



A Tradition of Stewardship  
A Commitment to Service

**NAPA COUNTY  
PLANNING, BUILDING, AND  
ENVIRONMENTAL SERVICES**  
Division of Environmental Health  
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**PRIVATELY CONDUCTED  
SMALL STRUCTURE \*  
DEBRIS AND ASH REMOVAL (DAR) RELATED TO WILDFIRES  
(under the authority of a declared local emergency and public health emergency\*\*)**

Small structure debris and ash removal requires submittal of a minimal plan and application. The approved application paperwork (Attachment A) will be needed to dispose of the structural debris and ash at the local landfills and transfer stations.

There are two phases needed to complete the debris and ash removal process: Phase I Household Hazardous Waste (HHW) and Asbestos Removal and Phase II Debris and Ash Removal.

**PHASE I-ASBESTOS AND HAZARDOUS WASTE REMOVAL.**

If there is a government option for Phase I, this assessment and sweep will be conducted on all destroyed structures. **NOTE: For the 2020 LNU Lightning Complex, Phase I is being conducted by DTSC so property owners should not have to be concerned with this phase unless for some reason you believe your property was missed (and if so please contact Planning, Building and Environmental Services (PBES) at (707) 299-1350).**

If there is no government option for Phase I cleanup, the property owner needs to consider the age and type of structure and the contents that may have been contained therein. Depending on the type of structure, if built before 1990 there is a potential for asbestos to be present. If the structure was used to store chemicals or other hazardous materials those need to be handled separately. The owner should work with qualified consultants and contractors (including but not limited to, certification pursuant to HAZWOPER Title 8, California Code of Regulations (CCR) Section 5192 (8 CCR 5192); and Title 29, Code of Federal Regulations (CFR) Section 1910.120 (29 CFR 1910.120), as applicable) to ensure the safety of the worker and the environment. Please discuss the type of structure with staff from PBES and they will help determine if there is a need for a Phase I cleanup. An environmental consulting firm may be able to assist with both hazardous waste and asbestos identification and removal. Questions about certifications should be directed to Environmental Health at (707) 299-1350

If the above is not a concern due to the age or type of structure, the owner may proceed to Phase II for structural debris and ash removal.

**PHASE II – DEBRIS AND ASH REMOVAL**

Owners or their qualified contractors (with a valid class A-General Engineering, Class B or C-21 Building Moving, Demolition license) may perform debris and ash removal. Before any debris and ash removal work may begin, owners (or their contractor or authorized agent) must submit a Debris

and Ash Removal (DAR) Application (Attachment A) and Debris and Ash Removal Plan for approval.

Information regarding DAR Plan requirements is provided below. If an owner or their contractor has further questions about a DAR Plan, please contact PBES by phone at (707) 299-1350.

The DAR Plan must include the information:

- Descriptions of the small structure (when built, use, contents).
- Procedures for removal of any residual HHW and/or asbestos discovered during the cleanup of debris and ash.
- Proposals for controlling dust during removal and transport.
- Procedures for disposal of all debris, ash, recycled materials, and green waste.
- Identification and protection of any on-site wells, water tanks, and septic systems.
- Proposed measures for storm water pollution prevention.

**NOTE: If debris and ash is not removed under the terms of an approved Plan (see below), affected properties may be declared a public nuisance and the debris and removed by the County. The cost of County removal is subject to full recovery with a lien recorded on the property should expenses not be paid by the owner.**

**\* Properties with damaged structure(s) less than 120 ft<sup>2</sup> or other burned materials that do not qualify for the government program and do not require a full DAR may apply for a “Small Structure DAR”**

**\*\* For individual burned home incidences doing cleanup under no declared local emergencies, this document shall be used as guidance for Best Management Practices related to hazardous materials/asbestos removal and debris and ash removal.**

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Director

**SMALL STRUCTURE  
DEBRIS & ASH REMOVAL (DAR) APPLICATION AND PLAN  
ATTACHMENT A**

**Who needs to complete this Application?**

Owners of fire damaged or destroyed residential, agricultural, accessory and commercial small structures <120 sq. ft. conducting private cleanup after a fire.

As indicated in the instructions, property owners must also submit a **DAR Plan** along with this Application. Once this Application and DAR Plan are accepted debris and ash removal may begin.

**Property Owner Information:**

Name	
Property Address	
Assessor's Parcel #	
Mailing Address	
Phone	
Email	
Year(s) destroyed structures were built	

**Phase I. Phase I completed under government option: ( ) Yes ( ) No**

If yes, move on to Phase II below. If no, complete next section.

Hazardous Waste /Asbestos Removal (HHW) Small Structure-was the structure in question built before 1990 and has asbestos concerns and/or contained hazardous materials? ( ) Yes ( ) No

If no, skip this section. If yes, complete the information below.

Name of Environmental Consulting Firm		
Address/Phone		
Name of Asbestos Testing Firm		
Address/Phone		
Name of Asbestor Removal Contractor		
Address/Phone		

**Phase II. Debris and Ash Removal**

Who will perform the debris and ash removal? ( ) Owner ( ) Licensed Contractor

If Contractor, please provide the following:

Name of Contractor	
License Number	
Phone Number	
Start Date	

I understand the ash and debris on my property may still contain hazardous substances and can be a health hazard. I have reviewed the DAR Information & Requirements, including specifications, and instructions to remove debris and ash from my property I understand that I am assuming responsibility for HHW and/or debris and ash removal at the above-referenced property and this work will be completed at my own cost.

I, the undersigned, agree to comply with all of the Debris and Ash Removal Plan requirements (items 1-6 on pages 6-8) of Attachment A of the Debris and Ash Removal Plan Application and hereby include those requirements as a part of my removal plan.

\_\_\_\_\_  
Property Owner Name (printed) \_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Property Address \_\_\_\_\_  
Assessor's Parcel Number

For Official Use Only:

Work Plan is attached and accepted by PBES-Environmental Health on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**RETURN A COPY OF THIS SIGNED APPLICATION TO THE PROPERTY OWNER. KEEP ORIGINAL.**

Property Address: \_\_\_\_\_  
Owner Name: \_\_\_\_\_

## Debris and Ash Removal (DAR) Plan

### Site Description

A general description of the small structure, use, and age.

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### **Description Included/Attached**

#### 1. Household Hazardous Waste/Asbestos Removal

Household Hazardous Waste and Asbestos should have been removed during Phase I. If any known or suspected Asbestos is encountered during debris and ash removal owner should stop and immediately contact the Certified Asbestos Consultant for assistance. If any hazardous waste is encountered during Phase II it must be collected, transported, and legally disposed of.

### **I understand what is required if additional hazardous materials or asbestos are encountered during debris and ash removal.**

#### 2. Notification

Notification of debris and ash removal should be made to the following for safety and coordination:

- Underground Services Alert (USA) must be notified at least 48 hours prior to any excavation.  
<http://811express.com> or call 811.
- The local power provider must be notified prior to removal of any damaged structure to ensure the electrical power has been shut off.
- All local utilities should be contacted, if applicable, to obtain shut off plans for utilities at destroyed structures.

### **I agree to notify the above as required.**

#### 3. Operational Controls

##### a. Site Safety

All operations should be conducted to protect the health and safety of all personnel on site, consistent with Cal OSHA standards. If property owners are completing the removal, Cal OSHA guidelines should be followed to protect themselves. Install new address signs, if needed.

##### b. Dust Control

- Property owners or their contractors must provide water or an approved dust palliative, or both, to prevent dust nuisance at each site. Dust resulting from performance of the work shall be controlled at all times.

- Each area of ash and debris to be removed must be pre-watered 48 to 72 hours in advance of the removal. Hoses with a fine spray nozzle are recommended. The water must be applied in a manner that does not generate runoff. Engineering controls for storm water discharges must be in place prior to dust control operations.
- All loads shall be covered with a tarp; this includes metal debris. Ash and debris loads shall be fully encapsulated with a tarp (“burrito wrap” method). Concrete loads are exempt from a tarp provided the loads are wetted prior to leaving. If concrete loads generate dust, then the loads must be wetted and covered.
- Procedures must be implemented to prevent or minimize dirt, soil, or ash contaminating roadways, neighboring parcels, or creating an airborne health hazard. The use of blower devices, dry rotary brushes, or brooms for removal of carryout and track out on public roads is strictly prohibited.

**I agree to comply with all the operational controls listed above.**

#### 4. Material Disposal

##### a. Debris and Ash Disposal

You should call ahead to determine if the landfill will accept fire debris and ash—depending on their current permitting status they may or may not be allowed to accept this waste.

- Clover Flat Landfill, 4380 Silverado Trail North, Calistoga, CA 94515  
(707) 963-7988
- Redwood Landfill, 8950 Redwood Hwy, Novato, CA 94595  
(866) 909-4458
- Potrero Hills Landfill, 3675 Potrero Hills Lane, Suisun City, CA 94585  
(707) 432-4627
- Recology Hay Road, 6426 Hay Rd, Vacaville, CA 95687  
(707\_ 678-4718

You will likely be required to provide a copy of your accepted Private Debris and Ash Removal Application Attachment A to be allowed to dispose of your debris. Be sure to obtain a receipt for waste disposal from the landfill operator.

##### b. Metal Recycling

Contractors, metal recycling contractors, and/or owners are encouraged to recycle as much metal as possible. The Work Plan must provide an estimate of metal recycled from the property. This estimate must document the nature and types of metals, such as passenger vehicle, recreational vehicles, farm equipment, metal waste, etc.

##### c. Inert Waste (Concrete and Masonry)

Inert debris includes concrete from foundations, building slabs, pathways and driveways, cured asphalt, ceramics, plaster, and brick may be disposed of in the same locations as the debris and ash; however, it is strongly recommended that clean concrete be taken to an approved concrete recycling facility. Contact Syar Industries, 707-252-8711 or Devlin Road Transfer Station, 707-256-3500 x1220.

##### d. Green Waste/Trees

Green waste will be accepted at the Napa Materials Diversion Facility, 820 Levitin Way, off Hwy 29 & Tower Rd on the border of Napa and American Canyon. Trees that pose a hazard to the home site or to workers during debris removal activities, or that will pose a hazard during reconstruction activities, should be removed. Trees may be cut and set aside for firewood or taken off site and recycled as desired by property owners.

e. Vehicles

- If the owner has the vehicle's title: If the salvage yard will accept the vehicle's Title for disposal, the vehicle can be towed and signed over to the salvage yard and the car can be disposed of. If the salvage yard will not accept the Title for disposal below.
- Vehicles that are fully covered by insurance but the Title is missing: If the vehicle's loss was fully covered by the insurance company, the vehicle owner shall request a "Non-Repairable Certificate" from the insurance company. The "Non-Repairable Certificate" can then be presented to the salvage yard and the vehicle can be towed and disposed of.
- Vehicles that are not fully covered by insurance and the Title is missing: The vehicle owner shall apply for a duplicate Title by going to a California DMV and completing Form Reg 227 – Vehicle Vessel Transfer or Form Reg 262 – Vehicle Reassignment Form. After completing said form, the owner then is required to complete Form Reg 462. Form Reg 462 can then be presented to the salvage yard and the vehicle can be towed and disposed of.
- Contact Environmental Health - Environmental Health may also be able to provide Form Reg 262. Environmental Health Staff may be contacted at 707-253-4417.

**I will manage debris and ash, metal, inert waste, green waste and vehicles as noted above.**

5. Well and Septic Protection

a. Well Safety

Identify wells and water tanks on the property and take steps to protect them during debris removal.

b. Septic Systems

Identify septic tank and leach field locations and take steps to protect them during debris removal. Any immediate hazard involving the septic tank or septic system shall be mitigated prior to debris removal.

**I will identify and protect wells and septic as required.**  **N/A public sewer and water.**

6. Storm water Pollution Prevention

Follow best management erosion and sediment control practices (BMPs) to prevent ash, soil, and other pollutants from washing into the street, drainage courses and culverts, or onto neighboring properties. During the project rainy season, cover non-active soil stockpiles and contain them within temporary perimeter sediment barriers, such as berms, dikes, silt fences, or sandbag barriers. A soil stabilization measure may be used in lieu of cover.

**I understand and will comply with the above.**