



A Tradition of Stewardship
A Commitment to Service

AGENDA

MONTICELLO PUBLIC CEMETERY DISTRICT ADVISORY COMMITTEE MEETING

10 A.M. WEDNESDAY SEPTEMBER 16, 2020
Meeting teleconferenced on Zoom – Meeting ID: XXX

Patrick Scribner
Chair

Dan McQueeney
Vice Chair

Mary Carpenter

Janice Gauthier

Darlene Carpenter

Requests for disability-related modifications or accommodations, aids or services may be made to the Public Works office no less than 72 hours prior to the meeting date by contacting (707) 299-1477.

I. CALL TO ORDER AND ROLL CALL

II. PUBLIC COMMENT (At this time, anyone may address the Committee regarding any subject not on today's agenda over which the Advisory Committee has jurisdiction. No action will be taken by the Advisory Committee on such public comments other than possibly scheduling the item for a future meeting)

III. APPROVAL OF MINUTES

Staff requests approval of the minutes for the meeting held on July 1, 2020.

IV. DISTRICT MANAGER'S REPORT

Update on contract status for landscaping and grave digging and other activities.

V. FEE SCHEDULE

Discussion of service fees relating to cemetery services and activities. The last fee schedule was approved in 2017.

VI. COMMITTEE MEMBER REPORTS/COMMENTS

VII. FUTURE AGENDA ITEMS

VIII. ADJOURNMENT

Adjourn to the next regular meeting of the Monticello Public Cemetery District on September 16, 2020, at the Napa County Administration Building, 1195 Third Street, Napa, CA.

GENERAL INFORMATION

On February 19, 2002, the Board of Supervisors adopted Resolution No. 02-31 establishing the Monticello Cemetery District Advisory Committee. The Advisory Committee meets a minimum of one time per year. The functions of the Committee are to develop recommendations to the Board of Trustees regarding a) the type, extent and level of services to be provided and financed by the District;

b) the establishment or revision of any policies to be utilized within the District; c) the establishment of rates, fees and other charges to be set within the District; d) annual budget for the District; and e) any other matters pertaining to the District when requested by the Board.