



A Tradition of Stewardship
A Commitment to Service

Health & Human Services Agency
Public Health Division

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ORDER OF THE NAPA COUNTY HEALTH OFFICER REQUIRING “LICENSED FACILITIES AND OTHER AGENCIES” TO TAKE CERTAIN PUBLIC HEALTH MEASURES TO CONTROL COVID-19

**Date of Order: April 24, 2020
Facilities Order No. 20-02**

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (Health and Safety Code § 120295, *et seq.*; Penal Code §§ 69, 148(a)(1); Napa County Code § 2.80.065)

For purposes of this Order, “Licensed Facilities and Other Agencies” means any facility listed in Appendix A

California is in a State of Emergency because of the COVID-19 pandemic. The spread of Novel Coronavirus (COVID-19) is a substantial danger to the health of the public within Napa County. COVID-19 can easily spread between people who are in close contact with one another. This Order is issued based on scientific evidence that there is an increased risk of COVID-19 among those working in or living in certain Licensed Facilities and Other Agencies, and among those providing services in the community. The age, condition, and health of a significant portion of the population in long term care facilities, skilled nursing facilities, and other congregate living settings and agencies in Napa County (“County”) places them at risk for serious health complications, including hospitalization and death, from COVID-19. There is evidence of transmission risk from infected persons before the onset of symptoms. Thus, all Licensed Facilities and Other Agencies, and their staff, contractors, and essential visitors entering those facilities and agencies must take the following steps to prevent and control COVID-19. Accordingly,

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE NAPA COUNTY HEALTH OFFICER (“HEALTH OFFICER”) ORDERS AS FOLLOWS:

Requirements for "Licensed Facilities and Other Agencies" and individuals within those sites

Licensed Facilities and Other Agencies ("Facilities") must implement:

1. **Temperature screening.** All staff, contractors, or essential visitors entering Facilities (see Appendix A) must submit to a temperature screening, by the least intrusive means possible, before entering these locations or commencing services in the community.
2. **Self-Evaluation.** Before entering or providing community services for Facilities, all individuals are to self-evaluate for mild to moderate symptoms related to COVID-19 or other respiratory illness, including fever, sore throat, coughing, shortness of breath or general weakness in the past 7 days ("Symptoms").
3. **Prohibition of Entry.**
 - a. No individual may enter or provide services in the community for a Facility if a temperature screening of the individual is 100.0° F or 37.8° C or greater, or the individual claims a subjective fever (person feels like they are running a fever); or if through the self-evaluation the individual has Symptoms.
 - b. Visitors may not enter a Facility unless they are making an essential visit. An essential visit is a visit or contact that is based on urgent health, legal, or other issues that cannot be postponed. For example, a resident may be in the end stages of life. In that instance, family or loved ones should be permitted to be with the resident. The Facility administrator shall determine whether the need for and circumstances of the visit make it essential.
4. **Masking.** All staff, residents who must leave their rooms, and essential visitors at Facilities shall cover their nose and mouth with a surgical mask at all times while in the Facility. If surgical masks are not available, a clean and dry cloth mask or other cloth covering shall suffice. If cloth coverings are used, they should be laundered after each shift before reuse. If there are suspected or confirmed cases of COVID-19 at the Facility, staff shall wear an N-95 respirator, when available, and additional personal protective equipment as recommended by the Health Officer while caring for suspected or confirmed case patients.
5. **Restrict communal activities.** All group activities and communal dining should be cancelled. Staff, essential visitors, and residents who must leave their rooms should practice physical distancing and take measures to remain 6 feet apart whenever possible.
6. **Notification to acute care hospital, EMS, and transport agencies.** If transferring a resident with a suspected respiratory infection to an acute care hospital, the Facility or Other Agency must notify EMS and the receiving facility that the patient has an

undiagnosed respiratory infection. If COVID-19 case(s) are in the Facility, notify EMS and the receiving facility of potential COVID-19 exposure.

7. **Staff working at multiple Facilities.** Facilities must try to avoid using employees who have worked at another Facility in the past 14 days as much as possible, while maintaining adequate staffing at the Facility. Facilities shall keep a daily log of employees present, identifying any other Facilities at which they have worked within the previous 14 days. That log shall be immediately produced upon demand by any member of the Napa County Public Health Division.
8. This Order shall become effective at 12:00 a.m. on April 25, 2020 and will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer.
9. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom; the March 12, 2020 Proclamation by the Health Officer of Local Health Emergency, which the Napa County Board of Supervisors ratified on March 17, 2020 and continued on April 7, 2020; the March 13, 2020 Proclamation by the Chief Executive Officer/Director of Emergency Services of a Local Emergency, which the Board of Supervisors also ratified on March 17, 2020 and continued on April 7, 2020.
10. Copies of this Order shall promptly be: (1) made available at the County Administration Building, 1195 Third Street, Napa, CA 94559; (2) posted on the County Public Health Department website (<https://www.countyofnapa.org/PublicHealth/>); and (3) provided to any member of the public requesting a copy of this Order.
11. If any provision of this Order or its application to any person or circumstance is held to be invalid, the remainder of the Order and all other applications shall continue in effect.

IT IS SO ORDERED:



Karen Relucio, MD
Napa County Health Officer

Date: April 24, 2020

Appendix A

Licensed Facilities and Other Agencies

- Psychiatric Health Facilities
- Skilled Nursing Facilities
- Intermediate Care Facilities of all license types
- Hospice Facilities
- Home Health and Hospice Agencies
- Home Care Organizations
- Chronic Dialysis Centers
- Social Rehabilitation Facility
- Continuing Care Retirement Communities
- Adult Residential Care Facilities (ARF)