

Napa County Continuum of Care
 2017 Continuum of Care Program Grants
NEW PROJECT SCORING FACTORS
 2017 Rank & Review Approved 8.16.17

I. Overview

Threshold Requirements

All new projects will be reviewed for compliance with the eligibility requirements of the CoC Interim Rule and Subsequent Notices, and must meet the threshold requirements outlined in the 2017 Notice of Funding Availability.

Scoring Factors

Factor	Possible	Points Earned
1. Project's Work is Consistent with HUD Priorities	20	
2. Project Design and Readiness	30	
3. Agency Capacity	40	
4. Budget	10	
TOTAL	100	
Reallocation Bonus*	5	
*Note: Reallocation Bonus available for projects that voluntarily reallocate a renewal project		

II. Detailed Breakdown by Factor

1. Project's Work is Consistent with HUD Priorities and Contributes to Improving System Performance (20 points possible)

Factor	Possible Points	Total Points
1.A. HUD Priorities Coordinated entry = 20 points Permanent supportive housing = 20 points Rapid Re-housing = 10 points HMIS = 5 points	20	

2. Project Design and Readiness (30 points possible)

Consider the overall design of the project in light of its outcome objectives, and the Continuum of Care’s goals that permanent housing programs for homeless people result in stable housing and increased income (through benefits or employment).

Threshold Criteria: The project must be ready to start by HUD’s statutory deadlines.

Factor	Possible Points	Total Points
<p>2.A. Program Design</p> <p>For PSH; RRH; Joint TH and PH-RRH: Housing where participants will reside is fully described and appropriate to the program design proposed. Program design includes provision of appropriate supportive services.</p> <ul style="list-style-type: none"> • Will the type of housing, number, and configuration of units fit the needs of program participants? • Will the type of supportive services offered ensure successful retention or help participants obtain permanent housing? • Is there a plan in place that will help participants obtain mainstream health, social, and employment income and benefits? • Will participants be assisted with obtaining and remaining in permanent housing? • Does the project adhere to a housing first model? • Does the program design include the use of innovative or evidence-based practices? • Is the project staffed appropriately to operate the housing/services? • Are staff trained to meet the needs of the population to be served? • Does the program include involvement of clientele in designing and operating the program? • Does the method of service delivery described include culture-specific/sensitive elements? • Will the program be physically accessible to persons with disabilities? <p>For Coordinated Entry: Program design is in alignment with coordinated entry system design envisioned by CoC.</p> <ul style="list-style-type: none"> • Is the system easily accessible for all persons within the CoC’s geographic area who are seeking information regarding homelessness assistance? 	<p>20</p>	

<ul style="list-style-type: none"> • Is there a strategy for advertising the program that is designed specifically to reach homeless persons with the highest barriers within the CoC’s geographic area? • Is there a standardized assessment process? • Does the program ensure that program participants are directed to appropriate housing and services that fit their needs? <p>For HMIS: Program design is in alignment with CoC’s data needs.</p> <ul style="list-style-type: none"> • Will the funds be expended in a way that is consistent with the CoC’s funding strategy and HMIS implementation? • Will the HMIS project collect all required elements according to the HMIS Data Standards? • Will the HMIS project un-duplicate client records? • Will the project produce all HUD-required reports and provide the data needed for HUD reporting? • Will the project conduct trainings and otherwise prepare projects for the new HUD Data Standards? • Will the project provide data in a form that can be analyzed to assist the CoC in assessing homeless needs, allocating resources, and coordinating services? <p>For Expansion Projects:</p> <ul style="list-style-type: none"> • Is the part of the project being expanded clearly articulated? • Does the applicant demonstrate that it is not replacing other funding sources? 		
<p>2.B. Services Partnership or Capacity</p> <p>There is a committed relationship with (a) service provider(s) with a signed letter of commitment or MOU; if agency is providing services itself, they have shown they have the funds to do that.</p>	5	
<p>2.C. Program Outcomes</p> <p>Program outcomes are realistic but sufficiently challenging given the scale of the project.</p> <p>Outcomes are measurable and appropriate to the population being served.</p>	5	

3. Agency Capacity

(40 points possible)

Factor	Possible Points	Total Points
--------	-----------------	--------------

<p>3.A. Agency Capacity</p> <ul style="list-style-type: none"> • Does the agency have the expertise, staff, procedural, and administrative structure needed to meet all grant audit, administrative, and reporting requirements? • Does the agency draw down grant funds regularly throughout the grant year? • Does the agency have any outstanding HUD findings and/or financial audit findings? • Has HUD deobligated any of the agency’s grant funds in the past three operating years? • Does the application packet that was submitted reflect an agency with capacity that is sufficient to carry out the HUD administrative requirements? 	20	
<p>3.B. HMIS Participation</p> <p>Is the agency/program actively participating in the HMIS, or furthering the goals of the system by providing information or infrastructure?</p> <ul style="list-style-type: none"> • Consider: the percentage of the program’s clients who have data entered into HMIS; HMIS Data Completeness Report Card <p>Note: Domestic Violence programs do not participate in HMIS.</p>	5	
<p>3.C. CoC Participation</p> <p>Does the agency and/or project sponsor participate in the CoC and Continuum of Care-related committee meetings?</p>	5	
<p>3.D. Quality Assurance</p> <p>Does the agency maintain policies, procedures, and actions to ensure continuous quality improvement?</p> <ul style="list-style-type: none"> • Is the agency implementing evidence-based practices and approaches, including Housing First and Coordinated Entry? • Does the agency train its staff to ensure high quality of care? • Does the agency assess quality of service and consumer satisfaction through surveys, focus groups, etc.? • Does the agency monitor program performance using data? 	10	

4. Budget

(10 points possible)

Factor	Possible Points	Total Points
--------	-----------------	--------------

<p>4.A. Budget Do the proposed budget and match reflect sufficient resources to accomplish project goals in a cost-effective manner?</p>	10	
---	----	--

5. Reallocation Bonus

(5 points possible)

Factor	Possible Points	Total Points
<p>5.A. Reallocation Did the Agency voluntarily reallocate a renewal project?</p> <ul style="list-style-type: none"> • How much funding was reallocated? • What was the project type? 	5	