



## Meeting Minutes

### Napa County Housing Element Advisory Committee

Joelle Gallagher	Terry Scott ( <i>Chair</i> )	David Morrison, Secretary-Director
Megan Dameron	Keri Akemi-Hernandez ( <i>Vice-Chair</i> )	Silva Darbinian, Committee Counsel
Anne Cottrell ( <i>Alternate</i> )	Teresa Zimny	Trevor Hawkes, Planner III
Kellie Anderson	Mike Swanton	Alexandria Quackenbush, Committee Clerk
Tom Gamble	Heather Stanton	
Ron Rhyno	Jenna Bolyarde	

Tuesday March 15, 2021	9:00 AM	Virtual Meeting
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1. **CALL TO ORDER; ROLL CALL (Video timestamp 00:00:21)**  
Committee Members Present: Joelle Gallagher, Kellie Anderson, Ron Rhyno, Terry Scott, Teresa Zimny, Heather Stanton, Alternate Committee Member Anne Cottrell, Keri Akemi-Hernandez (arrived after Item 4A).  
Committee Members Not Present: Jenna Bolyarde, Mike Swanton, Megan Dameron.  
Staff Present: David Morrison, Trevor Hawkes, Alexandria Quackenbush, Robert Mone.
  
2. **PLEDGE OF ALLEGIANCE (Video timestamp 00:01:34)**  
 Chair Scott led the salute to the flag.
  
3. **CITIZEN COMMENTS AND RECOMMENDATIONS (Video timestamp 00:02:10 and 00:04:36)**  
Public comment: Larry Kromann, Esbeidy Pina.
  
4. **APPROVAL OF MINUTES (Video timestamp 00:02:45)**  
 The Clerk of the Committee request approval of Minutes for the meetings held on: October 26, 2021 (All Commissioners Present) and November 15, 2021 (All Commissioners Present).

Committee Members voted to approve minutes for the meetings held on October 26 and November 15, 2021.

JG	MD/AC	KA	TG	RR	TS	KA-H	TZ	MS	HS	JB
<u>2<sup>nd</sup></u>	X/A	Y	Y	<u>1<sup>st</sup></u>	Y	X	Y	X	Y	X

**5. AGENDA REVIEW / MEETING OVERVIEW (Video timestamp 00:03:10 and again at 00:8:15)**

Trevor Hawkes gave the review.

A request for clarification was made by members on the purpose of the HEAC, the role of committee members, and future meeting locations/format (in-person/virtual).

**Member Comments:** Committee Member Stanton, and Member Anderson.

**6. DISCLOSURES (Video timestamp 00:20:35)**

None.

**7. BUSINESS ITEMS**

**A. Policies and Programs – Discussion and Advisory Item (Video timestamp 00:21:00)**

Development of Housing Element Policies and Programs.

BAE Consultant Matt Kowta provided a summary of the update process for the County's Housing Element and the status of reviewing the existing goals, policies, and programs as well as gathering input from HEAC members on developing draft goals, policies and programs for the Housing Element update. Specifically, Mr. Kowta summarized the requirements/considerations when developing goals, policies, and programs and solicited feedback from HEAC members on the existing goals, policies, and programs with further discussion had between members about possible new goals or modifications to the existing goals.

**Member Comments:** Chairperson Scott, Member Gallagher, Member Stanton, Member Zimny, Member Rhyno, Member Anderson, Member Gamble, Member Cottrell, Member Akemi-Hernandez.

Committee Members provided guidance to staff and consultants on which goals, policies, and programs should be included as part of the Housing Element update and the overall areas of focus to consider while developing the goals, policies, and programs. The attachments for this meeting were reviewed (Programs Summary sheet, Potential Goal and Policy Revisions) and the presentation of those goals, policies, and programs was provided with discussion by members and staff throughout. Areas of focus for goals, policies, or programs that were mentioned by HEAC members, and the public included:

- Local employee preference for rent or workforce housing (possible ordinance)
- Further address a better jobs and housing balance
- Facilitate opportunities for farmworker housing and workforce housing
- Improved tracking of progress with regards to meeting housing goals