



## Meeting Minutes

### Napa County Housing Element Advisory Committee

Joelle Gallagher

Megan Dameron

Anne Cottrell (*Alternate*)

Kellie Anderson

Tom Gamble

Ron Rhyno

Terry Scott (*Chair*)

Keri Akemi-Hernandez (*Vice-Chair*)

Teresa Zimny

Mike Swanton

Heather Stanton

Jenna Bolyarde

David Morrison, Secretary-Director

Silva Darbinian, Committee Counsel

John McDowell, Supervising Planner

Alexandria Quackenbush, Committee Clerk

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Monday, November 15, 2021

1:30 PM

Virtual Meeting

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**1. CALL TO ORDER; ROLL CALL (Video timestamp 00:00:23)**

Committee Members Present: Joelle Gallagher, Megan Dameron, Kellie Anderson, Ron Rhyno, Terry Scott, Keri Akemi-Hernandez, Teresa Zimny, Mike Swanton, Heather Stanton, Jenna Bolyarde (arrived during item 7A).

Committee Members Not Present: Committee Member Anne Cottrell

Staff Present: David Morrison, John McDowell, Trevor Hawkes, Alexandria Quackenbush

**2. PLEDGE OF ALLEGIANCE (Video timestamp 00:02:01)**

John McDowell led the salute to the flag.

**3. CITIZEN COMMENTS AND RECOMMENDATIONS (Video timestamp 00:02:45)**

None.

**4. APPROVAL OF MINUTES (Video timestamp 00:03:00)**

The Clerk of the Committee request approval of Minutes for the meeting held on: October 26, 2021 (All Commissioners Present)

The vote to approve minutes for the meeting held on October 26 and November 15, 2021, was continued until the next regular scheduled meeting.

Member Comments: Committee Member Stanton requested that meeting minutes be provided to the Committee as a summary format in order to provide more detail and context on discussion.

**5. AGENDA REVIEW / MEETING OVERVIEW (Video timestamp 00:07:25)**

John McDowell gave the review.

**6. DISCLOSURES (Video timestamp 00:10:13)**

None.

**7. BUSINESS ITEMS**

**A. Adoption of Resolution Authorizing Continue Use of Remote Teleconferencing Meetings – Action Item (Video timestamp 00:10:37)**

Committee Members voted to adopt Resolution authorizing continue use of remote teleconferencing meetings.

JG	MD	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
Y	Y	Y	X	<u>2<sup>nd</sup></u>	Y	Y	<u>1<sup>st</sup></u>	Y	Y	Y

**B. Regional Housing Needs Allocation (RHNA) – Discussion Item (Video timestamp 00:14:35)**

ESA Consultant Hillary Gitelman provided a summary of the Regional Housing Needs Allocation (RHNA). Hillary provided additional context regarding the Housing Element Update components, planning process, and related actions that will occur along with the Housing Element Update. Related to the Housing Element, the items to be included in the Housing Element update are an updated Housing Needs Assessment, updated goals, policies, and programs to address the maintenance, preservation, improvement, and development of housing in Napa County, while working to affirmatively further fair housing.

**Member Comments:** Committee Member Stanton; and Committee Chairperson Scott.

Committee Members requested clarification on the statewide Housing Element update process and whether Housing Element Updates consider water/utilities availability in the update process. ESA Consultants and Staff collectively explained the housing update process and that the planning for groundwater resources and housing happens concurrently.

**Public comment:** None

***Development & Status of the Draft RHNA (Video timestamp 00:23:40)***

ESA Consultant Hillary Gitelman provided a summary of the Regional Housing Needs Allocation (RHNA) process and highlighted the Draft RHNA for Napa County in the 6<sup>th</sup> Cycle, as compared to the 5<sup>th</sup> Cycle allocations. Hillary explained that these allocation figures are considered draft until formally adopted by ABAG following decision on pending appeals.