

**RECORDER-COUNTY CLERK FEE SCHEDULE
JOHN TUTEUR
NAPA COUNTY RECORDER-COUNTY CLERK**

Effective: January 1, 2023

RECORDING FEES	
Each Document	
First page (8 1/2 x 11 paper) *Housing Tax may apply*	\$ 15.00
Each additional page	\$ 3.00
Multiple title documents – each additional title *Housing Tax may apply*	\$ 15.00
Non-conforming fee for each page of entire document (8 1/2 x 14 paper)	\$ 3.00
Penalty print per page	\$ 1.00
Conformed Copy charge (per document)	\$ 1.00
Housing tax	
Housing Tax (GC 273880.1) per transaction/title/parcel not to exceed \$225.00	\$ 75.00
<u>Exemption Tax Claim Form</u>	
Indexing	
Each additional document reference	\$ 1.00
Each additional group of 10 or more names	\$ 1.00
Miscellaneous	
Release of State Liens	\$ 20.00
Federal Tax Lien	\$ 15.00
Federal Tax Lien Releases	\$ 7.00
Release of County Tax Lien	\$ 20.00
Release of County Tax Lien Additional Page	\$ 3.00
Documents recorded without Preliminary Change of Ownership Report	\$ 20.00
Involuntary lien notification (per debtor)	\$ 10.00
Preliminary 20-Day Notice filing	\$ 35.00
Military Discharge (DD214)	No fee
<u>Basic Recording Requirements Page</u>	
Documentary Transfer Tax	
\$0.55 per each \$500.00	
MAP FILING	
First page	\$ 8.00
Each additional page	\$ 2.00
UCC FINANCING STATEMENTS	
UCC 1 / UCC 3 / UCC 5 Financing Statement – two page maximum	\$ 10.00
UCC 1 / UCC 3 / UCC 5 Financing Statement – three or more pages	\$ 20.00
UCC Search per name (5 year search)	\$ 10.00

COPIES AND CERTIFICATIONS	
Official Records (per page)	\$ 2.00
Certification (entire document)	\$ 5.00
Recorded Maps (per page)	\$ 4.00
VITAL STATISTIC RECORD COPIES	
Birth Certificate	\$ 32.00
Birth Certificate Governmental Agency	\$ 22.00
Death Certificate	\$ 24.00
Fetal Death Certificate	\$ 21.00
Marriage Certificate (public and confidential)	\$ 17.00
Marriage Governmental Agency	\$ 12.00
Certificate of No Record for any of the above-same fee as actual record	
OTHER FEES AND SERVICES	
MARRIAGE	
Public Marriage License	\$ 83.00
Confidential Marriage License	\$ 95.00
Amendment of Confidential Marriage License	\$ 26.00
Replacement of public license	\$ 83.00
Replacement of confidential license	\$ 95.00
Duplicate license	\$ 69.00
Civil ceremony in our office	\$ 51.00
Deputy Marriage Commissioner for a Day	\$ 63.00
Witness Fee	\$ 35.00
After office hours marriage license fee (in addition to regular license fee)	\$ 139.00
After office hours marriage ceremony	\$ 101.00
FICTITIOUS BUSINESS NAMES	
Filing or renewal for one fictitious name, with one certified copy	\$ 50.00
Each additional name	\$ 7.00
Statement of Abandonment or Statement of Withdrawal from Partnership	\$ 50.00
Name Search (per name) includes copy of FBN or certificate of no record	\$ 6.00
Copy of filed Fictitious Business Name filing (page w/signature)	\$ 2.00
Certified copy of Fictitious Business Name Filing	\$ 5.00
NOTARY	
Filing fee	\$ 26.00
Record notary bond (first page)	\$ 15.00
Recording additional pages of bond (per page)	\$ 3.00
Certification of Notary Signature	\$ 10.00
CEQA (Fish and Wildlife Reports)	
Negative Declaration	\$2,764.00
Mitigated Negative Declaration	\$2,764.00
Environmental Impact Report (EIR)	\$3,839.25
Environmental Document pursuant to a Certified Regulatory Program (CRP)	\$1,305.25
County Clerk Processing Fee	\$ 50.00

LEGAL DOCUMENT ASSISTANT	
Registration	\$ 175.00
Bond filing fee (in addition to fees to record bond)*	\$ 7.00
Additional identification cards (each)	\$ 10.00
PROCESS SERVER	
Registration	\$ 100.00
Bond filing fee (in addition to fees to record bond)*	\$ 7.00
Identification card (each)	\$ 10.00
Live scan processing (check payable to Department of Justice)	\$ 56.00
PROFESSIONAL PHOTOCOPIER	
Registration	\$ 175.00
Bond filing fee (in addition to fees to record bond)*	\$ 7.00
Identification card (each)	\$ 10.00
UNLAWFUL DETAINER ASSISTANT	
Registration	\$ 175.00
Bond filing fee (in addition to fees to record bond)*	\$ 7.00
Identification card (each)	\$ 10.00
*Cancel, revoke or withdraw bond	\$ 7.00
SURETY INSURER	
File a power of attorney or file a revocation for one surety insurer	\$ 21.00
Each additional name designated	\$ 10.00
Filing a financial statement	\$ 3.50
Issue certificate of justification of sureties	\$ 7.00
HUMANE OFFICER	
Registration	\$ 5.00
MISCELLANEOUS FEES	
Care Giver ID Card	\$ 20.00
Search records (per name/per year)	\$ 6.00
Federal tax lien certificate	\$ 15.00
Clerk acknowledgement	\$ 6.00
Certify Translation	\$ 10.00
Report copies (first 5 pages)	\$ 3.00
Additional pages after first 5 (per page)	\$ 0.10
SUBSCRIPTIONS	
Annual Subscription for Daily Official Records & Index	\$5,268.00
Annual Subscription for On-Line Official Records & Index Access	\$4,316.00
Fictitious Business Name New Filer List Annual Subscription	\$ 198.00