

Napa County



Agenda

**Tuesday, October 26, 2021
9:00 AM**

****VIRTUAL MEETING****

Housing Element Advisory Committee

Committee Member Joelle Gallagher
Committee Member Megan Dameron
Committee Member Anne Cottrell (*Alternate*)
Committee Member Kellie Anderson
Committee Member Tom Gamble
Committee Member Ron Rhyno
Committee Member Terry Scott
Committee Member Keri Akemi-Hernandez
Committee Member Teresa Zimny
Committee Member Heather Stanton
Committee Member Jenna Bolyarde

Secretary-Director David Morrison
Commission Counsel Silva Darbinian

["2022 Housing Element Update Website"](#)

HOW TO WATCH OR LISTEN TO THE NAPA COUNTY HOUSING ELEMENT ADVISORY COMMITTEE MEETING:

To participate in the Napa County Housing Element Advisory Committee meeting, the public are invited to observe and address the Committee telephonically or electronically. Instructions for public participation are below:

PLEASE SEE INSTRUCTIONS BELOW FOR VIRTUAL/TELEPHONIC ATTENDANCE.

Via Email

Send your comment to the following email address: meetingclerk@countyofnapa.org. Please provide your name and indicate the agenda item upon which you are commenting. Emails received will not be read aloud but will still become part of the public record.

Online

1. Use the Zoom attendee link: <https://countyofnapa.zoom.us/j/86167405395> . Make sure the browser is up-to-date.
2. Enter an email address and following naming convention:
Item #, First Name Last Name (Ex: 7A John Smith)
3. When the Chair calls for the item on which you wish to speak, click “raise hand.” Mute all other audio before speaking to avoid feedback.
4. When called, please limit your remarks to three minutes. After the comment, your microphone will be muted.

By Phone

1. Call the Zoom phone number and enter the webinar ID: 1-669-900-6833 Enter Meeting ID 861-6740-5395
2. When the Chair calls for the item on which you wish to speak, press *9 to raise a hand. **Please note that phone numbers in their entirety will be visible online while speakers are speaking.**

The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and AB 361. If you have any questions, contact us via telephone at (707)-253-4417 or send an email to meetingclerk@countyofnapa.org.

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| 1. Welcome/Review of the Meeting Format – Napa County Staff (5 minutes) | Information |
| 2. Introductions/Call to Order and Identification of Members Present – Napa County Staff (25 minutes) | Information/
Action |
| <ul style="list-style-type: none"> a. Oath of Office b. Brown Act Overview c. Election of Officers d. Overview of Committee’s Bylaws e. Overview of Meeting Calendar | |
| 3. Regulatory Setting and Requirements – Housing Element Process – Housing Element Consultant, Matt Kowta – BAE (15 minutes) | Information |
| <ul style="list-style-type: none"> a. Updates to Housing Element State rules and regulations for the 6th Cycle.
 <ul style="list-style-type: none"> Overview of the regulatory requirements for housing elements, including updates to State rules and regulations that will need to be considered as part of the 6th Cycle Update. | |
| 4. Summary of Housing Element update process and county RHNA – Housing Element Consultants, Matt Kowta – BAE and Hillary Gitelman – ESA (30 minutes) | Information |
| <p>High level overview of the Housing Element update process and Napa County RHNA. BAE and ESA representatives to discuss overall project workflow and individual components of the project.</p> <ul style="list-style-type: none"> a. 5th Cycle Housing Element Effectiveness/Housing Production – Matt Kowta – BAE (5 minutes)
 <ul style="list-style-type: none"> <i>Review housing production and program implementation success in the 5th Cycle.</i> b. Housing Needs Assessment/Assessment of Fair Housing – Matt Kowta – BAE (5 minutes)
 <ul style="list-style-type: none"> <i>Summary of the substantial new requirements to Affirmatively Further Fair Housing.</i> c. Governmental and Non-Governmental Constraints – Hillary Gitelman – ESA (5 minutes)
 <ul style="list-style-type: none"> <i>Overview of constraints and opportunities that will be considered in the Housing Element Update.</i> d. 6th Cycle RHNA – Hillary Gitelman – ESA (5 minutes)
 <ul style="list-style-type: none"> <i>Brief overview of 6th Cycle RHNA that must be accommodated with adequate sites for development of housing at a range of densities.</i> e. HEAC feedback/discussion of housing needs and constraints – (10 minutes) | |

5. Outreach Plan and Strategy – ESA and Napa County Staff (15 minutes)

Information

a. Summary of the outreach strategy for the Housing and Safety Element Update –
ESA or Napa County Staff (5 minutes)

b. HEAC discussion of stakeholders and outreach (10 minutes)

HEAC to help identify participants in the stakeholder interview phase of the community outreach process including the HEAC’s role in approaching stakeholders and facilitating contact.

Initial stakeholders that should be considered include community groups, nonprofits, and emergency management groups and agencies that serve Napa County.

- Community groups – nonprofits
- Emergency Management Organizations
 - CalFire
 - Napa Valley Community Organizations Active in Disaster (COAD)

6. Next steps – Napa County Staff (10 minutes)

Summary of next steps as part of the Housing and Safety Element Update.

7. Adjournment – HEAC Chairperson