



A Tradition of Stewardship
A Commitment to Service



Public Health
Prevent. Promote. Protect.

If an Employee tests positive for COVID-19

If Infected Employee is at home, instruct to stay home.
If Infected Employee is at work, send home immediately.

Thoroughly disinfect of areas where the Infected Employee was working.

Allow Infected Employee to work remotely if Infected Employee is well enough
and is able to perform work duties from home or other off-site location.

Determine whether the Infected Employee has had prolonged direct contact
(within 6 feet for more than 15 minutes) with other employees or members of
the community during the two days before symptoms first started.

See flow chart for contact with
persons with positive test for
COVID-19

Collect name and phone number of any individual who may have been exposed to the Infected Employee. Identify the last
date the Exposed Employee may have been in close contact with the Infected Employee. Public Health may request
information for individuals who have had prolonged direct contact to the Infected Employee.

Infected Employees should not return to work until
meeting criteria in Return to Work Guidance.