

**RECORDER-COUNTY CLERK FEE SCHEDULE  
JOHN TUTEUR  
NAPA COUNTY RECORDER-COUNTY CLERK**

**Effective: January 1, 2023**

<b>RECORDING FEES</b>	
<b>Each Document</b>	
First page (8 1/2 x 11 paper) <b>*Housing Tax may apply*</b>	\$ 15.00
Each additional page	\$ 3.00
Multiple title documents – each additional title <b>*Housing Tax may apply*</b>	\$ 15.00
Non-conforming fee for each page of entire document ( 8 1/2 x 14 paper)	\$ 3.00
Penalty print per page	\$ 1.00
Conformed Copy charge (per document)	\$ 1.00
<b>Housing tax</b>	
Housing Tax (GC 273880.1) per transaction/title/parcel not to exceed \$225.00	\$ 75.00
<a href="#"><u>Exemption Tax Claim Form</u></a>	
<b>Indexing</b>	
Each additional document reference	\$ 1.00
Each additional group of 10 or more names	\$ 1.00
<b>Miscellaneous</b>	
Release of State Liens	\$ 20.00
Federal Tax Lien	\$ 15.00
Federal Tax Lien Releases	\$ 7.00
Release of County Tax Lien	\$ 20.00
Release of County Tax Lien Additional Page	\$ 3.00
Documents recorded without Preliminary Change of Ownership Report	\$ 20.00
Involuntary lien notification (per debtor)	\$ 10.00
Preliminary 20-Day Notice filing	\$ 35.00
Military Discharge (DD214)	No fee
<a href="#"><u>Basic Recording Requirements Page</u></a>	
<b>Documentary Transfer Tax</b>	
\$0.55 per each \$500.00	
<b>MAP FILING</b>	
First page	\$ 8.00
Each additional page	\$ 2.00
<b>UCC FINANCING STATEMENTS</b>	
UCC 1 / UCC 3 / UCC 5 Financing Statement – two page maximum	\$ 10.00
UCC 1 / UCC 3 / UCC 5 Financing Statement – three or more pages	\$ 20.00
UCC Search per name (5 year search)	\$ 10.00

<b>COPIES AND CERTIFICATIONS</b>	
Official Records (per page)	\$ 2.00
Certification (entire document)	\$ 5.00
Recorded Maps (per page)	\$ 4.00
<b>VITAL STATISTIC RECORD COPIES</b>	
Birth Certificate	\$ 32.00
Birth Certificate Governmental Agency	\$ 22.00
Death Certificate	\$ 24.00
Fetal Death Certificate	\$ 21.00
Marriage Certificate (public and confidential)	\$ 17.00
Marriage Governmental Agency	\$ 12.00
Certificate of No Record for any of the above-same fee as actual record	
<b>OTHER FEES AND SERVICES</b>	
<b>MARRIAGE</b>	
Public Marriage License	\$ 83.00
Confidential Marriage License	\$ 95.00
Amendment of Confidential Marriage License	\$ 26.00
Replacement of public license	\$ 83.00
Replacement of confidential license	\$ 95.00
Duplicate license	\$ 69.00
Civil ceremony in our office	\$ 51.00
Deputy Marriage Commissioner for a Day	\$ 63.00
Witness Fee	\$ 35.00
After office hours marriage license fee (in addition to regular license fee)	\$ 139.00
After office hours marriage ceremony	\$ 101.00
<b>FICTITIOUS BUSINESS NAMES</b>	
Filing or renewal for one fictitious name, with one certified copy	\$ 50.00
Each additional name	\$ 7.00
Statement of Abandonment or Statement of Withdrawal from Partnership	\$ 50.00
Name Search (per name) includes copy of FBN or certificate of no record	\$ 6.00
Copy of filed Fictitious Business Name filing (page w/signature)	\$ 2.00
Certified copy of Fictitious Business Name Filing	\$ 5.00
<b>NOTARY</b>	
Filing fee	\$ 26.00
Record notary bond (first page)	\$ 15.00
Recording additional pages of bond (per page)	\$ 3.00
Certification of Notary Signature	\$ 10.00
<b>CEQA (Fish and Wildlife Reports)</b>	
Negative Declaration	\$2,764.00
Mitigated Negative Declaration	\$2,764.00
Environmental Impact Report (EIR)	\$3,839.25
Environmental Document pursuant to a Certified Regulatory Program (CRP)	\$1,305.25
County Clerk Processing Fee	\$ 50.00

<b>LEGAL DOCUMENT ASSISTANT</b>	
Registration	\$ 175.00
Bond filing fee (in addition to fees to record bond)*	\$ 7.00
Additional identification cards (each)	\$ 10.00
<b>PROCESS SERVER</b>	
Registration	\$ 100.00
Bond filing fee (in addition to fees to record bond)*	\$ 7.00
Identification card (each)	\$ 10.00
Live scan processing (check payable to Department of Justice)	\$ 56.00
<b>PROFESSIONAL PHOTOCOPIER</b>	
Registration	\$ 175.00
Bond filing fee (in addition to fees to record bond)*	\$ 7.00
Identification card (each)	\$ 10.00
<b>UNLAWFUL DETAINER ASSISTANT</b>	
Registration	\$ 175.00
Bond filing fee (in addition to fees to record bond)*	\$ 7.00
Identification card (each)	\$ 10.00
*Cancel, revoke or withdraw bond	\$ 7.00
<b>SURETY INSURER</b>	
File a power of attorney or file a revocation for one surety insurer	\$ 21.00
Each additional name designated	\$ 10.00
Filing a financial statement	\$ 3.50
Issue certificate of justification of sureties	\$ 7.00
<b>HUMANE OFFICER</b>	
Registration	\$ 5.00
<b>MISCELLANEOUS FEES</b>	
Care Giver ID Card	\$ 20.00
Search records (per name/per year)	\$ 6.00
Federal tax lien certificate	\$ 15.00
Clerk acknowledgement	\$ 6.00
Certify Translation	\$ 10.00
Report copies (first 5 pages)	\$ 3.00
Additional pages after first 5 (per page)	\$ 0.10
<b>SUBSCRIPTIONS</b>	
Annual Subscription for Daily Official Records & Index	\$5,268.00
Annual Subscription for On-Line Official Records & Index Access	\$4,316.00
Fictitious Business Name New Filer List Annual Subscription	\$ 198.00