



Napa County  
Building  
Division



## Schedule by Phone

via the Relay IVR for Permits

- 1 Dial 707-253-4416
- 2 Make a choice from the menu and enter the corresponding keypress

Press [1]  
to schedule an inspection

Press [2]  
to cancel or reschedule an inspection

Press [3]  
to obtain inspection results

Press [0]  
to speak to department staff

- 3 Follow the spoken prompts for entering your permit number, inspection code, and other details

Napa County Building Division  
1195 Third Street, 2nd Floor  
Napa, CA 94559

## Inspection Scheduling Instructions

Schedule | Cancel | Reschedule | Check Results  
Includes Complete List of Inspection Codes



To schedule by text message,  
text "Schedule" to  
**866-307-2630**



To schedule by phone, call  
**707-253-4416**





## Schedule by Text via the Relay SelecTXT system

- 1 Enter one of the following into your text messaging app

“SCHEDULE”  
to schedule an inspection

“CANCEL”  
to cancel an inspection

“RESCHEDULE”  
to reschedule an inspection

“RESULTS”  
to obtain inspection results

- 2 Send it to **866-307-2630**

- 3 Follow the interactive prompts for entering your permit number, inspection code, and other details.

# INSPECTION CODES

- |                              |                              |
|------------------------------|------------------------------|
| 100 Field Consultation       | 209 Exterior Lath            |
| 101 Survey Cert/Letter       | 210 Rough Structural Frame   |
| 102 Utility Trench           | 211 Rough Plumbing           |
| 103 Piers                    | 212 Rough Mechanical         |
| 104 Forms                    | 213 Rough Electric           |
| 105 Ufer Ground              | 214 AES Electric             |
| 106 Foundation Slab          | 215 Septic Electric          |
| 107 Garage Slab              | 216 Hydronic Heating         |
| 108 Wall Reinforcement       | 217 Gas Test                 |
| 109 Soil Nails               | 218 Zero Clearance Fireplace |
| 110 Shotcrete                | 219 T-Bar Ceiling            |
| 111 Block Wall Reinforcement | 220 T-Bar Ceiling Plumbing   |
| 112 Pan Deck                 | 221 T-Bar Ceiling Mechanical |
| 113 Chimney Throat           | 222 T-Bar Ceiling Electric   |
| 114 Underslab Plumbing       | 223 Structural Misc.         |
| 115 Underslab Mechanical     | 230 Underfloor insulation    |
| 116 Underslab Electric       | 231 Wall Insulation          |
| 200 Underfloor Frame         | 232 Ceiling Insulation       |
| 201 Underfloor Plumbing      | 240 Exterior Drywall         |
| 202 Underfloor Mechanical    | 241 Interior Drywall         |
| 203 Underfloor Electric      | 242 Wetwall                  |
| 204 Roof Deck Nail           | 243 Shower Pan               |
| 205 Reroof in Progress       | 300 Site Check/Pre-Gunite    |
| 206 Exterior Shear           | 301 Bonding Cavity Deck      |
| 207 Interior Shear           | 302 Pre Plaster              |
| 208 Weather Resistive Wrap   | 303 Pool Final/Safety        |
|                              | 304 Pool Demo                |
|                              | 400 Set-Up Anchorage         |
|                              | 401 Bolting/Marriage Lines   |
|                              | 402 Utility Connections      |
|                              | 403 Utility Testing          |
|                              | 900 Final Gas Meter          |
|                              | 901 Final Electric Meter     |
|                              | 902 Final Plumbing           |
|                              | 903 Final Mechanical         |
|                              | 904 Final Electric           |
|                              | 905 Temp. Construction Power |
|                              | 910 Final Building           |

## Express Commands: Quickly send all relevant inspection info together in a single message!

To **SCHEDULE** an inspection:

S	Permit number	Inspection code	Preferred date (mm/dd)
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To **RESCHEDULE** an inspection:

RESCH	Permit number	Inspection code	Preferred date (mm/dd)
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To **CANCEL** an inspection:

C	Permit number	Inspection code
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To **CHECK RESULTS** for an inspection:

R	Permit number	Inspection code
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