



A Tradition of Stewardship
A Commitment to Service

Inspection Scheduling Instructions

Schedule | Cancel | Reschedule | Check Results

County of Napa

Building Division

(707) 253-4417

www.countyofnapa.org



Schedule by Phone Via the Relay IVR for Permits

- 1) Dial (707) 253-4416
- 2) Make a choice from the menu and enter the corresponding keypress

Press [1]
to schedule an inspection

Press [2]
to cancel or reschedule an inspection

Press [3]
to obtain inspection results

Press [0]
to speak to department staff

- 3) Follow the spoken prompts for entering your permit number, inspection code and other details

INSPECTION CODES

GENERAL

100 Field Consultation

FOUNDATION

101 Survey Cert/Letter

102 Utility Trench

103 Piers

104 Forms

105 Ufer Ground

106 Foundation Slab

107 Garage Slab

108 Wall Reinforcement

109 Soil Nails

110 Shotcrete

111 Block Wall Reinforcement

112 Pan Deck

113 Chimney Throat

114 Underslab Plumbing

115 Underslab Mechanical

116 Underslab Electric

FRAME

200 Underfloor Frame

201 Underfloor Plumbing

202 Underfloor Mechanical

203 Underfloor Electric

204 Roof Deck Nail

205 Reroof in Progress

206 Exterior Shear

207 Interior Shear

208 Weather Resistive Wrap

209 Exterior Lath

210 Rough Structural Frame

211 Rough Plumbing

212 Rough Mechanical

213 Rough Electric

214 AES Electric

215 Septic Electric

216 Hydronic Heating

217 Gas Test

218 Zero Clearance Fireplace

219 T-Bar Ceiling

220 T-Bar Ceiling Plumbing

221 T-Bar Ceiling Mechanical

222 T-Bar Ceiling Electric

223 Structural Misc.

INSULATION

230 Underfloor insulation

231 Wall Insulation

232 Ceiling Insulation

DRYWALL

240 Exterior Drywall

241 Interior Drywall

242 Wetwall

243 Shower Pan

POOL & SPA

300 Site Check/Pre-Gunite

301 Bonding Cavity Deck

302 Pre Plaster

303 Pool Final/Safety

304 Pool Demo

MANUFACTURED & FACTORY-BUILT

400 Set-Up Anchorage

401 Bolting/Marriage Lines

402 Utility Connections

403 Utility Testing

FINAL APPROVALS

900 Final Gas Meter

901 Final Electric Meter

902 Final Plumbing

903 Final Mechanical

904 Final Electric

905 Temp. Construction Power

910 Final Building



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Schedule by Text

Via the Relay SelecTXT system

- 1) Enter one of the following into your text messaging app

“SCHEDULE”

to schedule an inspection

“CANCEL”

to cancel or reschedule an inspection

“RESCHEDULE”

to obtain inspection results

“RESULTS”

to speak to department staff

- 2) Send to (866) 307-2630

- 3) Follow the interactive prompts for entering your permit number, inspection code, and other details.

Express Commands:

Quickly text all relevant inspection info together in a single message!

To **SCHEDULE** an inspection:

S	Permit Number	Inspection Code	Preferred Date (mm/dd)
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To **RESCHEDULE** an inspection:

RESCH	Permit Number	Inspection Code	Preferred Date (mm/dd)
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To **CANCEL** an inspection:

C	Permit Number	Inspection Code
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To **CHECK RESULTS** for an inspection:

R	Permit Number	Inspection Code
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