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	Plans "Drawings" (Single Combined File with bookmarks)				Supporting Documents (Single Combined File with bookmarks)				
	Site Plan	Architectural Structural Civil Plans	Energy Forms	Structural Calculations	For Example: Cal Green, Waste Management, Manufactures Specifications Other				
<b>Agriculture Buildings:</b>	X	X	Yes-If conditioned	if applicable – dependent on design (a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Agent Authorization (c)	<a href="#">New Residential Checklist</a>  Or New Commercial Checklist	Express: <600 sq. ft. single story, no more than 15' height, not first structure on property Quick: >600 sq. ft. no other use other than Ag Commercial = Standard	Building Plan Check Environmental Health Engineering Planning Fire	<ol style="list-style-type: none"> <li>Is there a dwelling on the property? Y=Residential N=Commercial</li> <li>Is there any other use besides Ag use (i.e. studio, exercise room, conditioned space, recreation room, etc.)? Y= Std N= Express or Quick</li> <li>Is the building more than one story? Y= Quick or Std N= Express</li> <li>Is the building less than 600 sq. ft.? Y=Express N=Quick or Std</li> </ol>
<b>Accessory Buildings</b> (mechanical, pump house, storage shed, garage, pool house, etc.):	X	X	N/A-Unless conditioned.	if applicable – dependent on design(a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Agent Authorization (c)	New Residential Checklist  Or New Commercial Checklist	Express: <600 sq. ft. single story, no more than 15' height, not first structure on property Quick: >600 sq. ft. Commercial = Standard	Building Plan Check Environmental Health Engineering Planning Fire	<ol style="list-style-type: none"> <li>Is there a dwelling on the property? Y=Res N=Com</li> <li>Is the building more than one story? Y= Quick or Std N= Express</li> <li>Is the building less than 600 sq. ft.? Y=Express N=Quick</li> </ol>
<b>Carports:</b>	X	X	N/A Commercial may need forms	if applicable – dependent on design (a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Agent Authorization (c)	Small Structure Checklist	Express: Less than 600 square feet Quick: >600 sq. ft. Commercial = Standard	Building Plan Check Environmental Health Engineering Planning Fire	<ol style="list-style-type: none"> <li>Is there a dwelling on the property? Y=Res N=Com</li> <li>Is the structure less than 600 sq. ft.? Y=Express N=Quick</li> </ol>
<b>Commercial - Alteration</b>	X	X	X	if applicable – dependent on design (a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Special Inspection depending on design Agent Authorization (c)	Need to create checklist for Commercial Alterations	Standard	Building Plan Check Environmental Health Engineering Planning Fire	
<b>Commercial Building - New</b>	X	X	X	if applicable – dependent on design (a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Special Inspection depending on design Agent Authorization (c)	New Commercial Checklist	Standard	Building Plan Check Environmental Health Engineering Planning Fire	
<b>Decks:</b>	X	X	N/A Commercial may need forms	if applicable – dependent on design (a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Agent Authorization (c)	Small Structure Checklist	Express:<600 sq. ft. single story, no more than 15' height Quick: >600 sq. ft. or multi-story Commercial = Standard	Building Plan Check Environmental Health Engineering Planning	<ol style="list-style-type: none"> <li>Is there a dwelling on the property? Y=Res N=Com</li> <li>Is the deck more than one story not more than 15'in height? Y= Quick N= Express</li> <li>Is the building less than 600 sq. ft.? Y=Express N=Quick</li> </ol>
<b>Demo Permits</b>	X	N/A	N/A	N/A	Submittal Checklist Waste Management J-Number from BAAQ PG&E Release Form Agent Authorization (c)	Demo Checklist	Express	Building Plan Check Environmental Health Engineering Planning Fire	

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<b>Detached Outdoor Kitchens:</b> Less than 600 square feet in floor area and open on 3 sides.	X	X	Yes as applicable for equipment and/or lighting	if applicable – dependent on design	Submittal Checklist Cal Green Waste Management Agent Authorization (c)	Small Structure Checklist	Express: <600 sq ft and open on 3 sides Quick: >600 sq ft or enclosed Commercial = Standard	Building Plan Check Environmental Health Engineering Planning Fire	1. Is there a dwelling on the property? Y=Res N=Com 2. What is the square footage of the outdoor kitchen? >600 = Express <600= Quick 3. Is this open on 3 sides? Yes = Express No= Quick
<b>Electric Vehicle (EV) Charging Stations:</b> Type 1 and Type 2.	X	X	EV forms are required.	N/A	Submittal Checklist Manufacturer's product specifications/ product literature. Agent Authorization (c)	Electrical Vehicle Charging Station Checklist	Residential = Express Commercial = Standard	Building Plan Check Commercial would include Environmental Health Engineering Planning Fire	1. Is there a dwelling on the property? Y=Res N=Com
<b>Electrical Service Upgrades and New Service Panels:</b>	N/A	N/A	N/A- UNLESS Commercial, then required.	N/A	Load calculations for residential services larger than 600 amp for or any 3-phase service or all commercial Agent Authorization (c)		Express Quick: services over 600 AMP	Building (use workflow status No Other Review)	1. Is there a dwelling on the property? Y=Res N=Com 2. Is the service more than 600 AMP? Y=Express N=Quick
<b>Entry Gates and Fences:</b> Only Those not requiring special fence permits.	X	X (e)	N/A	If applicable – dependent on design	Submittal Checklist Cal Green Waste Management Agent Authorization (c)	Entry Gate Checklist	Residential = Express Commercial = Standard	Building Plan Check Environmental Health Engineering Planning Fire	1. Is there a dwelling on the property? Y=Res = Express N=Com = Std
<b>Generator</b>	X	X	N/A	Yes-Project specific anchorage calculations as determined by scope.	Submittal Checklist Manufacturer's product specifications/ product literature Agent Authorization (c)	Generator Checklist	Express	Building Plan Check Environmental Health Engineering Planning Fire	
<b>Manufactured Home on Permanent Foundation</b>	X	X	N/A	For Permanent Foundations	Submittal Checklist Cal Green Geotechnical Report (d) Agent Authorization (c)	Manufactured Home Checklist	Quick	Building Plan Check Environmental Health Engineering Planning Fire	
<b>Mechanical, HVAC Change outs, Water heater replacements.</b>	N/A	N/A	N/A	X	Agent Authorization (c)		Online Permit	Issued all online	

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<b>Metal Storage Containers</b>	X	X	Yes- If condition ed.	if applicable – dependent on design Discretionary.	Submittal Checklist Agent Authorization (c)	Need to create metal storage container checklist	Residential = Express Commercial = Standard	Building Plan Check Environmental Health Engineering Planning Fire	1. Is there a dwelling on the property? Y=Res N=Com
<b>Pre-manufactured Greenhouses:</b>	X	X	N/A- Unless condition ed.	if applicable – dependent on design (b)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Agent Authorization (c)	Small Structure Checklist	Express: Less than 600 square feet Quick: >600 sq. ft. Commercial = Standard	Building Plan Check Environmental Health Engineering Planning Fire	1. Is there a dwelling on the property? Y=Res N=Com 2. Is the structure less than 600 sq. ft.? Y=Express N=Quick
<b>Propane Tanks:</b>	X	N/A	N/A	N/A	Submittal Checklist Provide Fuel Gas calculations related to developed length and demand as required. County worksheet may be utilized Agent Authorization (c)	Need to create propane tank checklist	Express	Building Plan Check Environmental Health Engineering Planning Fire	1. Is there a dwelling on the property? Y=Res N=Com
<b>Re-roofs with no structural changes</b> (for roofs with structural changes see Dwelling Alterations)	N/A	N/A	N/A	N/A	Agent Authorization (c)		Online Permit  Commercial = Quick permit and must be taken in thru submittal process	Issued all online	1. Is there a dwelling on the property? Y=Res = Express N=Com = Std (cannot be pulled online and will require submittal process)
<b>Residential Addition</b>	X	X	X	if applicable – dependent on design (a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Agent Authorization	Residential Alteration and Addition Checklist	Quick: <500 Sq. ft. and not to exceed 50% square footage of original dwelling Standard: >500 Sq Ft. or exceeding 50% of original square footage of the dwelling	Building Plan Check Environmental Health Engineering Planning Fire	1. Does your addition exceed 500 sq. ft or 50% square footage of original dwelling? Yes= Std No=Quick
<b>Residential Interior Alterations:</b>	See note (d)	X	Yes	N/A	Submittal Checklist Cal Green Waste Management Special Inspection dependent on the design Agent Authorization (c)	Residential Alteration/ Addition Checklist  Kitchen/Bathroom Alteration	Express: Does not affect any of the exterior or interior load bearing walls and does not affect 50% or more of the entire space Quick or Standard: Depending on size of scope will be determined at intake	Building Plan Check	1. Does this affect any of the exterior or interior load bearing walls? Yes = Quick or Std No=Express 2. Does this renovation affect 50% or more of the entire space? Yes = Quick or Std No = Express

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<b>Residential New Dwelling</b>	X	X	X	if applicable – dependent on design(a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Special Inspection depending on the design Agent Authorization (c)	New Residential Checklist	Standard	Building Plan Check Environmental Health Engineering Planning Fire	
<b>Residential Outdoor Fireplaces and Fire Pits:</b> Freestanding only.	X	X	N/A	if applicable – dependent on design(a)	Submittal Checklist Cal Green Waste Management Fuel Gas calculations related to developed length and demand as required. County worksheet may be utilized. Agent Authorization (c)	Small Structure Checklist	Express	Building Plan Check EH Engineering Planning	
<b>Retaining Walls</b>	X	X	N/A	if applicable – dependent on design (a)	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Special Inspection requirements apply in accordance with Chapter 17 of the CBC. Agent Authorization (c)	Need to create Retaining wall Checklist	Quick: Residential retaining walls that do not support a road, structure, or part of a cave portal  Standard: Commercial or does not meet above criteria	Building Plan Check Environmental Health Engineering Planning	1. Is there a dwelling on the property? Y=Res N=Com 2. Does the wall support a road, structure, or part of a cave portal? Yes = Quick No = Express
<b>Siding repair and replacement.</b>	N/A	Floor plan	N/A	Project specific	Cal Green Waste Management Agent Authorization (c)		Over the counter – Techs approve	Building (use workflow status No Other Review)	
<b>Solar Systems:</b>	X	X	N/A	if applicable – dependent on design N/A for Roof mounted. Required for ground mounted	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Agent Authorization (c)	Solar Checklist	Express: >15 kilowatt (kW)  Quick: <15 Kilowatt(Kw)  Commercial: Standard	Roof Mount: Building Plan Check  Ground Mount: Building Plan Check Environmental Health Engineering Planning, Fire	1. Is there a dwelling on the property? Y=Res N=Com 2. How many Kw is the system? >15 Express <15Kw Quick
<b>Swimming Pools:</b>	X	X	N/A	N/A - when already approved with Master plan, otherwise Yes	Submittal Checklist Cal Green and Waste Management Geotechnical Report (d) Swimming Pool Safety Project Specific-Special Inspection forms. Agent Authorization (c)	Swimming Pool Checklist	Express: Approved Master Plan on File  Quick: Residential  Commercial: Standard	Building Plan Check Environmental Health Engineering Planning Fire*	1. Is there a dwelling on the property? Y=Res N=Com 2. Do you have a master plan on file? Yes = Express No = Quick

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<b>Trellis, Gazebos, and Patio Covers:</b>	X	X	Yes-As applicable including electrical, lighting, gas heaters.	if applicable – dependent on design(a)	Submittal Checklist Cal Green Waste Management Agent Authorization (c)	Small Structure Checklist	Express: Less than 600 sq. ft. Quick: >600 sq. ft. Commercial = Standard	Building Plan Check Environmental Health Engineering Planning Fire	<ol style="list-style-type: none"> <li>Is there a dwelling on the property? Y=Res N=Com</li> <li>What is the square footage? &gt;600 = Express &lt;600= Quick</li> </ol>
<b>Water Tanks:</b>	X	X	N/A	N/A - is already approved with Master plan Otherwise Yes	Submittal Checklist Cal Green Waste Management Geotechnical Report (d) Project Specific-Special Inspection forms Agent Authorization (c)	Small Structure Checklist	Express: >10,000 gallons Quick: 10,001 – 50,000 gallons Standard : <50,000 gallons	Building Plan Check EH Engineering Planning Fire *	<ol style="list-style-type: none"> <li>Is there a dwelling on the property? Y=Res N=Com</li> <li>Do you have a master plan on file? Yes = Express No = Quick or Standard</li> <li>What Is the size of the water tank? less than 10,000 gallons? = Express 10,001 – 50,000 gallons = Quick &lt;50,000 = Standard</li> </ol>
<b>Window and Door Replacement:</b> with no structural alterations.	See note (d)	Floor plan	Yes	Yes	<a href="#">Window Replacement Form</a> Agent Authorization (c)	Window Replacement Checklist	Over the Counter – Techs approve	Building (use workflow status No Other Review)	

Notes

- (a) - Yes-Unless the project meets the convention construction requirements as indicated in the CBC and/or CRC.
- (b) - Yes-Manufacturer's unit calculations are required as well as foundation engineering and calculations.
- (c) - Anyone applying for a permit other than the owner or contractor
- (d) - If projects is on the main dwelling no site plan is needed
- (e) - Structural detailing is required
- (f) - Additional routings are subject to additional reviews if you are in special districts such as Napa Sanitation, Airport, American Canyon Water, etc

\*-If utilized for fire suppression