



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## *MONTICELLO PUBLIC CEMETERY DISTRICT ADVISORY COMMITTEE MEETING*

**1 P.M. WEDNESDAY JULY 1, 2020**

**Meeting teleconferenced on Zoom – Meeting ID: 973 6258 7023**

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**Patrick Scribner**  
Chair

**Dan McQueeney**  
Vice Chair

**Mary Carpenter**

**Janice Gauthier**

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*Requests for disability-related modifications or accommodations, aids or services may be made to the Public Works office no less than 72 hours prior to the meeting date by contacting (707) 299-1477.*

**I. CALL TO ORDER AND ROLL CALL**

**II. PUBLIC COMMENT** (At this time, anyone may address the Committee regarding any subject not on today's agenda over which the Advisory Committee has jurisdiction. No action will be taken by the Advisory Committee on such public comments other than possibly scheduling the item for a future meeting)

**III. APPROVAL OF MINUTES**

Staff requests approval of the minutes for the meeting held on February 19, 2020.

**IV. LANDSCAPE CONTRACTOR REPORT**

Members will discuss and possibly take action on prioritizing the landscape contractor's list (see attached) of Monticello Cemetery upgrade and repair projects.

**V. COMMITTEE MEMBER REPORTS/COMMENTS**

**VI. FUTURE AGENDA ITEMS**

**VII. ADJOURNMENT**

Adjourn to the next regular meeting of the Monticello Public Cemetery District on September 16, 2020, at the Napa County Administration Building, 1195 Third Street, Napa, CA.

### **GENERAL INFORMATION**

On February 19, 2002, the Board of Supervisors adopted Resolution No. 02-31 establishing the Monticello Cemetery District Advisory Committee. The Advisory Committee meets a minimum of one time per year. The functions of the Committee are to develop recommendations to the Board of Trustees regarding a) the type, extent and level of services to be provided and financed by the District; b) the establishment or revision of any policies to be utilized within the District; c) the establishment of rates, fees and other charges to be set within the District; d) annual budget for the District; and e) any other matters pertaining to the District when requested by the Board.