Schedule by Phone
via the Relay IVR for Permits

1. Dial 707-253-4416

2. Make a choice from the menu and enter the corresponding keypress
   - Press [1] to schedule an inspection
   - Press [2] to cancel or reschedule an inspection
   - Press [3] to obtain inspection results
   - Press [0] to speak to department staff

3. Follow the spoken prompts for entering your permit number, inspection code, and other details

Inspection Scheduling Instructions
Schedule | Cancel | Reschedule | Check Results
Includes Complete List of Inspection Codes

To schedule by text message, text “Schedule” to 866-307-2630
To schedule by phone, call 707-253-4416
Schedule by Text
via the Relay SelecTXT system

1. Enter one of the following into your text messaging app:
   “SCHEDULE” to schedule an inspection
   “CANCEL” to cancel an inspection
   “RESCHEDULE” to reschedule an inspection
   “RESULTS” to obtain inspection results

2. Send it to 866-307-2630

3. Follow the interactive prompts for entering your permit number, inspection code, and other details.

INSPECTION CODES

To SCHEDULE an inspection:

<table>
<thead>
<tr>
<th>Permit number</th>
<th>Inspection code</th>
<th>Preferred date (mm/dd)</th>
</tr>
</thead>
</table>

To CANCEL an inspection:

<table>
<thead>
<tr>
<th>Permit number</th>
<th>Inspection code</th>
</tr>
</thead>
</table>

To RESCHEDULE an inspection:

<table>
<thead>
<tr>
<th>RESCH</th>
<th>Permit number</th>
<th>Inspection code</th>
<th>Preferred date (mm/dd)</th>
</tr>
</thead>
</table>

To CHECK RESULTS for an inspection:

<table>
<thead>
<tr>
<th>R</th>
<th>Permit number</th>
<th>Inspection code</th>
</tr>
</thead>
</table>