, Sep 6, 2019 at 2:33 PM

Dear Napa CoC Members,

We are pleased to announce that on September 5th, 2019 the Napa CoC Board approved the 2019 HUD Continuum of Care (CoC) Final Priority Listing. **No projects' funding was reduced or rejected.** The Approved Listing may be found attached and on the CoC website.

We would like to thank the Review and Rank panelists and the agencies that submitted proposals for projects to serve those experiencing homelessness in our community.

The link for the 2019 HUD Continuum of Care (CoC) Final Priority Listing can be found here:

<https://www.countyofnapa.org/1039/Funding-Notices>

Thank you,

 Homebase | Nick Large | Policy Analyst

**p:** 415-788-7961 ext. 310 **w:** [www.homebaseccc.org](http://www.homebaseccc.org)

**a:** 870 Market Street, Suite 1228, San Francisco, CA 94102

***Advancing Solutions to Homelessness***

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Thank you,

Brandee Freitas

Napa County Homeless & Housing Services

County Executive Office, County of Napa  
2751 Napa Valley Corporate Dr. Building B  
Napa, CA 94559

P:(707) 299-2105

F:(707) 299-4193

[Brandee.Freitas@countyofnapa.org](mailto:Brandee.Freitas@countyofnapa.org)

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If you have any questions, please email [napa@homebaseccc.org](mailto:napa@homebaseccc.org).

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To view this discussion on the web visit <https://groups.google.com/d/msgid/Napa-CoC/BL0PR0901MB3076A7BBEDDB6FA4C36D02D388BA0%40BL0PR0901MB3076.namprd09.prod.outlook.com>.



**09.05.19 Final Priority Listing with scores.pdf**

36K

**ATTACHMENT: Local Competition Deadline**

<b>DOCUMENTS SATISFYING REQUIREMENT</b>	<b>PAGE</b>
<b>2019 CoC Local Process and Timeline</b> with detailed competition timeline	<b>1-6</b>
<b>Supplemental Application Materials</b> with local competition deadlines listed	<b>7-8</b>
<ul style="list-style-type: none"><li>• 2019 New and Expansion Supplemental Application Instructions and Checklist excerpt showing local competition deadline</li></ul>	<b>7</b>
<ul style="list-style-type: none"><li>• 2019 Submission Materials Checklist showing local submission deadlines</li></ul>	<b>8</b>
<b>Public Posting of Local Competition Deadline</b>	<b>9-11</b>
<ul style="list-style-type: none"><li>• Email to CoC Listserv with Public Technical Assistance Workshop Invitation, where submission timeline was reviewed – July 23, 2019</li></ul>	<b>9</b>
<ul style="list-style-type: none"><li>• Technical Assistance Workshop Agenda – Local Competition Materials, including Detailed Submission Timeline and 2019 CoC Process and Timeline, were provided to all participants – July 24 and July 25, 2019</li></ul>	<b>10</b>
<ul style="list-style-type: none"><li>• Email to CoC Listserv with Public Technical Assistance Workshop Invitation and link to materials, including local competition timeline – July 24, 2019</li></ul>	<b>11</b>

## Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)

### DETAILED TIMELINE & DEADLINES

Date	Activities
May 2, 2019	CoC Board meeting; approval of proposed changes to process
May 24, 2019	Submission of Supplemental Applications were due to HomeBase
July 3, 2019	<b>HUD NOFA Announced</b>
July 17, 2019	HUD NOFA posted on Napa County website
July 10, 2018	Draft PRESTO reports provided to projects
July 18, 2019	Comments on draft PRESTO reports due to HomeBase
July 25, 2019	<b>NOFA Announcement Discussion and Mandatory Technical Assistance workshop for all project applicants via webinar.</b>
August 1, 2019	CoC meeting
August 14, 2019	<b>All HUD Project Applications due to CoC (create but do not submit in e-snaps)</b>
August 19, 2019	Review & Rank panel training (via webinar)
August 22, 2019	<b>Review &amp; Rank panel (applicants must have a representative available for presentation)</b>
August 23, 2019	Review & Rank panel results announced
August 29, 2019	Deadline for submitting appeal of Review & Rank Panel decisions (within three business days of receipt of the ranked list)
September 3, 2019	Appeals considered and decisions announced
September 5, 2019	<b>CoC Board approval of Priority Listings; Priority Listings finalized</b>
September 6, 2019	Priority Listing posted on the Napa County website; applicants notified
September 6, 2019 – September 20, 2019	Project application review by HomeBase and coordination with applicants
September 20, 2019	<b>Project Application final submission in E-Snaps</b>
Sept 24, 2019	Publication of CoC Application on County website
Sept 30, 2019	<b>Consolidated Application final submission deadline to HUD for FY 2019 funds. (Note – will submit September 27.)</b>

### RENEWAL PROJECTS\*

Provider	Project Name
Buckelew Programs	Napa PSH (PSH)
County of Napa Health & Human Services Agency	HMIS
County of Napa Health & Human Services Agency	Home To Stay (RRH)
County of Napa Health & Human Services Agency	Permanent Supportive Housing I
County of Napa Health & Human Services Agency	Permanent Supportive Housing II
County of Napa Health & Human Services Agency	Coordinated Assessment
Housing Authority of the City of Napa	Shelter Plus Care (PSH)

## Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)

See Napa 2019 GIW for additional renewal project information:

[https://files.hudexchange.info/reports/published/CoC\\_GIW\\_CoC\\_CA-517-2018\\_CA\\_2019\\_20190403.xlsx](https://files.hudexchange.info/reports/published/CoC_GIW_CoC_CA-517-2018_CA_2019_20190403.xlsx).

### OVERVIEW OF THE PROJECT REVIEW PROCESS / NOFA SUBMISSION TIMELINE (FROM SECTION IV OF THE NAPA COC GOVERNANCE CHARTER)

Immediately after HUD's Continuum of Care Program NOFA is released, the Collaborative Applicant (or its designee) will coordinate and carry out all of activities needed to successfully submit an application on behalf of the Napa CoC. The following is an overview of the timeline of tasks for NOFA submission. The timeline is subject to change annually, depending on HUD/NOFA requirements.

- Prior to the NOFA release, the Collaborative Applicant will design scoring tools and any corresponding local application materials to assist in the review and ranking of all renewal and new project applicants. These materials will take into consideration both local and HUD priorities.
- The scoring tools will be finalized and presented to the CoCB for review and approval.
- Upon publication of the NOFA, the Collaborative Applicant will schedule and announce a time and date for a Technical Assistance Workshop. These details will be distributed to the entire CoC.
- All applicants/potential applicants participate in the NOFA Overview Technical Assistance Workshop. At the workshop, the Collaborative Applicant will present an overview of the HUD CoC NOFA, including details about available funding and any major changes in the application from previous years. Applicants will also be oriented to the process for reviewing and ranking applications, which will cover any supplemental local application materials and the scoring tool and applicable dates. Applicants will also have a chance to ask any questions about both the local and HUD application processes.
- Applicants complete local application materials by a date announced at the Technical Assistance Workshop, typically within four (4) to six (6) weeks of the NOFA release (and generally not less than thirty (30) days prior to the NOFA submission deadline).
  - Any late application received within forty-eight (48) hours of the due date/time will receive a fifteen (15) point score reduction. Late applications received after forty-eight (48) hours will not be accepted.
  - Incomplete applications cannot be cured for the Review and Rank Panel scoring process but must be corrected prior to HUD submission.
- Qualified, non-conflicted Review and Rank Panel members are recruited and oriented to the local review and ranking process. (See below for more detail.)
- The Review and Rank Panel members receive all local application and scoring materials and review and score each program's application.

## Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)

- The Review and Rank Panel meets to jointly discuss each application, interview applicants, and to comment on ways to improve individual applications. Panel members individually score applications based on the scoring tools. The ranked list is created by the following procedures:
  - One ranked list is prepared based on a compilation of Review and Rank Panel raw scores for each application.
  - Those applications that do not meet certain threshold requirements (as detailed on the scoring tool) will not be included on the ranked list.
  - The highest scoring and eligible new permanent housing project will be selected to apply for any “Permanent Housing Bonus” funding available through the NOFA.
  - In order to promote system performance by preventing returns to homelessness and promoting housing stability and retention, the CoCB has determined that renewal Permanent Supportive Housing projects with a strong track record of performance as demonstrated through their APRs and other data, may be prioritized above any new projects that have not demonstrated their ability to better enhance system performance. Performance requirements for this purpose are projects that 1) meet HUD guidelines for Housing First; 2) maintain at least an 80% occupancy rate (unless they do not yet have performance data for a full year of operation, in which case occupancy rate may not yet have achieved 80%) and 3) participate in Homeless Management Information System.
  - In order to promote system performance by promoting housing stability and retention and enabling newly funded PSH projects to quickly house and retain individuals in housing, the CoCB has determined that newly funded projects without a full year of data will be scored as renewal PSH projects and eligible to be prioritized above new projects as outlined above; and in the outcome measures of Section 2 of the Renewal Scoring Tool, points will be awarded based on pro-rated occupancy and capacity measures.
  - Second-time or older renewal projects that do not have performance data for a full year of operation will be required to submit an explanation as to why they have not started spending out project funds and provide a plan for doing so within the HUD-mandated period. In extreme cases where community funding is at risk, panelists may exercise scoring discretion, including removing prioritization over new projects, recommending reallocation or placement into Tier 2.
- The Review and Rank Panel determines if any renewal project should be considered for a decrease in funding due to substandard performance. Any funding captured from an existing project will be made available for reallocation to a new project that meets the requirements in the NOFA application.
- Scoring results are sent to applicants with a reminder of the appeals process at least 15 days before CoC Application deadline. (See below for more details on the appeals process.) In addition, projects are given feedback from the Review and Rank Panel on the quality of their application and ways they can improve their final submission to HUD.
- Appeals, if any, are considered.

## **Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)**

- A final ranked project list is submitted to the CoCB for review and approval.
- The Collaborative Applicant collects all final Project Applications and submits them to HUD, along with the CoC Application, as part of the CoC's Consolidated Application.

### ***Review and Rank Panel Membership***

The Collaborative Applicant recruits between three (3) and five (5) Review and Rank Panel members who are:

- Knowledgeable about homelessness and housing in the community and who are broadly representative of the relevant sectors, subpopulations, and geographic areas
- “Neutral,” meaning that they are not employees, staff, or otherwise have a business or personal conflict of interest with the applicant organizations;
- Familiar with housing and homeless needs within the Napa CoC; and
- Willing to review projects with the best interest of homeless persons in mind.

To serve on the Review and Rank Panel, members must:

- Sign a statement declaring that they have no conflict of interest and a confidentiality agreement; and
- Be able to dedicate time for application review and Review and Rank Panel meetings as scheduled by the Collaborative Applicant.

### ***Reallocation of Funds***

HUD allows CoCs to reallocate funds from non- and/or under-performing projects to higher priority community needs that also align with HUD priorities and goals. The Review and Rank Panel facilitates the reallocation discussion and process, in consultation with the CoC and CoCB. All final decisions about reallocation must be approved by the CoCB.

### ***Using All Available Funds***

The Napa CoC will do everything possible to ensure it applies for all funds available to the community. Thus, if all on-time applications have been submitted and it appears that either: 1) the community is not requesting as much money as is available from HUD, 2) no Permanent Housing Bonus (or other special project as defined by HUD) projects have been submitted, or 3) there are reallocated funds available, then:

- The Collaborative Applicant will email the CoCB and other interested parties (all homeless service and housing providers in the CoC area) with specifics regarding how much money is available and or which type of programs.
- The Collaborative Applicant will provide technical assistance and guidance, as needed, to ensure applicants understand the funding requirements.
- Any additional applications for these funds will be due as soon as possible after this email is distributed, as determined by NOFA submission deadline.

### ***Appeals Process***

## **Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)**

All eligible applicants have the opportunity to appeal both their score and preliminary ranking prior to the ranked list being finalized and approved by the CoCB. The Appeals Committee will only be established if an applicant requests an appeal.

### The Appeals Committee

The Appeals Committee will be comprised of three (3) impartial members of the CoCB. These three voting members will not have participated in the original Review and Rank Panel. No member of the Appeals Committee may have a conflict of interest with any of the agencies applying for CoC Program funding. All members of the Appeals Committee must sign conflict of interest and confidentiality statements. If there are insufficient CoCB members who qualify for the appeals committee, a member of the CoC may participate in the Appeals Committee.

The role of the Appeals Committee is to read and review only those parts of the application that are being appealed. If deemed necessary, the Appeals Committee may request that one member of the Review and Rank Panel attend the meeting in a non-voting, advisory capacity.

### Eligible Appeals

- The application of any Project Applicant agency that receives less funding than applied for may be appealed.
- The application of any Project Applicant agency that is ranked in a Tier 2 (if tiers are required by HUD) may be appealed.
- The application of any Project Applicant agency that is ranked in the bottom third of Tier 1 (if tiers are required by HUD) may be appealed.

Note: Project Applicants that have been found to not meet the threshold requirements are not eligible for an appeal.

Applicants may appeal if they can prove their score is not reflective of the application information provided, or if they can describe bias or unfairness in the process that warrants the appeal.

### The Appeals Process

- Any and all appeals must be received in writing with supporting documentation within three (3) business days of the notification of ranking to projects.
- All notices of appeal must be based on the information submitted by the application due date. No new or additional information will be considered. Omissions to the application cannot be appealed.
- The notice of appeal must include a written statement specifying in detail the grounds asserted for the appeal. The appeal must include a copy of the application and all accompanying materials submitted to the Review and Rank Committee. No additional information can be submitted. The appeal is limited to one single spaced page in 12-point font.
- All valid appeals will be read, reviewed, and evaluated by the Appeals Committee.
- The Appeals Committee will meet to deliberate the appeal.

## **Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)**

- The Appeals Committee will review the rankings made by the Review and Rank Committee only on the basis of the submitted project application, the one page appeal, any statements made during the appeal process, and the material used by the Review and Rank Panel. No new information can be submitted by the Project Applicant appealing or reviewed by the Appeals Committee.
- The decision of the Appeals Committee must be supported by a simple majority vote.
- The appealing agency will receive a written decision of the Appeals Committee within two (2) business days of the Appeals Committee Meeting.
- The decision of the Appeals Committee will be final.

### ***Final Prioritized List of Applications***

The CoCB must approve the final ranked list of all Project Applicant proposals. Any CoCB members with a conflict of interest must recuse himself/herself from all related discussions and abstain from the vote approving the priority list. The Collaborative Applicant will then submit this prioritized list to HUD by the NOFA deadline as part of the CoC Consolidated Application. Conditional award funding is typically based upon the prioritized list of Project Applicants that are submitted; however, actual awards/award amounts are determined by HUD.

2019 Napa CoC Program Review and Rank  
Supplemental Application  
For New and Expansion Projects

Please return this form by **Friday, August 14, 2019 at 5:00pm** by e-mailing  
[napa@homebaseccc.org](mailto:napa@homebaseccc.org)

<b>Project Name</b>	
<b>Agency Name</b>	
<b>Contact Name</b>	
<b>Contact Email Address</b>	
<b>Contact Phone #</b>	

**DOCUMENTATION CHECKLIST**

**All applicants** - please submit **scanned electronic copies via email** to [napa@homebaseccc.org](mailto:napa@homebaseccc.org) of the following documents.

FOR EACH PROJECT:

- The appropriate New Project Supplemental Application Form (*i.e.*, this form) **for each project**.
- The full project application from e-snaps. IMPORTANT NOTE: Please do not hit submit in e-snaps until after the local competition.
- All match letters that your agency has gathered with respect to the proposed application. **Do NOT provide the originals**; those should go on file at your agency.
- A PDF of your proposed project budget, including both CoC funding and non-CoC funding

FOR EACH AGENCY:

- HUD monitoring letters, audit findings, and/or de-obligation correspondence** received during or after June 2018, related to any HUD grant received by your agency, **AND** a copy of any **outstanding** HUD audit findings irrespective of the date of the findings.

**FY2019 Continuum of Care Program Competition  
Napa County CoC**

**SUBMISSION CHECKLIST**

**Short List of All Documents for Review & Rank**

Please email a copy of the documents below (PDF format preferred) to [napa@homebaseccc.org](mailto:napa@homebaseccc.org) on or before **5 p.m. on August 14, 2019**:

- HUD Project Application, exported as a PDF from e-snaps
- Documentation of match resources
- HUD monitoring letters, audit findings, and/or de-obligation correspondence received during or after June 2017, related to any HUD grant received by your agency, AND a copy of any outstanding HUD audit findings irrespective of the date of the findings.

New projects also need to submit:

- A PDF of your proposed project budget, including both CoC funding and non-CoC funding
- The Supplemental Application for new projects.

**Short List of All Attachments to e-snaps**

Each applicant completes, in e-snaps, an applicant profile (the SF-424 Application for Federal Assistance) and then a project application for each project. This list summarizes the other documents that need to be uploaded to e-snaps. **All must be dated between May 1, 2019 and September 20, 2019.**

**Applicants will complete the following HUD forms as screens directly in e-snaps:**

- Form HUD-2880, Applicant/Recipient Disclosure/Update Report
- Form HUD-50070, Certification for a Drug-Free Workplace
- SF-LLL, Disclosure of Lobbying of Activities (if applicable, for non-profits only)
- Certification Regarding Lobbying

**Attached to Applicant Profile**

- Applicant Code of Conduct
- Nonprofit Documentation of Applicant Eligibility (for non-profits only; e.g., 501(c)(3) letter)
- Survey on Equal Employment Opportunity (for non-profits; optional)
- (Only if applicant is requesting indirect costs AND has an approved federally negotiated indirect cost rate) Approved Indirect Cost Rate Proposal

**Attached to Project Application**

- Documentation of Subrecipient Eligibility (e.g., 501(c)(3) letter)

If your project expends funds in the geographic area of one or more other CoCs, please talk to HomeBase Local Team as an additional attachment may be required.

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## Napa NOFA Discussion and TA Webinar

1 message

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**Freitas, Brandee** <Brandee.Freitas@countyofnapa.org>  
To: "napa-coc@googlegroups.com" <napa-coc@googlegroups.com>  
Cc: "HomeBase (napa@homebaseccc.org)" <napa@homebaseccc.org>

Tue, Jul 23, 2019 at 9:24 AM

Good morning Napa CoC,

Agencies interested in applying for the 2019 CoC NOFA are invited to participate in a Napa NOFA Discussion and TA Webinar this Thursday, July 25<sup>th</sup> 1:00-3:00pm. This webinar will be led by HomeBase and will be recorded for anyone that is not able to attend. New Applicants are encouraged to apply for this funding source.

Here is the login info:

Join Zoom Meeting  
<https://homebaseccc.zoom.us/j/266638217>

One tap mobile  
+16699006833,,266638217# US (San Jose)  
+16468769923,,266638217# US (New York)

Dial by your location  
+1 669 900 6833 US (San Jose)  
+1 646 876 9923 US (New York)  
Meeting ID: 266 638 217  
Find your local number: <https://zoom.us/u/acyiKMULUM>

Thank you,

Brandee Freitas  
Napa County Homeless & Housing Services

County Executive Office, County of Napa  
[2751 Napa Valley Corporate Dr. Building B](#)  
[Napa, CA 94559](#)

P:(707) 299-2105

F:(707) 299-4193

## Napa County Continuum of Care

2019 Continuum of Care NOFA Discussion and Technical Assistance Workshop

July 25, 2019 – 1 p.m.

### Agenda

1. **Welcome & Introductions**
2. **NOFA Competition Overview and Funding Available**
  - a. Summary and Opportunities for additional funding
  - b. Process to date
    - i. Scoring Tools
    - ii. Community Input
  - c. **Important dates**
3. **Orientation to Materials**
  - a. Technical Assistance (TA) Handbook
  - b. Renewal Projects
  - c. **Timeline and Local Process**
  - d. Scoring Tools
  - e. Checklist for Applicants
  - f. Guide to Completing Renewal Applications
  - g. Guide to Completing New Applications
4. **Technical Assistance (TA) Handbook Review**
5. **Local Timeline**
6. **Scoring Tools, Rank/Review and Appeals Process**
7. **Renewal Applications – Step by Step**
8. **HUD Application**
9. **Local Checklist**
10. **Key Requirements for New Projects**
11. **Q & A**
12. **NOTE: All materials are available at**  
<https://homebase.box.com/s/p8uucnfiwphrjlv6a32e99i1mw4ilh3t> **and through email.**  
**HomeBase staff is available for questions at [Napa@homebaseccc.org](mailto:Napa@homebaseccc.org).**



Nicholas Large &lt;nick@homebaseccc.org&gt;

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**Re: [Napa CoC] Napa NOFA Discussion and TA Webinar**

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Nicholas Large &lt;nick@homebaseccc.org&gt;

Tue, Sep 24, 2019 at 3:45 PM

Draft To: Jessica Breslin &lt;jessica@homebaseccc.org&gt;

Cc: "Freitas, Brandee" &lt;Brandee.Freitas@countyofnapa.org&gt;, "napa-coc@googlegroups.com" &lt;napa-coc@googlegroups.com&gt;, "HomeBase (napa@homebaseccc.org)" &lt;napa@homebaseccc.org&gt;

On **Wed, Jul 24, 2019** at 11:34 AM Jessica Breslin <jessica@homebaseccc.org> wrote:

Dear Napa CoC,

We are looking forward to the NOFA general discussion and Technical Assistance Workshop for all parties interested in applying for Continuum of Care (CoC) funding on Thursday, July 25th at 1 p.m. via webinar. New applicants are encouraged to attend. If you are unable to attend tomorrow, the webinar will be recorded and available to everyone.

We strongly encourage anyone from the community with questions or feedback about the NOFA process to also attend the webinar. Due to the late release of the NOFA at the start of a holiday weekend, some of the meetings needed to be held within a short amount of time, but community input and feedback is essential to the NOFA process. Please feel free to forward this invitation to any organizations or individuals who may be interested. There will also be a chance to provide feedback and ask questions at the August Napa CoC meeting on August 1<sup>st</sup> at 2 p.m.

From your computer, you may join from this link: <https://homebaseccc.zoom.us/j/266638217>. If you will not have access to a computer during the meeting time, you may dial-in: +1 669 900 6833, meeting ID: 266 638 217.

The below set of materials which will be covered during the webinar. You may access the materials [at this link](#).

1. TA Workshop Agenda
2. List of FY19 Renewal Applicants
3. Program Timeline & Local Process
4. NOFA Technical Assistance Handbook
5. Materials Checklist
6. Supplemental Application to be completed by new projects
7. NOFA Summary
8. Process for Completing Renewal Project Application Screens
9. Process for Completing New Project Application Screens
10. Renewal Project Scoring Tool
11. New Project Scoring Tool
12. HMIS & CE Scoring Tool

Please email [napa@homebaseccc.org](mailto:napa@homebaseccc.org) with any questions or call Jessica Breslin at (415) 788-7961 ext. 354.

Best,

ATTACHMENT: Local Competition Public Posting Announcement

<b>DOCUMENTS SATISFYING REQUIREMENT</b>	<b>PAGE</b>
<b>Public Posting of Local Competition and Review and Ranking Criteria</b>	<b>2-6</b>
<ul style="list-style-type: none"> <li>○ Email to CoC Listserv with Public Technical Assistance Workshop Invitation and follow-up with link to materials, including point values and other ranking criteria – July 23 and 24, 2019</li> </ul>	1-2
<ul style="list-style-type: none"> <li>○ Public CoC General Meeting Agenda; Local Competition Materials and Deadlines, including Local Community Process and Scoring Tools, were discussed – August 1, 2019</li> </ul>	3
<b>Local Competition Review Process, Appeals Policy and Process, and New and Renewal Project Scoring Tool</b>	
<ul style="list-style-type: none"> <li>○ 2019 CoC Local Competition Community Review Process</li> </ul>	4-6
<ul style="list-style-type: none"> <li>○ Appeals Policy and Process</li> </ul>	7-8
<ul style="list-style-type: none"> <li>○ Renewal Project Scoring Tool           <ul style="list-style-type: none"> <li>○ 1E-1: Objective criteria for reviewing and ranking               <ul style="list-style-type: none"> <li>▪ <i>Type of population served (1a), Housing First (2), De-Obligation (4b), Participation in CoC Activities (5b), HMIS data Quality (6)</i></li> </ul> </li> <li>○ 1E-1: Factors related to improving system performance               <ul style="list-style-type: none"> <li>▪ <i>Section 3: Outcomes that Contribute to Improving System Performance (housing stability, increased income, health insurance, Increased income)</i></li> </ul> </li> </ul> </li> </ul>	9-15
<ul style="list-style-type: none"> <li>○ New Project Scoring Tool           <ul style="list-style-type: none"> <li>○ 1E-1: Objective criteria for reviewing and ranking               <ul style="list-style-type: none"> <li>▪ <i>Project Type, Agency Capacity, Quality Assurance</i></li> </ul> </li> <li>○ 1E-1: Factors related to improving system performance               <ul style="list-style-type: none"> <li>▪ <i>Program Outcomes, Quality Assurance, Program Design</i></li> </ul> </li> </ul> </li> </ul>	16-20
<ul style="list-style-type: none"> <li>○ 1E-1: Specific method for evaluating projects submitted by victim service providers that utilized data generated from a comparable database and evaluated DV projects based on the degree they improve safety for the population they serve</li> </ul>	9, 11, 16, 18,



Nicholas Large &lt;nick@homebaseccc.org&gt;

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**Re: [Napa CoC] Napa NOFA Discussion and TA Webinar**

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Nicholas Large &lt;nick@homebaseccc.org&gt;

Tue, Sep 24, 2019 at 3:45 PM

Draft To: Jessica Breslin &lt;jessica@homebaseccc.org&gt;

Cc: "Freitas, Brandee" &lt;Brandee.Freitas@countyofnapa.org&gt;, "napa-coc@googlegroups.com" &lt;napa-coc@googlegroups.com&gt;, "HomeBase (napa@homebaseccc.org)" &lt;napa@homebaseccc.org&gt;

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Best,

Jessica

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One tap mobile

+16699006833,,266638217# US (San Jose)

+16468769923,,266638217# US (New York)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 646 876 9923 US (New York)

Meeting ID: 266 638 217

Find your local number: <https://zoom.us/u/acyiKMULUM>

Thank you,

Brandee Freitas

Napa County Homeless & Housing Services

County Executive Office, County of Napa

2751 Napa Valley Corporate Dr. Building B

Napa, CA 94559

P:(707) 299-2105

F:(707) 299-4193

[Brandee.Freitas@countyofnapa.org](mailto:Brandee.Freitas@countyofnapa.org)



A Tradition of Stewardship  
A Commitment to Service

Health & Human Services Agency

**Mitch Wippert**  
Chief Deputy Director

2751 Napa Valley Corporate Drive  
Napa, CA 94558

Main: (707) 259.8563  
Email: [Mitch.Wippert@CountyofNapa.Org](mailto:Mitch.Wippert@CountyofNapa.Org)  
[www.countyofnapa.org/hhsa](http://www.countyofnapa.org/hhsa)

## NAPA COUNTY CONTINUUM of CARE (CoC) MEETING

### General Meeting Agenda

Queen of the Valley Community Outreach Conference Room  
3448 Villa Lane, Suite 102, Napa, CA 94558

**Thursday, August 1, 2019**

**2:30pm - 4:00pm**

Agenda Item	Activity/Outcome
1. Introductions	Introductions of attendees
2. Agenda Review	Any changes to the agenda
3. Homeless Veterans Working Group - Update	Alejandra Gloria to provide an update on the Homeless Veterans Working Group
4. Economic Self Sufficiency Committee - Update	Tracy Lamb and/or Jennifer Palmer to provide an update on the Economic Self Sufficiency Committee meetings. Group discussion on workforce connections to the Economic Self Sufficiency Committee meetings.
5. Restructure of CoC Board	HomeBase to facilitate a discussion on the proposed restructure of the CoC Board
6. City of Napa Camping Laws	Brandon Gardner to provide a 1 page handout and provide an overview on current camping laws, how law enforcement approaches the removal of camps and coordination with other agencies to meet the needs of community members and homeless residents in Napa
7. CoC NOFA	HomeBase to provide an update on the 2019 CoC NOFA
8. Racial Equity	HomeBase to facilitate a discussion on the HUD evaluation tool and provide related materials.
10. Community Announcements	Announcement of any upcoming community activities
11. Agenda Items for Next Meeting	Please email any agenda items for the March meeting to <a href="mailto:endhomelessness@countyofnapa.org">endhomelessness@countyofnapa.org</a>

- The next **CoC Board Meeting** will be held on **September 5, 2019**. CoC Board meetings are open to the public, and focus on the CoC Board determining strategies, making decisions, and implementing action steps.
- The next **CoC General Meeting** will be held on **October 3, 2019**. CoC General Meetings are open to the public, and provide information on issues of broad interest to the community, such as national best practices for addressing homelessness.
- To receive CoC related information please send an email to [Brandee.Freitas@countyofnapa.org](mailto:Brandee.Freitas@countyofnapa.org)

## Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)

See Napa 2019 GIW for additional renewal project information:

[https://files.hudexchange.info/reports/published/CoC\\_GIW\\_CoC\\_CA-517-2018\\_CA\\_2019\\_20190403.xlsx](https://files.hudexchange.info/reports/published/CoC_GIW_CoC_CA-517-2018_CA_2019_20190403.xlsx).

### OVERVIEW OF THE PROJECT REVIEW PROCESS / NOFA SUBMISSION TIMELINE (FROM SECTION IV OF THE NAPA COC GOVERNANCE CHARTER)

Immediately after HUD's Continuum of Care Program NOFA is released, the Collaborative Applicant (or its designee) will coordinate and carry out all of activities needed to successfully submit an application on behalf of the Napa CoC. The following is an overview of the timeline of tasks for NOFA submission. The timeline is subject to change annually, depending on HUD/NOFA requirements.

- Prior to the NOFA release, the Collaborative Applicant will design scoring tools and any corresponding local application materials to assist in the review and ranking of all renewal and new project applicants. These materials will take into consideration both local and HUD priorities.
- The scoring tools will be finalized and presented to the CoCB for review and approval.
- Upon publication of the NOFA, the Collaborative Applicant will schedule and announce a time and date for a Technical Assistance Workshop. These details will be distributed to the entire CoC.
- All applicants/potential applicants participate in the NOFA Overview Technical Assistance Workshop. At the workshop, the Collaborative Applicant will present an overview of the HUD CoC NOFA, including details about available funding and any major changes in the application from previous years. Applicants will also be oriented to the process for reviewing and ranking applications, which will cover any supplemental local application materials and the scoring tool and applicable dates. Applicants will also have a chance to ask any questions about both the local and HUD application processes.
- Applicants complete local application materials by a date announced at the Technical Assistance Workshop, typically within four (4) to six (6) weeks of the NOFA release (and generally not less than thirty (30) days prior to the NOFA submission deadline).
  - Any late application received within forty-eight (48) hours of the due date/time will receive a fifteen (15) point score reduction. Late applications received after forty-eight (48) hours will not be accepted.
  - Incomplete applications cannot be cured for the Review and Rank Panel scoring process but must be corrected prior to HUD submission.
- Qualified, non-conflicted Review and Rank Panel members are recruited and oriented to the local review and ranking process. (See below for more detail.)
- The Review and Rank Panel members receive all local application and scoring materials and review and score each program's application.

## Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)

- The Review and Rank Panel meets to jointly discuss each application, interview applicants, and to comment on ways to improve individual applications. Panel members individually score applications based on the scoring tools. The ranked list is created by the following procedures:
  - One ranked list is prepared based on a compilation of Review and Rank Panel raw scores for each application.
  - Those applications that do not meet certain threshold requirements (as detailed on the scoring tool) will not be included on the ranked list.
  - The highest scoring and eligible new permanent housing project will be selected to apply for any “Permanent Housing Bonus” funding available through the NOFA.
  - In order to promote system performance by preventing returns to homelessness and promoting housing stability and retention, the CoCB has determined that renewal Permanent Supportive Housing projects with a strong track record of performance as demonstrated through their APRs and other data, may be prioritized above any new projects that have not demonstrated their ability to better enhance system performance. Performance requirements for this purpose are projects that 1) meet HUD guidelines for Housing First; 2) maintain at least an 80% occupancy rate (unless they do not yet have performance data for a full year of operation, in which case occupancy rate may not yet have achieved 80%) and 3) participate in Homeless Management Information System.
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  - Second-time or older renewal projects that do not have performance data for a full year of operation will be required to submit an explanation as to why they have not started spending out project funds and provide a plan for doing so within the HUD-mandated period. In extreme cases where community funding is at risk, panelists may exercise scoring discretion, including removing prioritization over new projects, recommending reallocation or placement into Tier 2.
- The Review and Rank Panel determines if any renewal project should be considered for a decrease in funding due to substandard performance. Any funding captured from an existing project will be made available for reallocation to a new project that meets the requirements in the NOFA application.
- Scoring results are sent to applicants with a reminder of the appeals process at least 15 days before CoC Application deadline. (See below for more details on the appeals process.) In addition, projects are given feedback from the Review and Rank Panel on the quality of their application and ways they can improve their final submission to HUD.
- Appeals, if any, are considered.

## **Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)**

- A final ranked project list is submitted to the CoCB for review and approval.
- The Collaborative Applicant collects all final Project Applications and submits them to HUD, along with the CoC Application, as part of the CoC's Consolidated Application.

### ***Review and Rank Panel Membership***

The Collaborative Applicant recruits between three (3) and five (5) Review and Rank Panel members who are:

- Knowledgeable about homelessness and housing in the community and who are broadly representative of the relevant sectors, subpopulations, and geographic areas
- “Neutral,” meaning that they are not employees, staff, or otherwise have a business or personal conflict of interest with the applicant organizations;
- Familiar with housing and homeless needs within the Napa CoC; and
- Willing to review projects with the best interest of homeless persons in mind.

To serve on the Review and Rank Panel, members must:

- Sign a statement declaring that they have no conflict of interest and a confidentiality agreement; and
- Be able to dedicate time for application review and Review and Rank Panel meetings as scheduled by the Collaborative Applicant.

### ***Reallocation of Funds***

HUD allows CoCs to reallocate funds from non- and/or under-performing projects to higher priority community needs that also align with HUD priorities and goals. The Review and Rank Panel facilitates the reallocation discussion and process, in consultation with the CoC and CoCB. All final decisions about reallocation must be approved by the CoCB.

### ***Using All Available Funds***

The Napa CoC will do everything possible to ensure it applies for all funds available to the community. Thus, if all on-time applications have been submitted and it appears that either: 1) the community is not requesting as much money as is available from HUD, 2) no Permanent Housing Bonus (or other special project as defined by HUD) projects have been submitted, or 3) there are reallocated funds available, then:

- The Collaborative Applicant will email the CoCB and other interested parties (all homeless service and housing providers in the CoC area) with specifics regarding how much money is available and or which type of programs.
- The Collaborative Applicant will provide technical assistance and guidance, as needed, to ensure applicants understand the funding requirements.
- Any additional applications for these funds will be due as soon as possible after this email is distributed, as determined by NOFA submission deadline.

### ***Appeals Process***

## **Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)**

All eligible applicants have the opportunity to appeal both their score and preliminary ranking prior to the ranked list being finalized and approved by the CoCB. The Appeals Committee will only be established if an applicant requests an appeal.

### The Appeals Committee

The Appeals Committee will be comprised of three (3) impartial members of the CoCB. These three voting members will not have participated in the original Review and Rank Panel. No member of the Appeals Committee may have a conflict of interest with any of the agencies applying for CoC Program funding. All members of the Appeals Committee must sign conflict of interest and confidentiality statements. If there are insufficient CoCB members who qualify for the appeals committee, a member of the CoC may participate in the Appeals Committee.

The role of the Appeals Committee is to read and review only those parts of the application that are being appealed. If deemed necessary, the Appeals Committee may request that one member of the Review and Rank Panel attend the meeting in a non-voting, advisory capacity.

### Eligible Appeals

- The application of any Project Applicant agency that receives less funding than applied for may be appealed.
- The application of any Project Applicant agency that is ranked in a Tier 2 (if tiers are required by HUD) may be appealed.
- The application of any Project Applicant agency that is ranked in the bottom third of Tier 1 (if tiers are required by HUD) may be appealed.

Note: Project Applicants that have been found to not meet the threshold requirements are not eligible for an appeal.

Applicants may appeal if they can prove their score is not reflective of the application information provided, or if they can describe bias or unfairness in the process that warrants the appeal.

### The Appeals Process

- Any and all appeals must be received in writing with supporting documentation within three (3) business days of the notification of ranking to projects.
- All notices of appeal must be based on the information submitted by the application due date. No new or additional information will be considered. Omissions to the application cannot be appealed.
- The notice of appeal must include a written statement specifying in detail the grounds asserted for the appeal. The appeal must include a copy of the application and all accompanying materials submitted to the Review and Rank Committee. No additional information can be submitted. The appeal is limited to one single spaced page in 12-point font.
- All valid appeals will be read, reviewed, and evaluated by the Appeals Committee.
- The Appeals Committee will meet to deliberate the appeal.

## **Napa Continuum of Care (CoC) Competition Local Timeline and Process 2019 Notice of Funding Availability (NOFA)**

- The Appeals Committee will review the rankings made by the Review and Rank Committee only on the basis of the submitted project application, the one page appeal, any statements made during the appeal process, and the material used by the Review and Rank Panel. No new information can be submitted by the Project Applicant appealing or reviewed by the Appeals Committee.
- The decision of the Appeals Committee must be supported by a simple majority vote.
- The appealing agency will receive a written decision of the Appeals Committee within two (2) business days of the Appeals Committee Meeting.
- The decision of the Appeals Committee will be final.

### ***Final Prioritized List of Applications***

The CoCB must approve the final ranked list of all Project Applicant proposals. Any CoCB members with a conflict of interest must recuse himself/herself from all related discussions and abstain from the vote approving the priority list. The Collaborative Applicant will then submit this prioritized list to HUD by the NOFA deadline as part of the CoC Consolidated Application. Conditional award funding is typically based upon the prioritized list of Project Applicants that are submitted; however, actual awards/award amounts are determined by HUD.

**Napa County Continuum of Care**  
 2019 Continuum of Care Program Grants  
**RENEWAL PROJECT SCORING FACTORS**  
 2019 Rank & Review Preliminarily Approved 5.1.19

**I. Overview**

**Threshold Requirements**

All renewal projects are reviewed for the below factors, which are required but not scored. If the project is not compliant with any of the below threshold criteria, it is ineligible for CoC funding.

<b>HUD Thresholds</b>	The project is compliant with the eligibility requirements of the CoC Interim Rule and Subsequent Notices and meets the threshold requirements outlined in the current Notice of Funding Availability.
<b>Housing First</b>	The project’s policies include a commitment to identifying and lowering barriers to housing.
<b>Coordinated Entry</b>	The project will participate in the Coordinated Entry System. Projects that have not agreed to participate in Coordinated Entry are not eligible for funding, unless the project is a domestic violence service agency or serving survivors of domestic violence.
<b>HMIS Implementation</b>	The project will enter data for all CoC-funded beds into HMIS (or parallel database for survivors of domestic violence)
<b>Match</b>	The agency has committed to match 25% of the grant.
<b>Equal Access &amp; Non-Discrimination</b>	The project ensures equal access for all program participants regardless of race, color, national origin, religion, age, sex, sexual orientation, gender identity, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title VI of the Civil Rights Act and the Equal Access Rule.
<b>Recent Financial Statement</b>	Projects must provide the most recent audited financial statement, and single audit if applicable.

**Scoring Factors**

<b>Factor</b>	<b>Possible</b>	<b>Points Earned</b>
1. Project’s Work is Consistent with Community Needs	10	
2. Housing First	10	

3. <b><u>Outcomes that Contribute to Improving System Performance on Measures Related to Successful Placement or Retention of Housing and Income and Benefits Growth</u></b>	40	
4. Budget and Cost Effectiveness	15	
5. Agency/Collaborative Capacity	15	
6. HMIS	10	
Total	100	

**II. Detail**

**1. Project’s Work is Consistent with Community Needs (10 points possible)**

Does the project consider the severity of needs and vulnerabilities experienced by program participants in their provision of services? Needs and vulnerabilities include: low or no income, current or past substance abuse, a history of victimization (e.g., domestic violence, sexual assault, childhood abuse), criminal histories, and chronic homelessness.

	Possible Points		Total Points
<b>1a. Project prioritizes chronically homeless individuals or families.</b>	5	<p>Award 5 points if project dedicates all of its beds to CH individuals and families. Award 3 points if project dedicates 75% or more of its beds to CH.</p> <p>Award 5 points if project that does not dedicate 75%+ of its beds to CH prioritizes all of its beds made available through turnover to CH individuals/families.</p>	
<b>1b. Severity of Needs:</b> The majority of the individuals and families the project serves have severe needs: people with low/no income, active or past substance use, criminal records, survivors	3		

of domestic violence, LGBTQ, people who resist receiving services, people with significant challenges to their behavioral or medical health, people who heavily utilize public services, people who have been sleeping outdoors, and people who are unusually vulnerable to illness, death, or victimization.			
<b>1c. Fair Housing and Safeguards for Special Populations:</b> Award 2 points for specific procedures in place that ensure clients from different subpopulations have fair and equal access to the program, including people experiencing chronic homelessness, veterans, individuals with Limited English Proficiency (LEP), families with children, Transition-Aged Youth (TAY), older adults, individuals with disabilities, and survivors of domestic violence.	2		

**2. Housing First**

**(10 points possible)**

The project accepts referrals from the Coordinated Entry System and does not reject referrals because participants have little to no income, current or past substance use, eviction history or poor credit, reasons related to domestic violence, or criminal history.

	Possible Points	Scale	Total Points
2a. Applicants are accepted regardless of sobriety or use of substances or completion of treatment. Use of alcohol or drugs in and of itself (without other lease violations) is not considered a reason for eviction. The project does not drug test participants or require drug testing.	2		
2b. The project does not disqualify applicants for having too little or no income, poor credit, or eviction history.	2		
2c. The project does not disqualify applicants for reasons related to domestic violence (lack of a protective order, period of separation from abuser, law enforcement involvement, etc.)	2		
2d. Participation in services or program compliance (beyond what is statutorily mandated) is not a condition of housing tenancy.	2		

2e. The project does not conduct criminal background checks for applicants or participants, unless required by law or funding stream.	2		
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**3. Outcomes that Contribute to Improving System Performance on Measures Related to Successful Placement or Retention of Housing and Income and Benefits Growth**  
(40 points possible)

Keep in mind that outcomes will naturally be lower in a more difficult to serve population **such as chronically homeless people, homeless people with mental and/or addictive illnesses.**

	Possible Points	Scale	Total Points
3a. Is the project at capacity in serving the number of homeless people it is designed to serve?	10	10 pts. 90-100% 8pts. 85-89.9% 6pts. 80-84.9% 4pts. 75-79.9% 3pts. 70-74.9% 2pts. 65-69.9% 1pt. 60-64.9% 0pts. 0-59.9%	
3b. <b>Housing Stability:</b> The percentage of formerly homeless individuals who remain housed in the HUD permanent housing project for at least twelve months is at least 80%. [Note: Individuals who have been in program fewer than 12 months but remain in housing count do not count in this measure.] For Rapid Rehousing Projects, the percentage of homeless individuals who exit to/in a form of permanent housing. [Note: this is calculated at exit.] CoC Housing Stability Objective: 80%	10	10pts. 80-100% 8pts. 77-79.9% 6pts. 70-76.9% 4pts. 65-69.9% 2pts. 60-64.9% 0pts. 0-59.9%	
3c. <b>Increased Income:</b> The percentage of participants who maintain or increase earned or unearned income between entry and follow up/exit.	10	10pts. 75% - 100% 8pts. 50- 74.9% 6pts. 20 - 49.9% 4pts. 10 - 19.9% 2pts. 5.0 - 9.9% 0 pts. 0 - 4.9%	

<p><b>3d. Mainstream Benefits:</b> The percentage of adults with at least one non-cash mainstream benefit by follow up/exit.</p>	<p>5</p>	<p>5pts. 85 – 100%                      4pts. 70 – 84.9%                      3pts. 55 – 69.9%                      2pts. 40 – 54.9%                      1pt. 25 – 39.9%                      0pts. 0 – 24.9%</p>	
<p><b>3e. Health Insurance:</b> The percentage of participants with at least one source of health insurance by follow up/exit</p>	<p>5</p>	<p>5pts. 85 – 100%                      4pts. 70 – 84.9%                      3pts. 55 – 69.9%                      2pts. 40 – 54.9%                      1pt. 25 – 39.9%                      0pts. 0 – 24.9%</p>	

**4. Budget and Cost Effectiveness**

**(15 points possible)**

	Possible Points	Scale	Total Points
<p>4a. Budget and Cost Effectiveness: Does the proposed budget reflect sufficient resources to accomplish project goals in a cost-effective manner?                      For PSH projects, is the cost per household served consistent with the type of programming provided?                      For other project types, is the cost per permanent housing outcome consistent with the type of programming provided?</p>	<p>5</p>		
<p><b>4b. De-Obligation:</b> Has HUD de-obligated funds <i>in the past three years</i> because of under-spending or untimely drawdowns/invoicing?</p>	<p>5</p>	<p>Award up to 5 points based on spending and timely drawdowns/invoicing over the past three years.</p>	

4c. Grant Draw Downs or Invoices: Were grant funds drawn down/invoiced over the past grant year?	5	5 pts. 90-100% drawn down/invoiced 4 pts. 80-89% 3 pts. 70-79% 2 pts. 60-69% 1 pt. 50-59% 0 pts. 0-49%	
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**5. Agency/Collaborative Capacity**

**(15 points possible)**

	Possible Points	Scale	Total Points
5a. HUD findings: Does the program have any outstanding HUD findings and/or financial audit findings? Has HUD de-obligated any of the agency's/program's grant funds <i>because of monitoring findings</i> ?	5		
5b. Participation in CoC Activities: Does the agency participate in the Continuum of Care?	10	Award 6 points if attend monthly CoC General and/or Board meetings  Award 4 points if participated in a committee and/or attended trainings throughout the year	

**6. HMIS Data Quality**

**(10 points possible)**

	Possible Points	Scale	Total Points
6a. HMIS: Percentage of null or missing values	5	5pts. 0-4.9% 4pts. 5-9.9% 3pts. 10-14.9% 0pts. 16-100%	

NAPA COUNTY CONTINUUM OF CARE

<p>6b. HMIS: Percentage of leavers who exit to a known destination; projects with no leavers score 5 points</p>	<p>5</p>	<p>5pts. 95-100% 4pts. 90-94.9% 3pts. 85-89.9% 0pts. 0-84.9%</p>	
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**Points Earned:** \_\_\_\_\_

**Napa County Continuum of Care**  
 2019 Continuum of Care Program Grants  
**NEW PROJECT SCORING FACTORS**  
 2019 Rank & Review Preliminarily Approved 5.1.19

**I. Overview**

**Threshold Requirements**

All new projects are reviewed for the below factors, which are required but not scored. If the project is not compliant with any of the below threshold criteria, it is ineligible for CoC funding.

<b>HUD Thresholds</b>	The project is compliant with the eligibility requirements of the CoC Interim Rule and Subsequent Notices and meets the threshold requirements outlined in the current Notice of Funding Availability.
<b>Housing First</b>	The project’s policies include a commitment to identifying and lowering barriers to housing.
<b>Coordinated Entry</b>	The project will participate in the Coordinated Entry System. Projects that have not agreed to participate in Coordinated Entry are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate in Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.
<b>HMIS Implementation</b>	The project will enter data for all CoC-funded beds into HMIS (or parallel database for survivors of domestic violence)
<b>Match</b>	The agency has committed to match 25% of the grant.
<b>Equal Access &amp; Non-Discrimination</b>	The project ensures equal access for all program participants regardless of race, color, national origin, religion, age, sex, sexual orientation, gender identity, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title VI of the Civil Rights Act and the Equal Access Rule.

**Scoring Factors**

<b>Factor</b>	<b>Possible</b>	<b>Points Earned</b>
1. Project’s Work is Consistent with HUD Priorities	20	
2. Project Design and Readiness	30	
3. Agency Capacity	40	
4. Budget	10	
<b>TOTAL</b>	<b>100</b>	
Reallocation Bonus*	5	

<b>*Note: Reallocation Bonus available for projects that voluntarily reallocate a renewal project</b>		
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**II. Detailed Breakdown by Factor**

**1. Project’s Work is Consistent with HUD Priorities and Contributes to Improving System Performance (20 points possible)**

Factor	Possible Points	Total Points
<b>1.A. HUD Priorities</b> Permanent supportive housing = 20 points Rapid Re-housing = 10 points Joint Transitional Housing-Rapid Re-housing = 10 points HMIS = 5 points Coordinated entry = 5 points	20	

**2. Project Design and Readiness (30 points possible)**

Consider the overall design of the project in light of its outcome objectives, and the Continuum of Care’s goals that permanent housing programs for homeless people result in stable housing and increased income (through benefits or employment).

Threshold Criteria: The project must be ready to start by HUD’s statutory deadlines.

Factor	Possible Points	Total Points
<b>2.A. Program Design</b> <b>For PSH; RRH; Joint TH and PH-RRH:</b> Housing where participants will reside is fully described and appropriate to the program design proposed. Program design includes provision of appropriate supportive services. <ul style="list-style-type: none"> <li>• Will the type of housing, number, and configuration of units fit the needs of program participants?</li> <li>• Will the type of supportive services offered ensure successful retention or help participants obtain permanent housing?</li> <li>• Is there a plan in place that will help participants obtain mainstream health, social, and employment income and benefits?</li> </ul>	20	

<ul style="list-style-type: none"> <li>• Will participants be assisted with obtaining and remaining in permanent housing?</li> <li>• Does the project adhere to a housing first model?</li> <li>• Does the program design include the use of innovative or evidence-based practices?</li> <li>• Is the project staffed appropriately to operate the housing/services?</li> <li>• Are staff trained to meet the needs of the population to be served?</li> <li>• Does the program include involvement of clientele in designing and operating the program?</li> <li>• Does the method of service delivery described include culture-specific/sensitive elements?</li> <li>• Will the program be physically accessible to persons with disabilities?</li> </ul> <p><b>For DV Bonus Projects:</b></p> <ul style="list-style-type: none"> <li>• Is the program designed using best practices in addressing survivors of domestic violence, dating violence, sexual assault, or stalking?</li> <li>• Does the program demonstrate staff knowledge of VAWA regulations, safety planning, and creating links to survivor-specific networks and services?</li> </ul> <p><b>For Expansion Projects:</b></p> <ul style="list-style-type: none"> <li>• Is the part of the project being expanded clearly articulated?</li> <li>• Does the applicant demonstrate that it is not replacing other funding sources?</li> </ul>		
<p><b>2.B. Services Partnership or Capacity</b></p> <p>There is a committed relationship with (a) service provider(s) with a signed letter of commitment or MOU; if agency is providing services itself, they have shown they have the funds to do that.</p>	5	
<p><b>2.C. Program Outcomes</b></p> <p>Program outcomes are realistic but sufficiently challenging given the scale of the project.</p> <p>Outcomes are measurable and appropriate to the population being served.</p>	5	

**3. Agency Capacity**

**(40 points possible)**

Factor	Possible Points	Total Points
<p><b>3.A. Agency Capacity</b></p> <ul style="list-style-type: none"> <li>• Does the agency have the expertise, staff, procedural, and administrative structure needed to meet all grant audit, administrative, and reporting requirements?</li> <li>• Does the agency draw down grant funds regularly throughout the grant year?</li> <li>• Does the agency have any outstanding HUD findings and/or financial audit findings?</li> <li>• Has HUD deobligated any of the agency’s grant funds in the past three operating years?</li> <li>• Does the application packet that was submitted reflect an agency with capacity that is sufficient to carry out the HUD administrative requirements?</li> <li>• <b>For DV Bonus Projects:</b> Does the applicant demonstrate previous experience serving survivors of domestic violence, dating violence, sexual assault, or stalking, and ability to house survivors and meet safety outcomes? If the applicant has past experience in permanent housing, are they partnered with an agency who demonstrates such experience?</li> </ul>	20	
<p><b>3.B. HMIS Participation</b></p> <p>Is the agency/program actively participating in the HMIS, or furthering the goals of the system by providing information or infrastructure?</p> <ul style="list-style-type: none"> <li>• Consider: the percentage of the program’s clients who have data entered into HMIS; HMIS Data Completeness Report Card</li> </ul> <p>Note: Domestic Violence programs do not participate in HMIS.</p>	5	
<p><b>3.C. CoC Participation</b></p> <p>Does the agency and/or project sponsor participate in the CoC and Continuum of Care-related committee meetings?</p>	5	
<p><b>3.D. Quality Assurance</b></p> <p>Does the agency maintain policies, procedures, and actions to ensure continuous quality improvement?</p>	10	

<ul style="list-style-type: none"> <li>• Is the agency implementing evidence-based practices and approaches, including Housing First and Coordinated Entry?</li> <li>• Does the agency train its staff to ensure high quality of care?</li> <li>• Does the agency assess quality of service and consumer satisfaction through surveys, focus groups, etc.?</li> <li>• Does the agency monitor program performance using data?</li> </ul>		
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**4. Budget**

**(10 points possible)**

Factor	Possible Points	Total Points
<b>4.A. Budget</b> Do the proposed budget and match reflect sufficient resources to accomplish project goals in a cost-effective manner?	10	

**5. Reallocation Bonus**

**(5 points possible)**

Factor	Possible Points	Total Points
<b>5.A. Reallocation</b> Did the agency voluntarily reallocate a renewal project? <ul style="list-style-type: none"> <li>• How much funding was reallocated?</li> <li>• What was the project type?</li> </ul>	5	

**ATTACHMENT: Racial Disparity Assessment Summary**

<u>Contents</u>	<u>PAGE</u>
<p><b>2019 Napa Racial Equity Assessment</b>, discussed at Coordinated Entry Working Group and Napa Youth Summit on July 11, 2019, and at the August 1, 2019, Napa CoC meeting</p> <ul style="list-style-type: none"> <li>• Results of the CoC’s assessment, including data analysis, methodology used, and plans for ongoing work</li> </ul>	1 – 5
<p><b>Agenda from Coordinated Entry Working Group meeting</b>, where the Racial Equity Assessment was discussed – July 11, 2019</p>	6
<p><b>Agenda from Napa Youth Summit</b>, where the Racial Equity Assessment was discussed as part of System Planning – July 11, 2019</p>	7
<p><b>Agenda from Napa CoC Meeting</b>, where the Racial Equity Assessment was discussed – August 1, 2019</p>	8
<p><b>HUD CoC Racial Equity Analysis Tool</b>, referenced in the Napa Racial Equity Assessment</p>	9-10
<p><b>National Alliance to End Homelessness Racial Disparities Tool</b>, referenced in the Napa Racial Equity Assessment</p>	11-14

## ANALYZING DATA ON RACIAL DISPARITIES

In the 2019 Notice of Funding Application (NOFA), applicants are again asked to discuss how the Continuum of Care has assessed whether there are racial disparities in the homelessness system of care, and how the CoC plans to address any such disparities. This topic was discussed at a July 11, 2019 Coordinated Entry Workgroup and the Youth Working Group as well as the August 1, 2019 CoC general meeting as part of planning for further marketing and outreach to ensure access to and lower barriers to housing and homeless services programs. In preparation for a discussion at the September 5, 2019 Continuum of Care meeting, Napa County staff and HomeBase gathered HMIS, PIT, and local demographic data, which was then input into two different racial disparity tools produced by HUD and the National Alliance to End Homelessness. These tools and this report will be used to guide the CoC discussion. In addition, we have identified some potential next steps on this topic.

### Data on racial disparities in homelessness

Information from the 2018 census estimates<sup>1</sup> indicate that the majority of people living in Napa County identify as white, with 34% who identify as Hispanic or Latino<sup>2</sup>: Census comparisons over time also indicate that Hispanics and Latinos are the fastest growing racial/ethnic demographic in Napa County.

Race and Hispanic Origin	
White alone, percent	83.8%
Black or African American alone, percent (a)	2.5%
American Indian and Alaska Native alone, percent (a)	1.3%
Asian alone, percent (a)	8.8%
Native Hawaiian and Other Pacific Islander alone, percent (a)	0.4%
Two or More Races, percent	3.3%
Hispanic or Latino, percent (b)	34.5%
White alone, not Hispanic or Latino, percent	52.0%

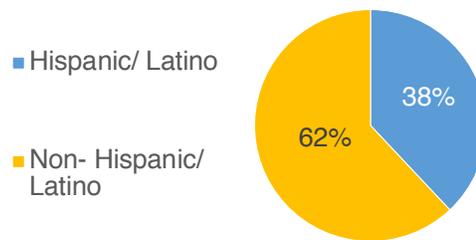
<sup>1</sup> [https://www.census.gov/quickfacts/fact/table/napacountycalifornia\\_napacitycalifornia\\_US/PST045218](https://www.census.gov/quickfacts/fact/table/napacountycalifornia_napacitycalifornia_US/PST045218)

<sup>2</sup> The U.S. Census Bureau considers Race and Hispanic Origin to be two separate and distinct concepts. A Hispanic or Latino person may be of any race and can refer to a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

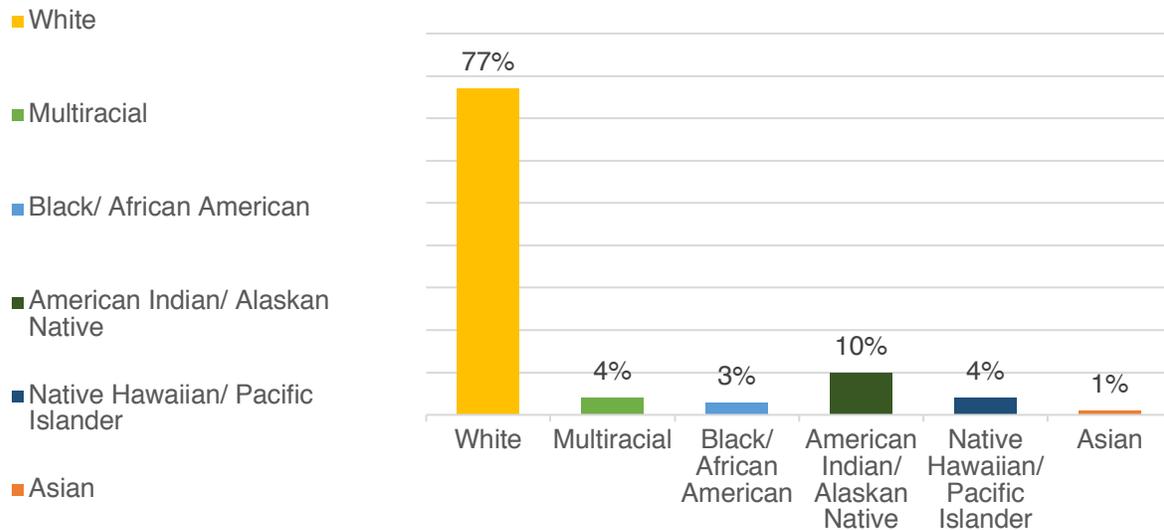
## Napa Continuum of Care

In January of each year, Napa conducts a Point in Time (PIT) Count, a single-night count of homeless people and families. In 2019, the number of people experiencing homelessness was 323, with 169 of those staying in shelters or transitional housing programs, and 154 unsheltered, or in cars, parks, tents, sidewalks or other places not meant for habitation. The percentages of individuals identifying as white and Hispanic/Latino was similar to that of census numbers. However, it is also important to note that recent research has shown that Hispanics/Latinos are more likely to live outside of traditional homeless spaces, rely heavily on social networks, use public services at lower rates than other racial/ethnic groups, and be undercounted in traditional homeless counts<sup>3</sup>.

Ethnicity



Race

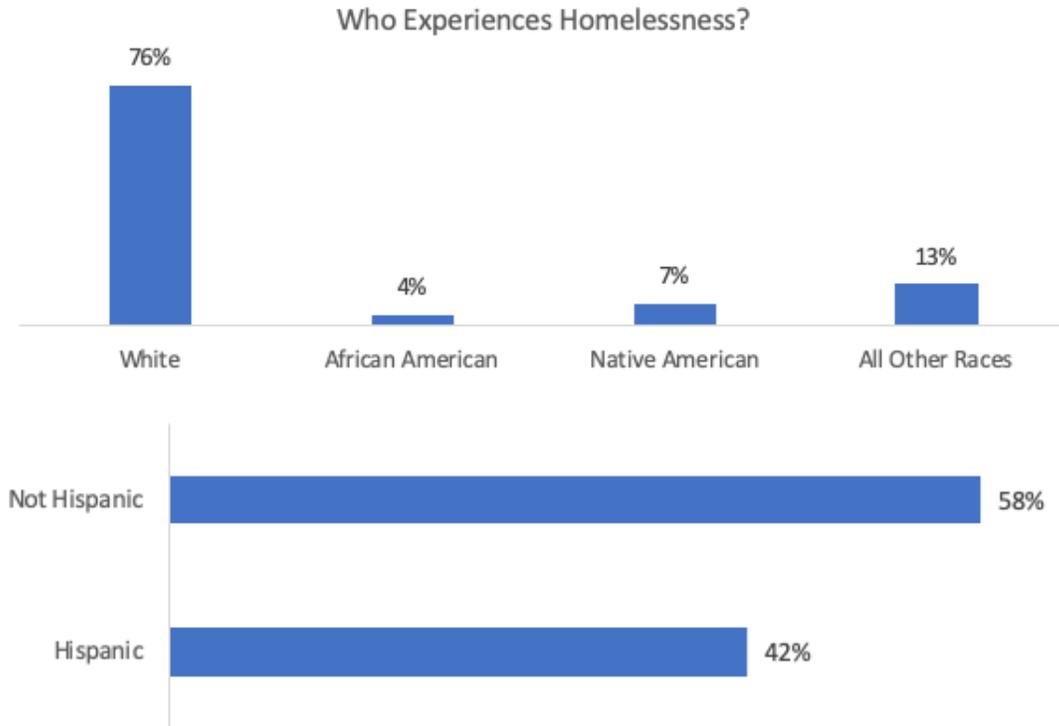


The Continuum of Care also tracks the race/ethnicity of those who access shelter, housing and housing-related services throughout the year in the Homeless Management Information System (HMIS). That data, from July 1, 2018 to June 30, 2019, is proportionally similar to the PIT, but

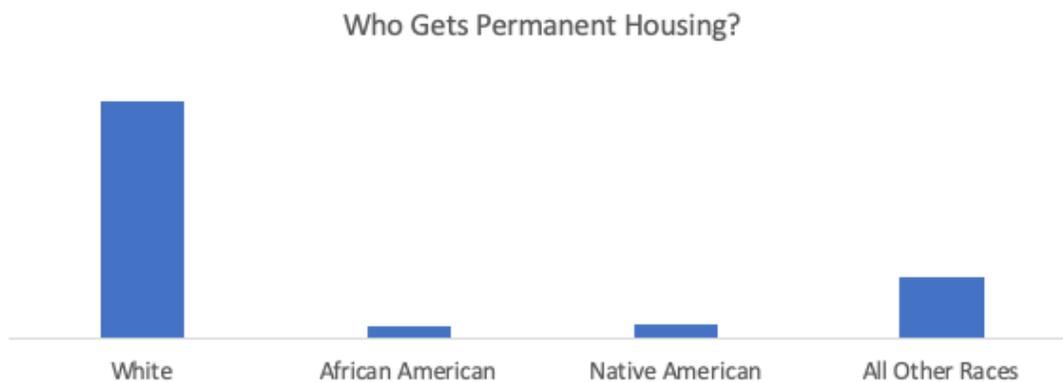
<sup>3</sup> <https://latino.ucla.edu/wp-content/uploads/2019/02/Stemming-the-Rise-of-Latino-Homelessness-2.pdf>

## Napa Continuum of Care

shows more people who identify as African Americans and Hispanic/Latino accessing services. HMIS reports contain data for several non-homeless specific programs, such as Season of Sharing, which partner with a broad spectrum of programs.



The race and ethnicity of those placed or living in permanent housing programs (rapid rehousing, permanent supportive housing), mirrored the percentages of the HMIS database as a whole:



## Napa Continuum of Care



### Language, cultural, and geographic disparity

According to census reports, nearly 35% of people in Napa speak a language other than English at home.<sup>4</sup> The Napa HMIS and PIT count do not collect data on homeless individuals who do not speak English. The Coordinated Entry Working Group has identified community and governmental partners to help conduct outreach to non-English-speaking communities and individuals who may not attempt to access governmental services because of immigration status, language, or cultural barriers. Additionally, more Spanish speaking volunteers were recruited for the 2019 PIT count in order to better engage with monolingual Spanish speakers, resulting in a higher count for individuals experiencing homelessness who identified as Hispanic. Additionally, the Coordinated Entry Working Group identified the need to develop partnerships in outer areas of Napa County.

### National Context

Nationally, African Americans, Native Americans, and Hispanics/Latinos are disproportionately represented among people experiencing homelessness when compared to the general population<sup>5</sup>. Various studies have identified multiple potential reasons for this ranging from systemic structural racism to cultural and language barriers, and within different communities, homelessness can look different. Among Whites, Native Americans and Asian Americans, single adults define the majority of those experiencing homelessness; among African Americans and Hispanics/Latinos, a significantly higher percentage of families are experiencing homelessness (23-25% vs 41%)<sup>6</sup>. Within the homeless system of care, disparities can also show up at different points for different communities. Within Los Angeles for example, African Americans had the highest rate of returns to homelessness<sup>7</sup>, where Hispanics/Latinos were the least likely to be engaged with homeless services<sup>8</sup>.

<sup>4</sup> While much of the census information was updated in 2017, the information about language was from years 2013-2017.

<sup>5</sup> <https://endhomelessness.org/wp-content/uploads/2019/07/3rd-Demo-Brief-Race.pdf>

<sup>6</sup> <https://endhomelessness.org/demographic-data-project-race/>

<sup>7</sup> <https://www.lahsa.org/news?article=514-groundbreaking-report-on-black-people-and-homelessness-released>

<sup>8</sup> <https://latino.ucla.edu/wp-content/uploads/2019/02/Stemming-the-Rise-of-Latino-Homelessness-2.pdf>

### Discussion Points for future CoC meetings and committees

- a. Reports and other information provided by Napa's Diversity and Inclusion program, including recommendations by the Multi-Lingual Task Force and Bay Area Regional Health Inequities Initiative (BARHII).
- b. August 1<sup>st</sup> Bay Area Racial Equity event recently attended by County Staff
- c. CE working group discussed identifying materials related to veterans work in Spanish
- d. Any additional resources/data needed to better understand pattern of program use, CE evaluations, and needs of people of different races or ethnicities, or language barriers
- e. Additional trainings provided to CoC and providers
- f. Partnership with other organizations, stakeholders, local and national nonprofits to study this topic and the intersection of race/ethnicity/homelessness
- g. Explore populations that are experiencing homelessness by definition but may not identify as homeless due to cultural considerations
- h. How new federal guidelines around public benefits/assistance may affect certain populations interaction with the homelessness system of care
- i. Steps to take that will help CoC Board and decision-making bodies, as well as program staff, more diverse, inclusive and reflect population served in the CoC
- j. Steps CoC will take to expand CE and other service outreach in geographic or other networks to better reach underrepresented groups
- k. Youth working group suggested looking how to better track this data
- l. Ways to further explore disparities for youth of color and how to best address them

# COORDINATED ENTRY WORKGROUP

## AGENDA

JULY 11, 2019

- I. **System Overview**
  - a. Updates & identified needs
- II. **VI-SPDAT Revision Tool**
  - a. Draft
  - b. Next Steps
- III. **Racial Equity Assessment**
  - a. HUD Tool Evaluation
  - b. Individuals with Limited English Proficiency
  - c. Next Steps
- IV. **Diversion Task Force**
- V. **2019 NOFA – Youth Definition**
- VI. **Next Steps**

# ADDRESSING YOUTH HOMELESSNESS

July 11, 2019, 1230pm – 230pm  
650 Imperial Way – Silver Lupine Conference Room

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## AGENDA

1. Introductions
2. HEAP Funding for Youth
  - a. RFP Process
  - b. Next Steps
3. System Planning
  - a. Eligibility Requirements for Youth Specific Program
4. Recruitment of Additional Youth Specific Participants
  - a. Identify Providers and Stakeholders for Participation
  - b. Potential Training Schedule Development
5. Employment Connections for Youth Experiencing Homelessness
6. 2019 NOFA – Youth Definition Update
7. Next Steps



A Tradition of Stewardship  
A Commitment to Service

Health & Human Services Agency

**Mitch Wippert**  
Chief Deputy Director

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Main: (707) 259.8563  
Email: [Mitch.Wippert@CountyofNapa.Org](mailto:Mitch.Wippert@CountyofNapa.Org)  
[www.countyofnapa.org/hhsa](http://www.countyofnapa.org/hhsa)

## NAPA COUNTY CONTINUUM of CARE (CoC) MEETING

### General Meeting Agenda

Queen of the Valley Community Outreach Conference Room  
3448 Villa Lane, Suite 102, Napa, CA 94558

**Thursday, August 1, 2019**

**2:30pm - 4:00pm**

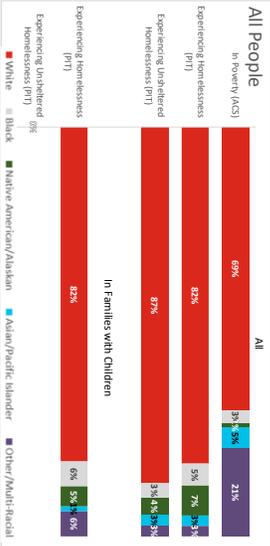
Agenda Item	Activity/Outcome
1. Introductions	Introductions of attendees
2. Agenda Review	Any changes to the agenda
3. Homeless Veterans Working Group - Update	Alejandra Gloria to provide an update on the Homeless Veterans Working Group
4. Economic Self Sufficiency Committee - Update	Tracy Lamb and/or Jennifer Palmer to provide an update on the Economic Self Sufficiency Committee meetings. Group discussion on workforce connections to the Economic Self Sufficiency Committee meetings.
5. Restructure of CoC Board	HomeBase to facilitate a discussion on the proposed restructure of the CoC Board
6. City of Napa Camping Laws	Brandon Gardner to provide a 1 page handout and provide an overview on current camping laws, how law enforcement approaches the removal of camps and coordination with other agencies to meet the needs of community members and homeless residents in Napa
7. CoC NOFA	HomeBase to provide an update on the 2019 CoC NOFA
8. Racial Equity	HomeBase to facilitate a discussion on the HUD evaluation tool and provide related materials.
9.	
10. Community Announcements	Announcement of any upcoming community activities
11. Agenda Items for Next Meeting	Please email any agenda items for the March meeting to <a href="mailto:endhomelessness@countyofnapa.org">endhomelessness@countyofnapa.org</a>

- The next **CoC Board Meeting** will be held on **September 5, 2019**. CoC Board meetings are open to the public, and focus on the CoC Board determining strategies, making decisions, and implementing action steps.
- The next **CoC General Meeting** will be held on **October 3, 2019**. CoC General Meetings are open to the public, and provide information on issues of broad interest to the community, such as national best practices for addressing homelessness.
- To receive CoC related information please send an email to [Brandee.Freitas@countyofnapa.org](mailto:Brandee.Freitas@countyofnapa.org)

# COC Racial Equity Analysis Tool

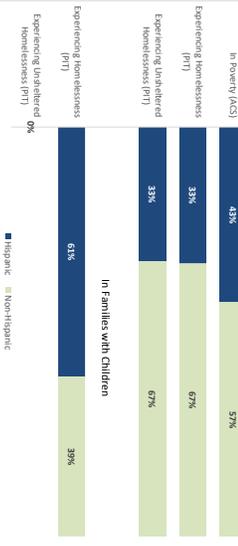
Homelessness and poverty counts of the COC and State level  
 Select your COC  
**CA-517**  
 Napa City & County COC

## Distribution of Race

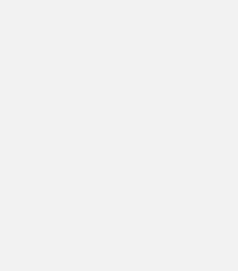
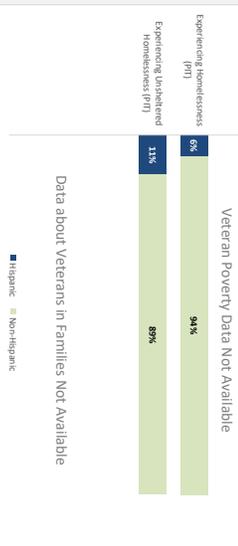
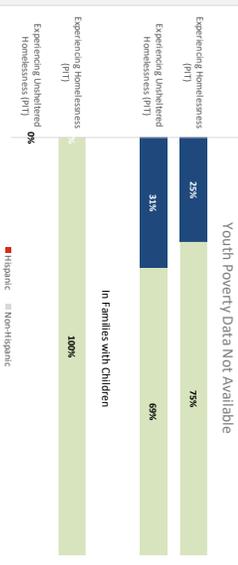


\*Youth are individuals under the age of 25 who are unaccompanied or parenting.

## Distribution of Ethnicity



\*Youth experiencing homelessness is limited to unaccompanied and parenting youth persons under 25.



## COC Data

Race and Ethnicity	All (ACS)		In Poverty (ACS)		Experiencing Homelessness (PT)		Experiencing Sheltered Homelessness (PT)		Experiencing Unsheltered Homelessness (PT)	
	#	%	#	%	#	%	#	%	#	%
<b>All People</b>	<b>140,295</b>		<b>115,519</b>		<b>14,020</b>		<b>10,260</b>		<b>315</b>	
<b>Race</b>										
White	103,914	74%	84,736	73%	9,955	69%	7,095	69%	259	82%
Black	2,944	2%	1,859	2%	470	3%	344	3%	17	5%
Native	987	1%	1,064	1%	122	1%	89	1%	23	7%
Asian/Pacific Islander	11,105	8%	9,477	8%	1,730	5%	517	5%	8	3%
Other/Multi-Racial	21,345	15%	18,383	16%	3,003	21%	2,214	22%	8	3%
<b>Ethnicity</b>										
Hispanic	46,689	33%	40,982	35%	6,014	43%	4,401	43%	105	33%
Non-Hispanic	93,606	67%	74,537	65%	8,006	57%	5,859	57%	310	67%
<b>Youth &lt;25</b>	<b>43,277</b>		<b>74,537</b>		<b>8,006</b>		<b>5,859</b>		<b>210</b>	
<b>Race</b>										
White	28,637	66%	23,538	52%	3,117	39%	2,214	38%	6	3%
Black	1,110	3%	1,859	2%	470	3%	344	3%	17	5%
Native	453	1%	1,064	1%	122	1%	89	1%	23	7%
Asian/Pacific Islander	3,517	8%	9,477	8%	1,730	5%	517	5%	8	3%
Other/Multi-Racial	10,028	23%	18,383	16%	3,003	21%	2,214	22%	8	3%
<b>Ethnicity</b>										
Hispanic	21,889	48%	40,982	35%	6,014	43%	4,401	43%	105	33%
Non-Hispanic	22,388	52%	74,537	65%	8,006	57%	5,859	57%	310	67%
<b>Veterans</b>	<b>0</b>		<b>0</b>		<b>NOT AVAILABLE</b>		<b>NOT AVAILABLE</b>		<b>17</b>	
<b>Race</b>										
White	0	0%	0	0%	0	0%	0	0%	0	0%
Black	0	0%	0	0%	0	0%	0	0%	0	0%
Native	0	0%	0	0%	0	0%	0	0%	0	0%
Asian/Pacific Islander	0	0%	0	0%	0	0%	0	0%	0	0%
Other/Multi-Racial	0	0%	0	0%	0	0%	0	0%	0	0%

## State Data

Race and Ethnicity	All (ACS)		In Poverty (ACS)		Experiencing Homelessness (PT)		In Families with Children	
	#	%	#	%	#	%	#	%
<b>All People</b>	<b>38,374,451</b>		<b>32,100,828</b>		<b>6,135,142</b>		<b>4,710,461</b>	
<b>Race</b>								
White	23,700,000	62%	19,400,000	60%	3,428,428	56%	2,552,709	54%
Black	2,265,387	6%	1,727,408	5%	534,827	9%	383,502	8%
Native	287,028	1%	297,716	1%	65,168	1%	50,150	1%
Asian/Pacific Islander	5,261,978	14%	4,563,512	14%	1,415,411	23%	1,398,689	28%
Other/Multi-Racial	6,860,058	18%	6,172,192	19%	1,491,185	24%	1,308,689	28%
<b>Ethnicity</b>								
Hispanic	14,800,000	39%	13,500,000	42%	3,294,059	54%	2,960,261	63%
Non-Hispanic	23,574,451	61%	18,600,828	58%	2,841,083	46%	1,750,200	37%
<b>Youth &lt;25</b>	<b>13,163,606</b>		<b>12,931,300</b>		<b>1,315,32</b>		<b>900,040</b>	
<b>Race</b>								
White	7,581,460	58%	6,139	45%	361	46%	250	37%
Black	789,899	6%	23,692	9%	6,714	27%	2,90	37%
Native	150,513	1%	23,941	1%	851	6%	29	4%
Asian/Pacific Islander	1,898,545	14%	245,008	8%	701	5%	18	2%
Other/Multi-Racial	3,189,279	24%	829,067	28%	2,383	17%	88	11%
<b>Ethnicity</b>								
Hispanic	6,596,143	50%	1,833,874	62%	5,480	40%	471	40%
Non-Hispanic	6,567,463	50%	1,097,426	38%	8,268	60%	421	60%
<b>Veterans</b>	<b>1,777,410</b>		<b>NOT AVAILABLE</b>		<b>11,495</b>		<b>NOT AVAILABLE</b>	
<b>Race</b>								
White	1,373,011	77%	6,257	55%	346	3%	7%	
Black	160,352	9%	3,453	30%	562	5%	7%	
Native	15,706	1%	346	3%	346	3%	7%	
Asian/Pacific Islander	103,778	6%	2,383	17%	88	11%	7%	
Other/Multi-Racial	124,553	7%	818	7%	818	7%	7%	

Ethnicity		0		1		6%		94%		0		0%		1		11%	
Hispanic	0	0%	--	--	--	--	--	--	--	0	0%	--	--	1	11%	--	--
Non-Hispanic	0	0%	--	--	--	--	--	--	--	16	94%	--	--	8	89%	--	--

Ethnicity		265,793		15%		1,511,647		85%		1,914		17%		9,522		83%	
Hispanic	265,793	15%	--	--	--	--	--	--	--	1,914	17%	--	--	9,522	83%	--	--
Non-Hispanic	1,511,647	85%	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Sources: <sup>1</sup> American Community Survey (ACS) 2011-2015 5-yr estimates; Veteran Cdc data comes from the ACS 2015 1-yr estimates; Total youth in the American Community Survey is a rollup of race estimates of all persons under 25.

<sup>2</sup> Point-in-Time (PIT) 2017 data

Note: Race estimates of individuals in families with children are based on the race of the householder.

# Racial Equity Tool

Start Date:

End Date:

## 1-Who Experiences Homelessness?

Enter the unduplicated total number of people in HMIS for each racial and ethnic group below

White	African American	Native American	All Other Races	Total
1942	94	186	339	2561
76%	4%	7%	13%	

Hispanic	Not Hispanic	Total
1067	1499	2566
42%	58%	

## 2-Who Gets into Crisis Housing?

Enter the total number of each group entering Emergency Shelter

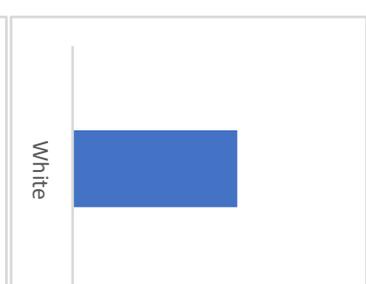
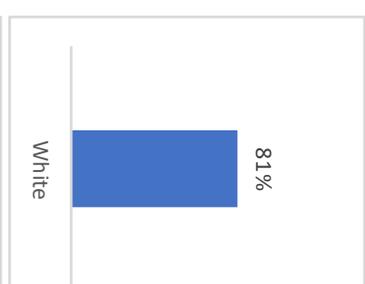
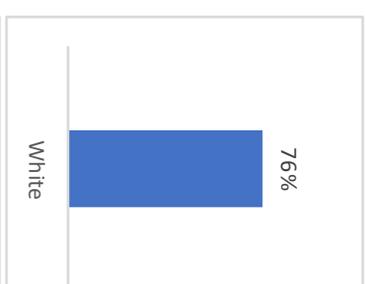
White	African American	Native American	All Other Races	Total
175	7	22	11	215
81%	3%	10%	5%	

Hispanic	Not Hispanic	Total
61	154	215
28%	72%	

Enter the total number of each group entering Transitional Housing

White	African American	Native American	All Other Races	Total
24	0	0	1	25
96%	0%	0%	4%	

Hispanic	Not Hispanic	Total
12	13	25
48%	52%	



### 3-Who Gets into Permanent Housing?

Enter the total number of exits to Permanent Housing from all project types by group

White	African American	Native American	All Other Races	Total
686	33	41	176	936
73%	4%	4%	19%	

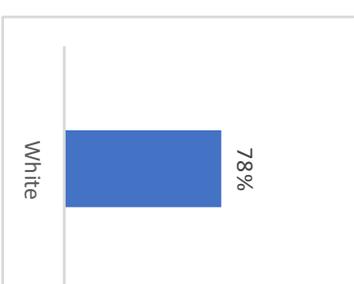
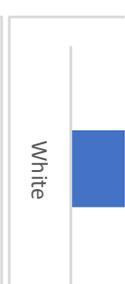
Hispanic	Not Hispanic	Total
536	401	937
57%	43%	

### 4-Who Returns to Homelessness?

Enter the total number of returns to homelessness by race below

White	African American	Native American	All Other Races	Total
436	24	70	28	558
78%	4%	13%	5%	

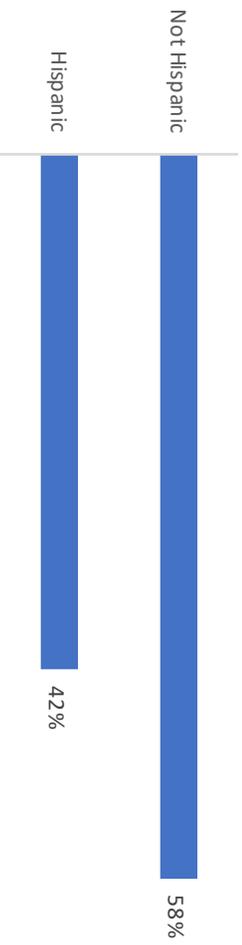
Hispanic	Not Hispanic	Total
165	393	558
30%	70%	



Who Experiences Homelessness?



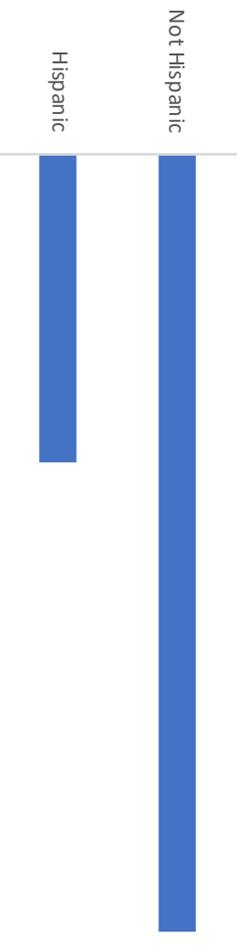
Who Experiences Homelessness?



Who Gets into Emergency Shelter?



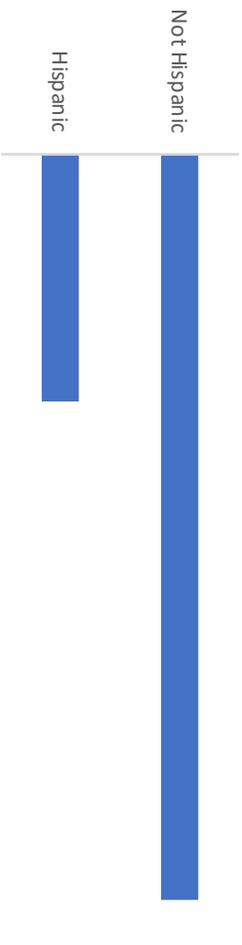
Who Gets into Emergency Shelter?



Who Gets into Transitional Housing?



Who Gets into Transitional Housing?



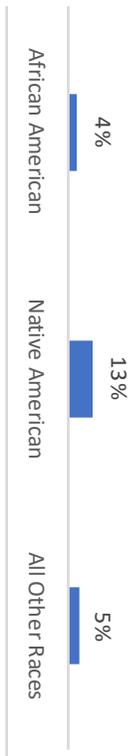
Who Gets Permanent Housing?



Who Gets Permanent Housing?



Who Returns to Homelessness?



Who Returns to Homelessness?

